

Internal Contract No: A2, 301-183-M-E2011

Purchasing Contract No: 439-S1110

Index Code: 419100

CONTRACT ROUTING SHEET

Date Prepared: 1/13/12

Need Date: 1/27/12

PROCESSING DEPARTMENT:

Department: HHS - Mental Health

Dept. Contact: Kathy Lang x 6362

2nd Contact: Zhana McCullough

Location: 941 Spring St, Ste 4, Placerville

Department: _____

Head Signature: Daniel Nielson

Daniel Nielson, MPA, Director

all of changes noted

CONTRACTOR:

Name: Maxim Healthcare Services, Inc.

Address: 7227 Lee DeForest Drive

Columbia, MD 21046

Phone: 888-800-5917

CONTRACTING DEPARTMENT: Health and Human Services Department

Service Requested: Temporary employees "as needed" for PHF or CRT

Contract Term: 5/1/11 - 4/30/13 Contract Value: \$380,000.00

Compliance with Human Resources requirements? Yes No:

Compliance verified by: Feasibility Analysis Attached

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: _____ Date: 1/13/12 By: [Signature]

Approved: _____ Disapproved: _____ Date: _____ By: _____

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: Disapproved: Date: 1/18/12 By: Klem

Approved: Disapproved: _____ Date: 1/24/12 By: Klem

Need insurance certificates before contract approved.

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract)

Departments: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

[Signature] 1/13/12
Program Manager Date

[Signature] 1/13/12
1/5/12
Finance Date

EL DORADO COUNTY COUNSEL HUMAN RESOURCES DEPT. RECEIVED
2012 JAN 13 PM 1:42
12 JAN 18 PM 3:52
12 JAN 24 AM 11:53