



County of El Dorado

See below for meeting
location.

Minutes - Draft Historical Museum Commission

Commission Members:

Jeannette Barrett, Commissioner

Keith Berry, Commissioner

Frank Jacobi, Commissioner

Dee Owens, Commissioner

Jacob Rigoli, Commissioner

Sean Manwaring, Commissioner

Randal Mitchell, Commissioner

Staff: Mary Cory

Friday, April 4, 2025

5:00 PM

<https://edcgov-us.zoom.us/j/82477374064>

330 Fair Lane, Building A, Conference Room D, Placerville CA 95667 OR Live Streamed

PUBLIC PARTICIPATION INSTRUCTIONS: The Commission meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom. By participating in this meeting, you acknowledge that you are being recorded.

Members of the public may address the Commission in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 824 7737 4064. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Commission meeting go to <https://edcgov-us.zoom.us/j/82477374064>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Commission is to attend in person. Except for a noticed teleconference meeting, the Commission reserves the right to conduct the meeting without remote access if there is a malfunction.

If you choose not to observe the Commission meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the 04/03/2025 before the meeting to ensure the Commission has adequate time to review. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to Commission members.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Commission Chair.

Individuals will have three minutes to address the Commission. Except with the consent of the Commission, individuals shall be allowed to speak to an item only once.

Individual Commission members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Commission.

If a person providing input to the Commission creates a disruption by refusing to follow Commission guidelines, the Commission Chair may take the following actions:

Step 1. Request the person adhere to Commission guidelines. If the person refuses, the Commission Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Commission Chair may order a recess of the Commission meeting.

Step 3. If the disruption continues, the Commission Chair may order the removal of the person from the Commission meeting.

CALLED TO ORDER AT 5:01 PM

Present: 6 - Barrett, Keith Berry, Owens, Rigoli, Manwaring and Mitchell

Absent: 1 - Jacobi

PLEDGE OF ALLEGIANCE**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR****CONSENT CALENDAR**

There was no public comment

A motion was made by Commissioner Mitchell, seconded by Commissioner Manwaring to Adopt the Consent Calendar.

Yes: 6 - Barrett, Keith Berry, Owens, Rigoli, Manwaring and Mitchell

Absent: 1 - Jacobi

1. [25-0568](#) Approval of Minutes from 3/7/2025 Meeting

This item was approved on the Consent Calendar.

END OF CONSENT CALENDAR**REPORT FROM STAFF**

2. [25-0635](#) Report from Director of Library Services for 4/4/2025 Meeting

Public Comment: L. Galvan, Vivienne, K. Payne, K. Smith, W. Dewalt

DISCUSSION AND ACTION ITEMS

3. [25-0639](#) Propose that the Historical Museum Commission invite the Museum Foundation to present on their mission and purpose at an upcoming 2025 Commission meeting

Public Comment: W. Dewalt

A motion was made by Commissioner Manwaring, seconded by Commissioner Berry to invite the Museum Foundation to present on their mission and purpose at an upcoming 2025 Commission meeting.

Yes: 6 - Barrett, Keith Berry, Owens, Rigoli, Manwaring and Mitchell

Absent: 1 - Jacobi

4. [25-0648](#) Conduct a joint review of Ordinance #4551 (Commission Ordinance of February 2000) with Director Lovell and the Historical Museum Commissioners. The purpose of this review is to ensure a shared understanding of the ordinance's vision, goals, guidance, and recommendations concerning the Museum's operation and function, including the roles and obligations of each party.

Public Comment: K. Payne

5. [25-0649](#) Conduct a joint review of the Museum's Collections Management Policy with Director Lovell and the Historical Museum Commissioners. This review will also define and clarify the roles and obligations of each involved party.

Public Comment: H. Burnett, K. Payne, J. Barrett

6. [25-0650](#) Establish a clear oversight and visitation scope and schedule for the Historical Museum, outlining the Commission's responsibilities and timelines.

Public Comment: W. Dewalt, K. Payne, Anonymous, L. Galvan, Vivienne

7. [25-0651](#) Explore the creation of Objectives and Key Results (OKRs) for Museum Administration to improve accountability and track progress.

Public Comment: K. Payne, J. Barrett

A motion was made by Commissioner Manwaring, seconded by Commissioner Owens to form a task force to explore the creation of Objectives and Key Results for Museum Administration to improve accountability and track progress.

Yes: 5 - Barrett, Owens, Rigoli, Manwaring and Mitchell

Absent: 2 - Keith Berry and Jacobi

MUSEUM PROGRAM UPDATES

a) El Dorado Western Railroad

Public Comment: H. Burnett, W. Dewalt

MUSEUM COMMISSIONER COMMENTS

There was no public comment

PUBLIC FORUM

Public Comment: K. Smith, K. Payne, W. Dewalt

Public Forum is an opportunity for members of the public to address the Commission on subject matter that is not on their meeting agenda and within their jurisdiction. Comments during Public Forum are limited to three minutes per person. The Commission Chair may limit public comment during Public Forum.

ADJOURNED AT 6:55 PM