

## MEMO SHEET: BUDGET TRANSFER INFORMATION

Department Name*	CAO: EMS w/ CAO: Central Fi	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	SERENA LEMMONS	Document total*	\$ 545,364
Contact phone*	X 5804		<u>SL</u> SL

## BUDGET TRANSFER HEADER

Prepared date*	03/11/25	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)
Fiscal year	24/25	
Short Description* (10 characters)		
<u>Ala</u> Ala		
<u>KWH</u> KWH		
* REQUIRED FIELDS		
	Legislar Item Number*	25-0613 - 4/29/25
	Project Strings Required	No

By signing this memo I hereby certify that:

1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature\*

Sue Hennike  
Sue Hennike (Apr 6, 2025 16:03 PDT)

## BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION\* (will be scanned into FENIX TCM)

The attached budget transfer amends the Fiscal Year 2024-25 budget as follows:

Lines 1-3 Ambulance fee revenues for CSA 7 are expected to be higher than budgeted. As a result, the commission-based payments to the contracted billing processor are projected to exceed budget. Therefore, this transfer increases estimated Revenues and appropriations for Services and Supplies in CSA 7 (Org 1210120).

Lines 4-6 The Maddy Fund Hospital and Physician payments and admin time reimbursements from the Maddy fund to CAO - Fiscal projected to exceed budget. The Maddy Fund Appropriations for Contingency will be reduced to cover the increases in appropriations. Therefore, this transfer decreases Appropriations for Contingency and increases appropriations for Services and Supplies and Interfund Transfers, within the Maddy Fund (Org 1210160).

Lines 7-11 The CDPH CRI grant was transferred to HHSA beginning FY24/25, therefore there was no budget for CRI under the CAO-EMS Division for FY24/25. However, there is a beginning cash balance from FY23/24 and accumulated interest from prior year grant payments in the CRI SRF (Org 1210210). Lines 7-9 establish budget for the fund balance, interest revenue, and Operating Transfers Out. Lines 10-11 establish the offsetting transfer into the CRI General Fund Org (Org 1240110), increasing estimated revenues and appropriations.

Lines 12-16 The CDPH Pan Flu grant was transferred to HHSA beginning FY24/25, therefore there was no budget for Pan Flu under the CAO-EMS Division for FY24/25. However, there is a beginning cash balance from FY23/24 and accumulated interest from prior year grant payments in the Pan Flu SRF (Org 1210230). Lines 12-14 establish budget for the fund balance, interest revenue, and Operating Transfers Out. Lines 15-16 establish the offsetting transfer in to the Pan Flu General Fund Org (Org 1240130) increasing estimated revenues and appropriations.

Lines 17-20 The interest revenue for the HPP SRF is projected higher than budget. Lines 17-18 increase budgeted revenue and transfers out within the HPP SRF (Org 1210220). Lines 19-20 increase budget for Operating Transfers In and increase appropriations for Services and Supplies within the HPP GF Org (Org 1240120).

## FOR AUDITOR'S OFFICE USE ONLY

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____

AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER ( 29125 GOV. CODE )			
TRANSFER #		<b>BUDGET TRANSFER REQUEST</b>		DOCUMENT TOTAL	\$545,364.00
JOURNAL #				NUMBER OF LINES	20
DATE				NET TOTAL	\$0.00
INPUT BY					
TO BE COMPLETED BY DEPARTMENT		Budget Transfer Type:	Transfer 1: BoS Approval		
DEPT NAME	CAO: EMS w/ CAO: Central Fiscal	Legistar Number & Date:	25-0613 - 4/29/25		
DEPT CONTACT & EXT.		SERENA LEMMONS x5804	04/06/2025		3/11/2025
		Sue Hennike (Apr 6, 2025 16:03 PDT)		PAGE 1 OF 2	
DEPARTMENT AUTHORIZATION SIGNATURE AND DATE					
DATE					
DIRECTIONS:					
1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT					
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE					
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST					

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1								
2								
3				SEE ATTACHED IMPORT FILE				
4								
5								
6								
7								
8								
9								
10								
11								
12								

JOE HARN, C.P.A. AUDITOR / CONTROLLER		DATE
CHIEF ADMINISTRATIVE OFFICE - ANALYST		DATE
CHIEF ADMINISTRATIVE OFFICER		DATE

APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

SIGNATURE: CHAIR, BOARD OF SUPERVISORS	DATE
ATTEST: CLERK, BOARD OF SUPERVISORS	DATE

SL  
SL

KWH  
KWH

Ala  
Ala

Document Total \$ 545,364.00 # of Lines 20 Net Total \$ - Department Head Signature: Sue hennike (Apr 6, 2025 16:03 PDT)

Trsf Type	Ref3 Always T	Tsfr Number	Org	Object	Project	Type (E or F)	Project Account	Description	Debit or Credit (D or C)	Amount
B	T		1210120	1686				INC AMB SVCS CSA 7 REV	C	\$ 208,000.00
B	T		1210120	5240				INC NON-CNTY GOVERN AGN CSA 7	D	\$ 82,000.00
B	T		1210120	4304				INC AGENCY ADMIN FEE CSA 7	D	\$ 126,000.00
B	T		1210160	7700				DEC APPRO FOR CONTING MADDY	C	\$ 41,000.00
B	T		1210160	5300				INC OP TFR OUT MADDY TO CAO GF	D	\$ 2,000.00
B	T		1210160	4328				INC EMS: PHYS EMERG MED SRV	D	\$ 39,000.00
B	T		1210210	0001				INC FUND BAL CRI SRF	C	\$ 42.00
B	T		1210210	0400				INC INTEREST REV CRI SRF	C	\$ 2,300.00
B	T		1210210	7000				INC OP TRNSFR OUT CRI SRF	D	\$ 2,342.00
B	T		1240110	2020				INC OP TRNSFR IN CRI	C	\$ 2,342.00
B	T		1240110	4500				INC SPEC DEPT EXPNS CRI	D	\$ 2,342.00
B	T		1210230	0001				INC FUND BAL PAN FLU SRF	C	\$ 991.00
B	T		1210230	0400				INC INTEREST REV PAN FLU SRF	C	\$ 2,900.00
B	T		1210230	7000				INC OP TRNSFR OUT PAN FLU SRF	D	\$ 3,891.00
B	T		1240130	2020				INC OP TRNSFR IN PAN FLU	C	\$ 3,891.00
B	T		1240130	4500				INC SPEC DEPT EXPNS PAN FLU	D	\$ 3,891.00
B	T		1210220	0400				INC INTEREST REV HPP SRF	C	\$ 5,608.00
B	T		1210220	7000				INC OP TRNSFR OUT HPP SRF	D	\$ 5,608.00
B	T		1240120	2020				INC OP TRNSFR IN HPP	C	\$ 5,608.00
B	T		1240120	4500				INC SPEC DEPT EXPNS HPP	D	\$ 5,608.00
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# EMS FY24-25 BT

Final Audit Report


2025-04-06

Created:	2025-04-05
By:	Serena Lemmons (Serena.Lemmons@edcgov.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAtAgiYnCK9S7cVLtLbT044HhjtK8-Rfy


## "EMS FY24-25 BT" History

-  Document created by Serena Lemmons (Serena.Lemmons@edcgov.us)  
2025-04-05 - 0:02:32 AM GMT- IP address: 207.104.47.251
-  Document emailed to Serena Lemmons (Serena.Lemmons@edcgov.us) for approval  
2025-04-05 - 0:07:01 AM GMT
-  Document approved by Serena Lemmons (Serena.Lemmons@edcgov.us)  
Approval Date: 2025-04-05 - 0:07:22 AM GMT - Time Source: server- IP address: 207.104.47.251
-  Document emailed to Audra Anderson (audra.anderson@edcgov.us) for approval  
2025-04-05 - 0:07:23 AM GMT
-  Email viewed by Audra Anderson (audra.anderson@edcgov.us)  
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-  Document approved by Audra Anderson (audra.anderson@edcgov.us)  
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-  Document emailed to Kerri Williams (kerri.williams-horn@edcgov.us) for approval  
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-  Email viewed by Kerri Williams (kerri.williams-horn@edcgov.us)  
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-  Document approved by Kerri Williams (kerri.williams-horn@edcgov.us)  
Approval Date: 2025-04-06 - 6:40:46 PM GMT - Time Source: server- IP address: 174.201.255.203
-  Document emailed to sue.hennike@edcgov.us for signature  
2025-04-06 - 6:40:48 PM GMT
-  Email viewed by sue.hennike@edcgov.us  
2025-04-06 - 11:02:00 PM GMT- IP address: 174.193.50.239



 Signer sue.hennike@edcgov.us entered name at signing as Sue hennike

2025-04-06 - 11:03:35 PM GMT- IP address: 174.193.50.239

 Document e-signed by Sue hennike (sue.hennike@edcgov.us)

Signature Date: 2025-04-06 - 11:03:37 PM GMT - Time Source: server- IP address: 174.193.50.239

 Agreement completed.

2025-04-06 - 11:03:37 PM GMT

