

# CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: 05/08/2024

Need Date: 05/09/2024

**PROCESSING DEPARTMENT:**

Department: Health and Human Services Agency  
Dept. Contact: Kiera Garcia  
Phone: x6923  
Department Head Signature: Alisha Bryden  
Digitally signed by Alisha Bryden  
Date: 2024.04.16 15:25:46 -07'00'  
Alisha Bryden  
Administrative Analyst Supervisor

**CONTRACTOR:**

Name: Volunteers of America - Northern CA, Northern NV  
Address: 3434 Marconi Ave  
Sacramento, CA 95821  
Phone: 916-265-3970  
Org Code: 5210110  
Project String  
(if applicable): \_\_\_\_\_

**CONTRACTING DEPARTMENT:** HSA

Service Requested: Review of Amendment IV to Agreement #6722

Description: Amending to extend term by 90 days and increase NTE by \$500,000

Contract Term: 06/28/2022-9/28/2024 Contract Value: \$2,719,779

**COUNTY COUNSEL:** (must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 05/08/2024 By: Nicole Wright  
Digitally signed by Nicole Wright  
Date: 2024.05.08 12:47:17 -07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

with edits as noted in email.

**COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!**

**HR APPROVAL:**

Compliance with Human Resources requirements? Yes:  No:   
Compliance verified by: Misty Garcia  
Digitally signed by Misty Garcia  
Date: 2024.05.13 10:48:34 -07'00'

**RISK MANAGEMENT APPROVAL:** (all contracts & MOU's except boilerplate grant funding contracts)

Approved:  Disapproved:  Date: 05/09/2024 By: Amanda Magnuson  
Digitally signed by Amanda Magnuson  
Date: 2024.05.09 17:14:44 -07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

PLEASE EMAIL SIGNED DOCUMENT TO: