


AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER (28125 GOV. CODE)			
TRANSFER #		BUDGET TRANSFER REQUEST BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL		DOCUMENT TOTAL \$51,550.00	
JOURNAL #				NUMBER OF LINES 2	
DATE				NET TOTAL \$0.00	
INPUT BY					
TO BE COMPLETED BY DEPARTMENT		Budget Transfer Type: Transfer 1: BoS Approval			
DEPT NAME	CAO	Legistar Number & Date: 25-2056 01/06/26			
DEPT CONTACT & EXT. Alison Winter x6765		 DEPARTMENT AUTHORIZATION SIGNATURE AND DATE			
				10/27/2025 PAGE 1 OF 1 DATE	

DIRECTIONS:

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1		1560600	0003			INC	\$ 25,775	INCR USE OF DESIGN 336 TOT SP
2		1520200	5240	BUDGET-SUMMARY		INC	\$ 25,775	INCR ONE-TIME PAY DSPECF REORG
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								

JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE

CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE

CHIEF ADMINISTRATIVE OFFICER

12/8/25
DATE

APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

SIGNATURE: CHAIR, BOARD OF SUPERVISORS DATE

ATTEST: CLERK, BOARD OF SUPERVISORS DATE

MEMO SHEET: BUDGET TRANSFER INFORMATION

Department Name*

CAO

Budget Transfer Type:

Transfer 1: BoS Approval

Clerk*

Alison Winter

Document total*

\$

51,550

Contact phone*

x6765

BUDGET TRANSFER HEADER

Prepared date*

12/05/25

Fiscal year

2025-26

Short Description*

(10 characters)

STTJPA2526

Check Applicable*

☒ One Time (after Adopted Budget)☐ Continuing (include in the Adopted Budget)

Legistar Item Number*

25-2056 01/06/26

* REQUIRED FIELDS

Project Strings Required

No

By signing this memo I hereby certify that:

1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature*



BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

Increasing appropriations in Dept 15 using the TOT Special Projects Designation for the County contribution to the South Tahoe Transit JPA's FY 2025-26 budget.

FOR AUDITOR'S OFFICE USE ONLY

Audit date:

Budget Transfer number:

Audited by:

Interfaced by:

Processed on: