

Counsel please include this information in your billing description.	> Resolution#: 12-41407	Legistar # 12-1275
	> Index Code: 308609	Charge To #: No Charge
	> <u>Project Description:</u> Resolution and Exhibit A – Setting a Mailed Ballot Election for Gilmore Vista ZOB (98122)	

CONTRACT ROUTING SHEET

PROCESSING DEPARTMENT:

Department: Transportation
 Dept. Contact: Michele Smith
 Phone: X7591
 Department Head
 Signature: 
 Michele Smith
 Administrative Services Officer

CONTRACTOR:

Name: Gilmore Vista ZOB #98122
Resolution Setting a Measure
 Address: for Mailed Ballot Election to
Establish a Special Tax
 Phone: _____

CONTRACTING DEPARTMENT: Transportation

Service Requested of Counsel/Risk: Review & Approve

Contract Term: _____ Contract/Amendment Amount: \$ _____
 Compliance with Human Resources Requirements? Yes: X No: _____
 Compliance verified by: Contract Notification Sent _____; HR Response Received _____
OK per N/A - Resolution

COUNTY COUNSEL: (must approve all contracts and MOUs)

Approved: Disapproved: _____ Date: 10/30/12 By: D. Livingston DR
 Approved: _____ Disapproved: _____ Date: _____ By: _____

RISK MANAGEMENT: (All contracts and MOUs except boilerplate grant funding agreements)

Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____

Risk Management review not required –Please return directly to DOT

OTHER APPROVAL (Specify department(s) participating or directly affected by this contract).

Department(s): _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____