

**HCD Housing Element Comments and Responses
County of El Dorado
August 18, 2008**

HCD Comment	Housing Element Page Reference (revised draft)	Response
A. Review of the previous housing element	Appendix A, Tables A-1 and A-2.	Additional analysis has been provided on the County's progress toward meeting past housing element objectives, including quantifiable results where possible. In particular, additional analysis has been provided for Implementation Measures HO-F, HO-I, HO-M and HO-W. Analysis has also been provided to clarify progress made in meeting the 2004-2008 quantified objectives (Table A-2).
B.1 Analysis of Extremely-Low-Income needs	p. 13-14, Table HO-4 p. 28-30, 34	Additional analysis has been provided regarding the needs of extremely-low-income households and how the County responds to these needs. In addition, Implementation Programs HO-4, HO-8, HO-9, HO-12, HO-18 and HO-29 have been expanded to address extremely low income housing needs.
B.2 Overpayment and housing conditions	p. 30 p. 33, Table HO-17.1 p. 25, Table HO-11	Additional analysis is provided that correlates El Dorado County average rents and sales prices with County household income levels. More information regarding the incidence of overpayment has also been provided. Updated estimates of housing conditions have been provided, based on information obtained from the Building Department and Code Enforcement records. In addition we have included information provided by the U.S. Census Bureau found at http://factfinder.census.gov . Table HO-11 (Housing Conditions Survey) has been deleted and replaced with the Housing Conditions Summary Table, as a detailed survey is not feasible at this time.
B.3 Inventory of land suitable for residential development (lower-income households) - provide	p. 90 Appendix B	An implementation measure (HO-35) has also been added to conduct a housing conditions survey. Progress toward the RHNA: Additional information is provided in Appendix B, Table B-1, regarding the affordability levels of newly-built or approved units. ♦ Lower-income affordable units are identified by specific category (i.e.,

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more detailed analysis.		<p>very-low or low)</p> <ul style="list-style-type: none"> ◆ The affordability control mechanism is clarified for non-market rate units ◆ Supporting price or rent documentation is provided for market rate units <p>Also, Table B-2 is provided to identify approved multifamily projects that have not been built or are currently under construction.</p>
	Appendix B, page p. 120 & Table B-3	<p><u>Realistic Capacity:</u> Mixed-use development on commercially zoned properties has been deleted from the land inventory. The density and capacity for vacant and underutilized parcels under 2 acres and 2+ acres is consistent with previously approved projects, as discussed on pages 134-135.</p>
	Appendix B, p. 102, Table HO-16, p. 30	<p><u>Second Units:</u> The methodology and affordability assumptions for second units are based on the affordability criteria for rental units, as described on pages 120 and 30.</p>
	Appendix B, p. 104	<p><u>Small Sites:</u> Small sites (under ½ acre) that are zoned MFR were generally assumed to accommodate up to 10 du/ac (see pages 93-94). This is based on projects approved on small lots during the last housing element cycle (see p. 104). Lots in Table B-3 that are adjacent to one another have been flagged as having potential for consolidation. The County's land consolidation process is minimal and typically can be completed within 4-6 weeks through ministerial process. This allows for projects to assemble lands providing more opportunity to develop quality projects.</p>
	p. 52	<p><u>Environmental Constraints:</u> An expanded discussion of known environmental constraints is provided, including a discussion of the prevalence of steep slopes, conservation easements and floodplain areas that could impede development during the planning period. Analysis of environmental constraints of individual sites is not included, as it is our understanding that pursuant to Government Code 65583.2 (4) the general description of any environmental constraints to the development of housing does not need to be identified on a site specific basis.</p>

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	<p>p. 42-43, Implementation Programs, p. 84</p> <p>p. 58 p. 86</p>	<p><u>Sites with Zoning for a Variety of Housing Types</u>: Although the Zoning Ordinance does not state explicitly where SROs, transitional housing and emergency shelters are permitted, the Ordinance is interpreted to conditionally permit these uses in specified zones (per discussion on p. 52 and Table HO-25). Implementation Measure HO-25 has been modified to address zones where SROs are permitted, in addition to permit requirements for temporary shelters and transitional housing.</p> <p>Additional discussion has been provided regarding emergency shelters, and Measure HO-25 has been added to amend the Code to allow shelters by-right subject to specific standards.</p>
B.4A Fees and exactions	p. 47-48 &	<p>Language has been added to the TIM Fee discussion to identify the differences between single family and multi-family TIM fees. The analysis on page 47 identifies the TIM fees as a constraint on development. In addition, it discusses the fee waiver process for affordable housing. Implementation Measures HO-9 and HO-31 provide tools to offset fees for affordable housing and/or mixed-use developments. Additional analysis is provided to address the TIM fee's impact on special needs housing. Implementation Measure 31 has been modified to include an analysis of the traffic benefits of second units, transitional housing, supportive housing, workforce housing including agriculture worker housing, housing for persons with disabilities, and housing for the elderly, in addition to the benefits of mixed use development. In addition, revisions to the "Measure Y" initiative regarding timing for payment of fees and exactions will go before the El Dorado County voters in November 2008 (see B.4B discussion below).</p>
B.4B On/Off-site improvements	p. 50	<p>Although current on/off-site improvements have not been found to be unnecessary or cost prohibitive, the timing requirement of the improvements have been a concern of developers. The timing of the improvements was the result of the concurrency requirements in the General Plan. On July 1, 2008 the Board of Supervisors adopted a resolution to amend this policy through a Ballot measure. This amendment is going to the Ballot as required</p>

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		<p>by the previous Measure Y initiative. The amendment modifies the concurrency requirement to allow for projects to proceed as long as improvements are within the County's 10-year or 20-year CIP. This provides greater flexibility for financing of projects and allows for occupancy prior to completion of improvements.</p>
B.4C Constraints on persons with disabilities	p. 54	<p>The Housing for Persons with Disabilities discussion has been expanded to identify that there are no special constraints that may uniquely apply to such housing and instead the County allows for special request design waivers for site standards, conditions of approval. A definition of "Family" has also been included. In addition, Measure HO-23 has been added to adopt a Reasonable Accommodation ordinance.</p>
B. 5 Energy conservation opportunities	p. 65-66	<p>Language has been added to the Energy Conservation Opportunities section and Implementation Measure HO-26 to provide incentives for use of green building materials and techniques, and energy saving retrofits in new and resale homes, and in home remodeling projects. The County has set goals to address and support positive environmental change in support of the <u>Environmental Vision for El Dorado County, Resolution 29-2008</u></p>
B.6 At-risk housing	p. 34 p. 38	<p>Language has been added to address the status of Diamond Springs Apartments extended affordability options along with an analysis of replacement cost and strategy. In addition, a list of qualified entities has been added.</p>
C. Quantified Objectives - extremely low-income	p. 88, Table HO-29	<p>A column has been added to Table HO-29 which includes objectives for extremely low-income households.</p>
D.1 Housing Programs - Timelines, milestones, objectives, and County's role in implementation.	p.75	<p>Measure HO-3: Revised to provide for annual review and update of capital improvement programs to facilitate extending services and facilities to underserved areas.</p>
	p. 76-77	<p>Measure HO-6: A process for fast-tracking projects that include affordable housing units is nearing completion and is anticipated for adoption within the first year of this Housing Element adoption (see page 43). The provision of specific design review standards for multifamily housing has been added to</p>

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		<p>the "affordable housing guidelines" component of Measure HO-6.</p>
	p. 77	<p>Measure HO-8: Language has been added to clarify the working relationship between the County and TRPA during the Regional Plan update process.</p>
	p. 78	<p>Measure HO-10: It cannot be determined how the County will prioritize the development review process for affordable housing projects until review of the County's residential development processing procedures is already underway. As indicated in the implementation table, this review will occur within one year following adoption of the 2008 Housing Element. Language has been added to Measure HO-10 to provide for annual review of the new procedures to ensure their effectiveness.</p>
	p. 81	<p>Measure HO-15: Full details regarding the public information and employee housing tracking programs can't be provided as annual updates to the Housing Element once the programs are developed. Measure HO-15 is a commitment to develop the programs. The implementation timeframe is to complete the programs within three years following adoption of the 2008 Housing Element.</p>
	p. 81	<p>Measure HO-16: The types of incentives to be offered will be determined with the development of the incentive program. The timeframe for implementation is within one year following adoption of the 2008 Housing Element (a Zoning Ordinance amendment is required).</p>
	p. 81	<p>Measure HO-17: A list of potential funding sources for the first-time homebuyers program has been added.</p>
	p. 82	<p>Measure HO-18: The number of units expected to be rehabilitated during the planning period has been added (consistent with Table HO-29). Language has also been added to clarify that weatherization services are included in the rehabilitation program.</p>

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	p. 83	<p>Measure HO-24: Language has been added to clarify that the County will provide education on homelessness on a monthly basis and that the 10-Year Plan to End Chronic Homelessness will be completed within 5 years of the Housing Element adoption.</p>
	p. 38 & 83; pg 86	<p>Measure HO-30: Clarifying language has been added regarding the use of a model economic study. In addition, a list is provided of potential funding resources to assist in off-setting the cost of this analysis.</p>
D.2 Adequate sites - land inventory	Appendix B	<p>With the revisions and clarifications to the Land Inventory identified under Comment B.3, the adequacy of sites and zoning has been established. In addition, the Multi-family Residential (RM) zoning district's maximum density of up to 24 du/ac complies with the minimum "default" density of 20 du/ac for El Dorado County (AB 2348). Therefore, an "adequate sites program" is not required pursuant to Government Code Sections 65583(c)(1)(A and B).</p>
	p. 85	<p>Measure HO-27: Although commercial parcels allowing mixed-used development has been removed from the VLI, language has been added to clarify that the maximum density for mixed use development within Commercial zones is 24 du/ac, consistent with the discussion on p. 129 of a zone change currently in process. The current zone change will allow for a mix of uses on commercial sites including residential. The proposed minimum commercial component would be required to be no less than 30% of the total project. This allows for 24 units per acre plus an additional 35% density bonus as required by State Law. Development of each use and the timing of occupancy for each is flexible depending on project needs.</p>
	p. 84	<p>Measure HO-25: This Implementation Measure states that zoning districts will be identified where emergency shelters may be established by right. Clarifying language will be added to state that emergency shelters will be permitted within the identified zones without a conditional use permit with the Zoning Ordinance update within one year of the housing element</p>

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D.3 Programs to assist the development of housing for extremely low-income households	p. 28-30	The Housing Affordability discussion has been expanded to address overpayment by extremely low-income households (also see response to Comment B.1). In addition, modified Implementation Measures HO-4, HO-8, HO-9, HO-2, HO-6, HO-18 and HO-29 provide for additional assistance for the development of housing that includes this income group.
D.4 Programs to address, remove or mitigate any identified constraints	p. 75 & 86	Measure HO-4: This Implementation Measure provides for the development and adoption of an incentive-based policy that combines the programs from several Implementation Measures. Language has been added that the new policy will also address outreach and promotion of the incentives to homebuilders. Follow-up TIM fee analysis and subsequent actions as part of an ongoing review & revision process have been added to this Implementation Measure.
	p. 78	Measure HO-9: Language has been added to this Implementation Measure to provide for the option to use the Housing Trust Fund to off-set development impact fees for affordable housing.
	p. 86	Measure HO-31: The means to encourage programs that will result in improved levels of service, the steps required to allow for reductions in the TIM fee, and subsequent actions that may be pursued if the study does not find that TIM fee adjustments are warranted, are all outcomes that may occur based on the analysis. These issues cannot be addressed until the issue is studied and implementing programs are developed.
D.5 Equal housing opportunity	p. 74	The discussion of fair housing has been expanded to address the County's current fair housing programs and outreach efforts. In addition, Policy 1.23 addresses the County's commitment to disseminate fair housing information and provide a referral process to resolve fair housing complaints.
D.6 Units at risk	p. 33, 34	Additional description is included of the County's existing programs to monitor and preserve assisted housing. No new or revised programs are

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E. Public participation	p. 4	<p>added because the County's programs are proactive and effective at addressing the potential loss of units.</p> <p>The summary of public-participation efforts has been updated to include a description of how public comments were incorporated into the housing element. In addition, prior to the adoption hearing all interested parties will be given the opportunity to review the revisions.</p> <p>Public participation is an important component of the planning process in El Dorado County, and this update to the Housing Element has provided County residents and other interested parties numerous opportunities for review and comment. They included informal workshops as well as meetings with the public, Planning Commission and Board of Supervisors.</p> <p>El Dorado County has sponsored six community housing workshops throughout the County to solicit input and encourage public participation in the update process. To notice these meetings, the County published legal notices in county newspapers, sent notices to persons who indicated that they wanted to be noticed, and posted announcements on the County website, and at county offices, libraries, and community centers.</p> <p>The following is a list of opportunities for public involvement in the preparation of this Housing Element update:</p> <table data-bbox="1071 283 1274 1081"> <tr> <td>Community Workshop (Greenwood)</td> <td>January 7, 2008</td> </tr> <tr> <td>Community Workshop (Cameron Park)</td> <td>January 9, 2008</td> </tr> <tr> <td>Community Workshop (Somerset)</td> <td>January 14, 2008</td> </tr> <tr> <td>Community Workshop (South Lake Tahoe)</td> <td>January 16, 2008</td> </tr> <tr> <td>Community Workshop (El Dorado Hills)</td> <td>January 17, 2008</td> </tr> <tr> <td>Community Workshop (Placerville)</td> <td>January 22, 2008</td> </tr> </table> <p>The meetings were conducted with a PowerPoint overview of the Housing Element update process, including the requirements of state law, the RHNA</p>	Community Workshop (Greenwood)	January 7, 2008	Community Workshop (Cameron Park)	January 9, 2008	Community Workshop (Somerset)	January 14, 2008	Community Workshop (South Lake Tahoe)	January 16, 2008	Community Workshop (El Dorado Hills)	January 17, 2008	Community Workshop (Placerville)	January 22, 2008
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		<p>allocation for El Dorado County, income and demographic information, and an assessment of how the County is doing at providing housing opportunities for all household income groups. Comments and questions were solicited from attendees. All significant verbal and written comments received at the community workshops were summarized and responses have been posted on the "Housing Element Update" page of El Dorado County's website.</p> <p>The minutes and responses to comments from the community workshops are attached hereto. The minutes address not only the comments/issues raised at the meetings, but also indicate the number of attendees, and if/how the comments were incorporated into the draft Housing Element.</p> <p>Following the community workshops, the Planning Commission and Board of Supervisors had opportunities for input into the update process at workshops and public hearings:</p> <ul style="list-style-type: none"> Planning Commission Workshop February 28, 2008 Board of Supervisors Workshop March 25, 2008 Planning Commission Hearing March 27, 2008 Board of Supervisors Hearing April 1, 2008 <p>The draft Housing Element was submitted to the California Department of Housing and Community Development on April 1, 2008, and was also available for public review on that date and during the review period. Copies were available on the County's website as well as at the County's Human Services Department, Housing & Economic Development offices in Placerville, and the County Library.</p> <p>Further opportunities for public input will be available at the Planning Commission and Board of Supervisors final hearings on the Update, currently scheduled for June 26, 2008 and July 1, 2008, respectively.</p>

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<p>more detailed analysis.</p>	<p>Appendix B, page p. 120 & Table B-3</p> <p>Appendix B, p. 102, Table HO-16, p. 30</p> <p>Appendix B, p. 104</p> <p>p. 52</p>	<p>very-low or low)</p> <ul style="list-style-type: none"> ◆ The affordability control mechanism is clarified for non-market rate units ◆ Supporting price or rent documentation is provided for market rate units <p>Also, Table B-2 is provided to identify approved multifamily projects that have not been built or are currently under construction.</p> <p><u>Realistic Capacity:</u> Mixed-use development on commercially zoned properties has been deleted from the land inventory. The density and capacity for vacant and underutilized parcels under 2 acres and 2+ acres is consistent with previously approved projects, as discussed on pages 134-135.</p> <p><u>Second Units:</u> The methodology and affordability assumptions for second units are based on the affordability criteria for rental units, as described on pages 120 and 30.</p> <p><u>Small Sites:</u> Small sites (under ½ acre) that are zoned MFR were generally assumed to accommodate up to 10 du/ac (see pages 93-94). This is based on projects approved on small lots during the last housing element cycle (see p. 104). Lots in Table B-3 that are adjacent to one another have been flagged as having potential for consolidation. The County's land consolidation process is minimal and typically can be completed within 4-6 weeks through ministerial process. This allows for projects to assemble lands providing more opportunity to develop quality projects.</p> <p><u>Environmental Constraints:</u> An expanded discussion of known environmental constraints is provided, including a discussion of the prevalence of steep slopes, conservation easements and floodplain areas that could impede development during the planning period. Analysis of environmental constraints of individual sites is not included, as it is our understanding that pursuant to Government Code 65583.2 (4) the general description of any environmental constraints to the development of housing does not need to be identified on a site specific basis.</p>

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D.6 Units at risk	p. 33, 34	Additional description is included of the County's existing programs to monitor and preserve assisted housing. No new or revised programs are

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E. Public participation	p. 4	<p>added because the County's programs are proactive and effective at addressing the potential loss of units.</p> <p>The summary of public-participation efforts has been updated to include a description of how public comments were incorporated into the housing element. In addition, prior to the adoption hearing all interested parties will be given the opportunity to review the revisions.</p> <p>Public participation is an important component of the planning process in El Dorado County, and this update to the Housing Element has provided County residents and other interested parties numerous opportunities for review and comment. They included informal workshops as well as meetings with the public, Planning Commission and Board of Supervisors.</p> <p>El Dorado County has sponsored six community housing workshops throughout the County to solicit input and encourage public participation in the update process. To notice these meetings, the County published legal notices in county newspapers, sent notices to persons who indicated that they wanted to be noticed, and posted announcements on the County website, and at county offices, libraries, and community centers.</p> <p>The following is a list of opportunities for public involvement in the preparation of this Housing Element update:</p> <table data-bbox="1071 283 1274 1081"> <tr> <td>Community Workshop (Greenwood)</td> <td>January 7, 2008</td> </tr> <tr> <td>Community Workshop (Cameron Park)</td> <td>January 9, 2008</td> </tr> <tr> <td>Community Workshop (Somerset)</td> <td>January 14, 2008</td> </tr> <tr> <td>Community Workshop (South Lake Tahoe)</td> <td>January 16, 2008</td> </tr> <tr> <td>Community Workshop (El Dorado Hills)</td> <td>January 17, 2008</td> </tr> <tr> <td>Community Workshop (Placerville)</td> <td>January 22, 2008</td> </tr> </table> <p>The meetings were conducted with a PowerPoint overview of the Housing Element update process, including the requirements of state law, the RHNA</p>	Community Workshop (Greenwood)	January 7, 2008	Community Workshop (Cameron Park)	January 9, 2008	Community Workshop (Somerset)	January 14, 2008	Community Workshop (South Lake Tahoe)	January 16, 2008	Community Workshop (El Dorado Hills)	January 17, 2008	Community Workshop (Placerville)	January 22, 2008
Community Workshop (Greenwood)	January 7, 2008													
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Community Workshop (El Dorado Hills)	January 17, 2008													
Community Workshop (Placerville)	January 22, 2008													

HCD Comment	Housing Element Page Reference (revised draft)	Response
		<p>allocation for El Dorado County, income and demographic information, and an assessment of how the County is doing at providing housing opportunities for all household income groups. Comments and questions were solicited from attendees. All significant verbal and written comments received at the community workshops were summarized and responses have been posted on the "Housing Element Update" page of El Dorado County's website.</p> <p>The minutes and responses to comments from the community workshops are attached hereto. The minutes address not only the comments/issues raised at the meetings, but also indicate the number of attendees, and if/how the comments were incorporated into the draft Housing Element.</p> <p>Following the community workshops, the Planning Commission and Board of Supervisors had opportunities for input into the update process at workshops and public hearings:</p> <ul style="list-style-type: none"> Planning Commission Workshop February 28, 2008 Board of Supervisors Workshop March 25, 2008 Planning Commission Hearing March 27, 2008 Board of Supervisors Hearing April 1, 2008 <p>The draft Housing Element was submitted to the California Department of Housing and Community Development on April 1, 2008, and was also available for public review on that date and during the review period. Copies were available on the County's website as well as at the County's Human Services Department, Housing & Economic Development offices in Placerville, and the County Library.</p> <p>Further opportunities for public input will be available at the Planning Commission and Board of Supervisors final hearings on the Update, currently scheduled for June 26, 2008 and July 1, 2008, respectively.</p>

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF HOUSING POLICY DEVELOPMENT**

1800 Third Street, Suite 430
P. O. Box 952053
Sacramento, CA 94252-2053
(916) 323-3177
FAX (916) 327-2643



October 21, 2008

Ms. Gayle Erbe-Hamlin
Chief Administrative Officer
County of El Dorado
330 Fair Lane
Placerville, CA 95667

Dear Ms. Erbe-Hamlin:

RE: Review of the County of El Dorado's Adopted Housing Element

Thank you for submitting El Dorado County's housing element adopted on July 1, 2008 and received for review on July 23, 2008 along with draft revisions submitted on July 23 and August 18, 2008. Pursuant to Government Code Section 65585 (b) and (h), the Department is required to review adopted and draft housing elements and report the findings to the jurisdiction. The review was facilitated by various communications with Ms. Shawna Purvine, Senior Planner.

The adopted element along with proposed draft amendments address most of the statutory requirements described in the Department's June 2, 2008 review. However, revisions, outlined in the prior review, are still necessary to comply with State housing element law (Article 10.6 of the Government Code). The following describes the changes needed to address the statutory requirements cited:

Identify adequate sites which will be made available through appropriate zoning and development standards and with public services and facilities needed to facilitate and encourage the development of a variety of types of housing for all income levels, including rental housing, factory-built housing, mobilehomes, and emergency shelters and transitional housing (Section 65583(c)(1)).

Zoning for a Variety of Housing Types: The element now contains Program HO-25 to amend zoning for a variety of housing types. However, pursuant to Chapter 633, Statutes of 2007 (SB 2), Program HO-25 must identify the actual zone (i.e., General Commercial or Multifamily) to be established or amended to permit emergency shelters. Program HO-25 should also:

- clarify emergency shelters are to be permitted without a conditional use permit or other discretionary action;

- demonstrate shelters are only subject to the same development and management standards that apply to other allowed uses within the identified zone; and
- amend zoning to permit transitional and supportive housing as a residential use and only subject to those restrictions that apply to other residential uses of the same type in the same zone.

The element must also demonstrate sufficient and adequate capacity available in identified zones to address the County's need for emergency shelters.

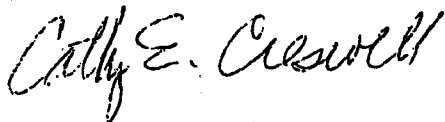
Address and, where appropriate and legally possible, remove governmental constraints to the maintenance, improvement, and development of housing, including housing for all income levels and housing for persons with disabilities (Section 65583(c)(3)).

TIM Fees: Implementation program measures to address TIM fees as development constraints (HO-4, HO-9 and HO-31) are a crucial component of the County's housing and land-use strategy, and critical to compliance with the adequate sites and constraints' requirements of housing element law. These programs of the element are merely permissive and do not commit to reductions or direct fee mitigation. As noted in the previous review, these programs should be revised and actually commit to pursuing direct mitigation of the TIM fees on housing development costs. The County should also consider additional actions to address the TIM fees as a constraint, such as pursuing fee reductions for multifamily development, or reexamining and revising the proportion of traffic improvements paid by residential versus commercial uses.

Once the element has been revised to address these requirements, it will be in compliance with State housing element law.

The Department is thankful of the hard work and cooperation of Ms. Purvine during the housing element update and is committed to assist El Dorado County in addressing the statutory requirements of housing element law. For any technical assistance, please contact Paul McDougall, of our staff, at (916) 322-7995.

Sincerely,



Cathy E. Creswell
Deputy Director

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
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1800 Third Street, Suite 430
P. O. Box 952053
Sacramento, CA 94252-2053
(916) 323-3177 / FAX (916) 327-2643
www.hcd.ca.gov



June 2, 2008

RECEIVED

JUN 03 2008

**EL DORADO COUNTY
BUILDING DEPARTMENT**

Mr. David Storer, Interim Assistant Chief Administrative
Officer Development Service Director
County of El Dorado
2850 Fairlane Court
Placerville, CA 95667

Dear Mr. Storer:

RE: Review of the County of El Dorado's Draft Housing Element Update

Thank you for submitting El Dorado's draft housing element update received for review on April 4, 2008. The Department is required to review draft housing elements and report the findings to the locality pursuant to Government Code Section 65585(b). A telephone conversation with Mr. Larry Appel, Deputy Director of Planning Services, Ms. Joyce Aldrich, Program Manager, Ms. Shawna Purvines, Senior Planner, Ms. Paula Frantz, Deputy County Council, and Mr. John Douglas, the County's Consultant, on May 29, 2008, facilitated the review.

The draft element addresses many statutory requirements; however, revisions will be necessary to comply with State housing element law (Article 10.6 of the Government Code). In particular, the element must include analyses of the adequacy of identified sites to accommodate the regional housing need for lower-income households, zoning for a variety of housing types and potential governmental constraints. These and other revisions needed to comply with State law are described in the enclosed Appendix.

The Department stands ready to facilitate the County's efforts to bring the element into compliance with State housing element law. If you have any questions or would like to schedule a meeting, please contact Melinda Coy, of our staff, at (916) 445-5307.

Sincerely,

Cathy E. Creswell
Deputy Director

Enclosure

**APPENDIX
EL DORADO COUNTY**

The following changes would bring El Dorado's housing element into compliance with Article 10.6 of the Government Code. Accompanying each recommended change, we cite the supporting section of the Government Code.

Housing element technical assistance information is available on the Department's website at www.hcd.ca.gov/hpd. Refer to the Division of Housing Policy Development and the section pertaining to State Housing Planning. Among other resources, the Housing Element section contains the Department's latest technical assistance tool *Building Blocks for Effective Housing Elements (Building Blocks)* available at http://www.hcd.ca.gov/hpd/housing_element/index.html, the Department's publication, *Housing Element Questions and Answers (Qs & As)*, and the Government Code addressing State housing element law and other resources.

A. Review and Revision

Review the previous element to evaluate the appropriateness, effectiveness, and progress in implementation, and reflect the results of this review in the revised element (Section 65588 (a) and (b)).

While the element does provide some description of the County's progress towards meeting past housing element objectives, it should provide a thorough analysis of accomplishments for all programs, including quantifiable results where possible and evaluate why some objectives were not met. For example:

Measure HO-F: The element indicates the program was completed but does not give any information on how many second dwelling units or mobilehomes were allowed as a result of this program.

Measure HO-I: The element should describe and analyze the results for the first round of the TIM off-set fee program.

Measure HO-M: While the element states that objectives have been met, no discussion is included on the actual accomplishments.

Measure HO-W: The element should describe the first time homebuyer program and include information on how many households have been assisted.

B. Housing Needs, Resources, and Constraints

1. *Include an analysis of population and employment trends and documentation of projections and a quantification of the locality's existing and projected needs for all income levels, including extremely low-income households (Section 65583(a)(1)).*

Extremely Low-Income – The element did not address this requirement. In accordance with Chapter 891, Statutes of 2006, the element must quantify existing and projected extremely low-income household's and analyze their housing needs. The element may either use available Census Data to calculate number of extremely low-income households, or presume 50 percent of the very low-income households qualify as extremely low-income households. This analysis is essential to formulating specific

policies and programs to assist in the development or preservation of housing for extremely low-income households. To assist the analysis, see the enclosed Comprehensive Housing Affordability Strategy (CHAS) data and Department's sample analysis from the *Building Blocks*' website at http://www.hcd.ca.gov/hpd/housing_element/screen06_hn.pdf.

2. *Include an analysis and documentation of household characteristics, including level of payment compared to ability to pay, housing characteristics, including housing stock condition (Section 65583(a)(2)).*

The element should quantify and analyze the level of overpayment for all households. In addition the element uses data from a housing conditions survey completed in 1995 to demonstrate the total number of units in need of rehabilitation and replacement. An updated estimate should be provided and could be based on a more recent windshield survey or sampling, estimates from the local building department, knowledgeable builders/developers in the community or nonprofit housing developers or organizations, or a combination of strategies including uses of census data for age of housing stock, or housing units Lacking Complete Plumbing Facilities. Additional information is included in the *Building Blocks*' website section on Housing Stock Characteristics at http://www.hcd.ca.gov/hpd/housing_element/screen07_hn.pdf.

3. *Include an inventory of land suitable for residential development, including vacant sites and sites having the potential for redevelopment, and an analysis of the relationship of zoning and public facilities and services to these sites (Section 65583(a)(3)). The inventory of land suitable for residential development shall be used to identify sites that can be developed for housing within the planning period (Section 65583.2).*

El Dorado County has a regional housing need of 8,044 housing units, of which 4,009 units are for lower-income households. To address this need, the element relies on a vacant sites, second units and potential mixed-use development in commercial zones. To demonstrate the adequacy of these sites and strategies to accommodate the County's share of the regional housing need, the element must include more detailed analyses, as follows:

Progress toward the RHNA – Tables B-1 and B-2 indicate that 117 units affordable to very low- and low-income households have been built or are under construction or approved. The element must describe the methodology used to credit the units toward the RHNA for very low- or low-income households based on the actual sales prices or rent levels of the units.

Realistic Capacity – The inventory utilizes commercial sites for mixed use development to meet approximately half of the County's need for lower-income households. Further, the element describes the inventory assumes only 10 percent of maximum capacity on commercially zoned sites because the County has never processed a mixed-use project (page 121). However, it is unclear how this capacity assumption was incorporated into the land inventory. For example, the inventory continues to utilize the current maximum allowable density in the commercial zone to calculate site capacity. The element should describe the methodology for determining the realistic potential for residential development on commercial sites (e.g., of the 1,115 acres designated as commercial, approximately how many or what percentage of those sites are expected to include residential development within the planning period) and describe and analyze the

methodology for determining the realistic unit capacity on those sites during the planning period (e.g., sites zoned for commercial expected to achieve a density of 24 units/acre). For commercial sites allowing residential, the analysis should specifically account for the extent to which uses other than residential are allowed and contain programs to assure realistic capacity will be maintained throughout the planning period.

Second Units – The element assumes 255 second units will be available for lower-income households based on recent development trends. The analysis should also describe the methodology for affordability assumptions.

Small Sites – Many sites in the inventory are less than a half acre. The element must include an analysis of smaller sites, demonstrating their potential residential development capacity, potential of consolidation and ability to facilitate housing for lower-income households in the planning period. The element could use past or current development trends to facilitate this analysis. This is particularly important given the dependence on small sites to accommodate the County's share of the RHNA and necessary economies of scale to facilitate development of housing affordable to lower-income households. For example, most assisted housing developments utilizing local, State or federal financial resources include at least 40 units.

Environmental Constraints – While the element describes county-wide environmental constraints (page 54) and notes identified sites accounted for slope, and some biological constraints it should include a general analysis of the full range of known environmental constraints, such as conservation easements and floodplain, that could impede development in the planning period.

Sites with Zoning for a Variety of Housing Types – The housing element must demonstrate the availability of sites, with appropriate zoning, that will encourage and facilitate a variety of housing types, including, supportive housing, single-room occupancy (SRO) units, emergency shelters, and transitional housing. An adequate analysis should, at a minimum, identify whether and how zoning districts explicitly allow the uses, analyze whether zoning, development standards and permit procedures encourage and facilitate these housing types. If the analysis does not demonstrate adequate zoning for these housing types, the element must include implementation actions to provide appropriate zoning.

For SROs: The element must identify whether SROs are explicitly permitted in the zoning ordinance and, if so, analyze how development standards encourage and facilitate the use. If SROs are not explicitly permitted, then the element should include a program to provide appropriate zoning.

For Emergency Shelters: The element indicates homeless shelters may be defined as community care facilities. However, the City should be aware of recent amendments to housing element law (Chapter 633, Statutes of 2007 [SB 2]) requiring, among other things, the identification of a zone(s) where emergency shelters are permitted without a conditional use permit (CUP) or other discretionary action and permit transitional and supportive housing as a residential use and only subject to those restrictions that apply to other residential uses of the same type in the same zone. The Department has enclosed a copy of the SB 2 technical assistance memo to assist in addressing this statutory requirement.

For Transitional and Supportive Housing: The element did not address this requirement and must identify whether and how zoning districts explicitly allow the uses, analyze whether zoning, development standards and permit procedures encourage and facilitate these housing types. Pursuant to Chapter 633 transitional and supportive housing must be permitted as a residential use and only subject to those restrictions that apply to other residential uses of the same type in the same zone.

4. *Analyze potential and actual governmental constraints upon the maintenance, improvement, and development of housing for all income levels, including land-use controls, building codes and their enforcement, site improvements, fees and other exactions required of developers, and local processing and permit procedures. The analysis shall also demonstrate local efforts to remove governmental constraints that hinder the locality from meeting its share of the regional housing need in accordance with Section 65584 (Section 65583(a)(5)).*

Fees and Exaction – The element describes typical fees at approximately \$70,000 to \$100,000 per unit, concludes fees are a constraint to development and mentions programs such as a fee waiver program. However, given the magnitude of the cumulative fees and impacts on development costs, the element must include a detailed analysis of fees to guide and strengthen programs to address fees as a constraint. For example, Traffic Impact Mitigation (TIM) Fees are a significant portion of typical fees and while the element mentions they vary by single- and multi-family, the element should identify the range of the fee for single- and multi-family, separately. In addition the element should include an analysis of the impact of the TIM fees for housing types such as second units, transitional housing, supportive housing, housing that serves persons with disabilities, housing for the elderly and mixed-use which typically have a reduced impact on traffic and transportation systems. A detailed analysis of fees is a crucial component of the housing element, particularly since a majority of vacant multifamily zoned sites on the west slope are in areas where the fees are higher (page 46). Depending on the results of this analysis the City may need to add or strengthen programs to address this constraint.

On/Off-Site Improvements – While the element describes the Design and Improvement Standards Manual, it should identify actual standards (i.e., street widths, etc.) and analyze them for potential impacts on the cost and supply of housing.

Constraints on Persons with Disabilities – The element mentions the draft reasonable accommodation ordinance, how residential care facilities are permitted, and a full review of constraints on persons with disabilities will be accomplished within three years of adoption of the element as part of Measure HO-23. However, the element must include specific analyses of potential constraints on housing for persons with disabilities as part of the housing element update. For example, the analysis should identify and analyze spacing requirements, particular conditions that are applied to residential care facilities, requirements such as business licenses for on-site service and include a detailed discussion of the County's family definition. Please see a sample analysis at http://www.hcd.ca.gov/hpd/housing_element/screen27_sb520.pdf.

5. *Analyze the opportunities for energy conservation with respect to residential development (Section 65583(a)(8)).*

The element states the County addresses energy conservation goals through Title 24 compliance, weatherization programs, and policies that encourage solar energy technology. Given the importance of promoting strategies to address climate change and energy conservation, this analysis could facilitate adoption of housing and land-use policies and programs in the housing element that meet housing and conservation objectives. Planning to maximize energy efficiency and the incorporation of energy conservation and greenbuilding features can contribute to reduced housing costs for homeowners and renters. For example, the element could include incentives to promote higher density housing along transit, encourage green building techniques and materials in new and resale homes, promote energy audits and participation in utility programs, and facilitate energy conserving retrofits upon resale of homes. Additional information on potential policies and programs to address energy conservation objectives is available in the *Building Blocks'* technical assistance tool.

6. *Analyze existing assisted housing developments that are eligible to change to non-low-income housing uses during the next 10 years due to termination of subsidy contracts, mortgage prepayment, or expiration of use restrictions (Sections 65583(a)(8) through 65583(a)(9)(D)).*

While the element does not identify any units currently at-risk within the planning period, information received from California Housing Partnership Corporation indicates one complex Diamond Springs Apartments, have affordability terms which may have expired in 2004. The element must include an analysis of the potential risk of conversion of these units including a cost estimate of replacing the at-risk units, a list of entities with the capacity to acquire at-risk developments and potential funding resources. This analysis will assist in the development of appropriate programs targeted to preserve these units. For further information on meeting this requirement, please refer to the "at-risk" section of the Department's *Building Blocks'* website. To assist with the analysis, the Department has enclosed a copy of at-risk information and a sample analysis.

C. Quantified Objectives

Include and estimate of the number of housing units, by income category, including extremely low-income, that can be constructed, rehabilitated, and conserved over a five-year time period (Section 65583(b)).

While the element includes objectives for very low-, low-, moderate- and above moderate-income households (page 78), pursuant to Chapter 891, Statutes of 2006 (AB 2634), it must also include objectives for extremely low-income households.

D. Housing Programs

- 1. Include a program which sets forth a five-year schedule of actions the local government is undertaking or intends to undertake to implement the policies and achieve the goals and objectives of the housing element through the administration of land-use and development controls, provision of regulatory concessions and incentives, and the utilization of appropriate federal and State financing and subsidy programs when available. The program shall include an identification of the agencies and officials responsible for the implementation of the various actions (Section 65583(c)).***

Programs must be revised to include specific timelines or milestones, specific objectives, quantified when possible; and description of the County's specific role in implementation. To fully address the program requirements of Government Code Section 65583(c)(1-6) programs to be revised include, but are not limited to:

Measure HO-3: Provide specific timeframes for updating the capital improvement programs.

Measure HO-6: The program (page 43) should commit to establish specific design review standards for multifamily housing and developing a process for fast-tracking approvals.

Measure HO-8: Describe how the County will work with the Tahoe Regional Planning Agency and the role of the County during the Tahoe Regional Plan update.

Measure HO-10: Clarify how the County will prioritize the development review process for projects that provide housing for very low- and low-income households, and when this process will be implemented. It should also include subsequent actions to monitor the effectiveness of this program and subsequent actions should this program not meet state objectives.

HO-15: Clarify what the public information program will entail, how the approval and status of employee housing will be tracked, and describe the timeframes for implementation.

Measure HO-16: Describe the types of incentives to be offered in the planned development combining district to encourage the inclusion of a variety of housing types.

Measure HO-17: Identify the sources of funding that will be used to support a first-time homebuyer program, and when the County will apply for those funds.

Measure HO-18: Provide specific objectives on the number of units expected to be rehabilitated throughout the planning period, and clarify if weatherization services are part of the rehabilitation program.

Measure HO-24: Describe when the County will provide education on homelessness, and when the continuum of care update will be completed.

Measure HO-30: Per conversations with City staff, this program is intended to mitigate the impact of requiring economic analysis studies through the development of a model study which projects can then use to tier off of. The program should clarify this intent, and identify the funding program which will assist to off-set the cost of this analysis for housing affordable to lower-income households.

- 2. *Identify adequate sites which will be made available through appropriate zoning and development standards and with public services and facilities needed to facilitate and encourage the development of a variety of types of housing for all income levels, including rental housing, factory-built housing, mobilehomes, and emergency shelters and transitional housing. Where the inventory of sites, pursuant to paragraph (3) of subdivision (a), does not identify adequate sites to accommodate the need for groups of all household income levels pursuant to Section 65584, the program shall provide for sufficient sites with zoning that permits owner-occupied and rental multifamily residential use by right, including density and development standards that could accommodate and facilitate the feasibility of housing for very low- and low-income households (Section 65583(c)(1)).***

As noted in finding B3, the element does not include a complete site inventory or analysis and therefore, the adequacy of sites and zoning were not established. Based on the results of a complete sites inventory and analysis, the County may need to add or strengthen programs to address a shortfall of sites or zoning available to encourage a variety of housing types.

For your information, where the inventory does not identify adequate sites pursuant to Government Code Sections 65583(a)(3) and 65583.2, the element must provide a program to identify sites in accordance with subdivision (h) of 65583.2 for 100 percent of the remaining lower-income housing need with sites zoned to permit owner-occupied and rental multifamily uses by-right during the planning period. These sites shall be zoned with minimum density and development standards that permit at least 16 units per site at a density of at least 20 units per acre. Also, at least 50 percent of the remaining need must be planned on sites that exclusively allow residential uses. In addition, the following programs should be revised:

Measure HO-27 should describe the densities that will be allowed in mixed-use developments, any development standards that will be requires such as residential commercial use ratios, and the types of incentives the County will implement to encourage residential development on the identified sites.

Furthermore, as noted in finding B3 the element must now comply with the provision of Chapter 633, Statutes of 2007 (SB 2). Therefore Measure HO-25 must be updated to identify zones the County is considering where emergency shelters will be permitted without a CUP or other discretionary action and commit to permit transitional and supportive housing as a residential use and only subject to those restrictions that apply to other residential uses of the same type in the same zone. For your assistance, please see the enclosed SB 2 technical assistance memo to assist in addressing this statutory requirement.

3. *The housing element shall contain programs which "assist in the development of adequate housing to meet the needs of extremely low-, low- and moderate-income households (Section 65583(c)(2)).*

In accordance with Chapter 891, Statutes of 2006, the element must include programs to assist the development of extremely low-income households. Programs should be modified or added to specifically assist in the development of a variety of housing types to meet the needs of these households.

4. *The housing element shall contain programs which "address, and where appropriate and legally possible, remove governmental constraints to the maintenance, improvement, and development of housing" (Section 65583(c)(3)).*

As noted in finding B4, the element requires a more detailed analysis of potential governmental constraints. Depending upon the results of that analysis, the County may need to strengthen or add programs and address and remove or mitigate any identified constraints. In addition, the programs HO-4, HO-9, and HO-31 must be strengthened to address potential constraints due to the TIM as follows:

Measure HO-4: Describe how the County will promote the use of this program and identify the subsequent actions it will pursue should the TIM fee impede the development of housing affordable to lower-income households.

Measure HO-9: One of the functions of this program could be to off-set development impact fees (page 44). However, this use is not included in the program.

Measure HO-31: Describe how the County will encourage programs that will result in improved levels of service on existing roadways, the steps required to allow for reductions in the TIM fee, and subsequent actions it will pursue should the study not result in the reduction of impact fees for mixed-use developments.

5. *The housing program shall promote equal housing opportunities for all persons regardless of race, religion, sex, marital status, ancestry, national origin or color (Section 65583(c)(5)).*

The element did not address this requirement. The element should include specific commitment to disseminate fair housing information throughout the County in a variety of public locations and to establish a process to refer or resolve fair housing complaints.

6. *The housing program shall preserve for low-income household the assisted housing developments identified pursuant to paragraph (8) of subdivision (a). The program for preservation of the assisted housing developments shall utilize, to the extent necessary, all available federal, state, and local financing and subsidy programs identified in paragraph (8) of subdivision (a), except where a community has other urgent needs for which alternative funding sources are not available. The program may include strategies that involve local regulation and technical assistance (Section 65583(c)(6)).*

Pursuant to finding A6, the element requires a more detailed analysis of units at-risk. Depending on the results of that analysis, the County may need to strengthen programs, to include specific actions to address the potential loss of units. For

example, the element could include a program detailing the acquisition/rehabilitation of the Diamond Springs Apartments as described in the Department's conversation with City staff. The element should also include a program to quickly move forward if notices to convert to market-rate uses are received. The program could also include a proactive tenant noticing and education strategy and commit to identifying funds that may be available to preserve the units. Additional information and resources are available at the California Housing Partnership Corporation (<http://www.chpc.net/>).

E. Public Participation

Local governments shall make a diligent effort to achieve public participation of all economic segments of the community in the development of the housing element, and the element shall describe this effort (Section 65583(c)(7)).

While the element includes a general description of workshops and notice of meetings, the element must describe how the County has or will make a diligent effort to achieve the involvement of all economic segments particularly low- or moderate-income households or organizations that represent them in the working group or update process. For example, the element should provide information on how public participation was encouraged (i.e., types of outreach, meetings, etc.), and any ongoing efforts to engage the public and stakeholders in the implementation of the housing element. Finally, the element should include a description of the effectiveness of public participation efforts (i.e., number of participants, general comments received, etc.) and describe how comments received were incorporated into the housing element. The County should continue to engage the community through the adoption of the housing element, by, prior to submitting to the Department, making revisions available with sufficient notice to comment and considering and incorporating, where appropriate, comments, including strengthening policies and programs. The Department has enclosed a sample analysis from the *Building Blocks'* website to further assist the County in addressing this requirement.