



California Department of Public Health
MEMORANDUM

DATE: June 28, 2023

TO: El Dorado County Health and Human Services Agency

FROM: California Department of Public Health

SUBJECT: Notice of Award California Public Health Workforce Career Ladder and Education (PH-Career Ladder) Program – Rounds 1 and 2

In December 2022, the California Department of Public Health (CDPH) released the Career Ladder Funding Application in accordance with funding appropriated in the 2022 State Budget Act (AB 179, Chapter 249, Statutes of 2022) to create the California Public Health Workforce Career Ladder Education and Development Program (PH-Career Ladder).

Originally, the Administration's January budget plan proposed a reduction to current year funding, and as noted in the April 21, 2023, Memorandum, CDPH was only able to allocate a portion of the original funds to projects, and in such cases, only for use during the first two (2) years of the the program (Round 1 Funding Memorandum). Per the June 20, 2023 Memorandum, as part of the May Revision and 2023 Budget Act, the Administration restored all original funding to the PH-Career Ladder allowing CDPH to allocate additional funding for the full four (4) year period of the program for all previously funded projects and to allow additional projects to be funded as well (Round 2 Funding Memorandum).

According to the Memorandum dated May 1, 2023 (the Round 1 Funding Notice of Award), El Dorado County Health and Human Services Agency was awarded funding for up to two years as requested for PH- Career Ladder Program Projects #1 and #2. Round 2 funding provides these projects with funding for years 3 and/or 4 of the program for a total of \$65,487.50.

The total for all awarded projects over the 4-year period is \$65,487.50.

Round 1 and 2 Funding Summary of Awarded Project(s):

Project #1

Workforce Retention Project , Priority #1.

Scope of Work:

This Project is aimed at building an experienced workforce with a focus on retaining critical licensed and certified staff. By supporting continuing education and other license and certification renewal costs for eligible employees, we hope to curb the high turnover rate among our professional staff (nurses and other disciplines). We also aim to develop a more engaged staff by offering professional development workshops that eligible

individuals can select based on their strengths, passions, and goals such as critical thinking, leadership, communication and collaboration.

Round 1 Awarded Funds:

FY 22/23: \$10,000

FY 23/24: \$8,850

Round 2 Awarded Funds:

FY 24/25: \$10,000

FY 25/26: \$10,000

Project #2

Workforce Ladder Project, Priority #2.

Scope of Work:

This Project is aimed at reskilling/upskilling our workforce from within by supporting educational costs at regionally accredited institutions in the public health field or Industry-recognized training programs for eligible employees. This project will enable career ladder opportunities for eligible staff where none existed before. This will not only support career development based on the interests and passions of our workforce, but also help build workforce resilience.

Round 1 Awarded Funds:

FY 22/23: \$5,000

FY 23/24: \$6,637.50

Round 2 Awarded Funds:

FY 24/25: \$7,500

FY 25/26: \$7,500

Round 1 and 2 Combined Funding Schedule:

Funding can be requested via invoice to CDPH's Project Representative at the beginning of each Fiscal Year (FY), according to the payment schedule below:

FY 22/23	\$15,000
FY 23/24	\$15,487.50
FY 24/25	\$17,500
FY 25/26	\$17,500
TOTAL	\$65,487.50

Funding Terms

The grant's funding period will be July 1, 2022 through June, 30, 2026. The first year of funding is available for encumbrance or expenditure until June 30, 2024, to provide time to ramp up the program. Subsequent annual allocations must be expended within their respective fiscal year.

Reporting and Evaluation Requirements

CDPH will assess awarded LHJs' expenditure progress in December 2024, at which point CDPH will determine whether unused funds will need to be redirected to other LHJs or regional or collaborative workforce development efforts. CDPH will engage CHEAC, CCLHO/HOAC, and SEIU California during this assessment process, seeking to maximize awarded funds to LHJs.

CDPH requires awarded LHJs to report annually on the use of the funds and activities conducted. At a minimum, LHJs will be required to report:

- The number of individuals participating in eligible educational pursuits.
- Summary of types of credentials and skills attained through the program.
- Number of employees hired to provide coverage for employees attaining educational opportunities.

Local Health Jurisdiction's Project Representative:

Grantee: County of El Dorado
Name: Cathy Larsen
Address: 931 Spring Street
City, ZIP: Placerville, CA 95667
Phone: (530) 621-6313
E-mail: cathy.larsen@edcgov.us