

MEMORANDUM OF UNDERSTANDING

311-M1311

between

**COUNTY OF ALPINE HEALTH
AND HUMAN SERVICES DEPARTMENT**

and

**COUNTY OF EL DORADO HEALTH AND HUMAN SERVICES AGENCY
Hospital Preparedness Program (HPP) Coordinator Services**

This Memorandum of Understanding (“MOU”), made and entered into by and between the County of El Dorado, a political subdivision of the State of California (hereinafter referred to as “El Dorado”) and the County of Alpine, a political subdivision of the State of California (hereinafter referred to as “Alpine”);

RECITALS

WHEREAS, Alpine has a need for administrative support services, on a part-time basis for the Hospital Preparedness Program (“HPP”); and

WHEREAS, El Dorado, through its Health and Human Services Agency, Public Health Division, Disaster Preparedness Program has represented to Alpine that it is specially trained, experienced, expert and competent to perform the special services required hereunder and Alpine has determined to rely upon such representations; and

WHEREAS, it is the intent of the parties hereto that such services be in conformity with all applicable Federal, State and local laws; and

NOW, THEREFORE, El Dorado and Alpine mutually agree as follows:

ARTICLE I

Scope of Services:

El Dorado agrees to provide, on a part-time basis, programmatic and administrative support services for the ongoing Hospital Preparedness Program of Alpine. El Dorado shall provide services under this Agreement using the same HPP Personnel (Public Health Preparedness Program Manager, Supervising Health Education Coordinator, and Health Education Coordinator) who support the El Dorado HPP Program.

Specific responsibilities including, but not limited to:

- A. Administrative support services;
- B. Invoice Preparation/Revisions;
- C. Mid-year and final progress reports;
- D. Fulfill the implementation of the following Healthcare Preparedness Capabilities in accordance with the California Department of Public Health, 2012-13 Application Guidance for Local Health Departments and Local Hospital Preparedness Program Entities:
 1. Capability 1: Healthcare System Preparedness
 - a. Develop, refine, or sustain healthcare relationships;
 - b. Coordinate healthcare planning to prepare the healthcare system for a disaster;
 - c. Determine gaps in healthcare preparedness and identify resources for mitigation of these gaps; and
 - d. Improve healthcare response capabilities through exercise coordination and evaluation.
 2. Capability 2: Healthcare System Recovery
 - a. Assist healthcare organizations to implement Continuity of Operations Plan (COOP).
 3. Capability 3: Emergency Operations Coordination:
 - a. Healthcare organization representation and coordination with emergency operations;
 - b. Assess and notify stakeholders of healthcare delivery status; and
 - c. Support healthcare efforts through coordination of resources.
 4. Capability 6: Information Sharing:
 - a. Provide healthcare situational awareness that contributes to the common operating picture; and
 - b. Develop, refine, and sustain redundant, interoperable communication systems.
 5. Capability 10: Medical Surge:
 - a. The healthcare partnership with the coordination of the healthcare facilities' response during incidents that require medical surge;
 - b. Coordinate integrated healthcare surge operations with pre-hospital Emergency Medical Services (EMS) Operations; and
 - c. Assist healthcare organizations with surge capacity and capability.
 6. Capability 15: Volunteer Management:
 - a. Participate with volunteer planning processes to determine the need for volunteers in healthcare organizations; and
 - b. Volunteer notification for healthcare response needs.

El Dorado staff providing HPP services under this MOU shall visit Alpine Health and Human Services office as often as once a month, if and when requested by either county at a time and date agreeable to both parties.

ARTICLE II

Term: This Agreement shall become effective July 1, 2012 and shall expire June 30, 2013 unless earlier terminated pursuant to the provisions under the Articles titled "Fiscal Considerations" or "Default, Termination and Cancellation" herein.

ARTICLE III

Compensation for Services: For services provided herein, Alpine agrees to pay El Dorado quarterly payments within forty-five (45) days of receipt of invoice from El Dorado. Invoices shall be submitted as follows: thirty (30) days following execution of this Agreement; January 30, 2013; April 30, 2013; and July 30, 2013. Invoices will be supported by appropriate time study backup (similar to the samples attached hereto as Exhibit A, Exhibit B, and Exhibit C, and incorporated by reference herein) included with each invoice.

A. Rates are as follows:

Position	Unit	Not-to-Exceed
Program Manager	Hourly	\$127.51
Supervising Health Education Coordinator	Hourly	\$ 86.10
Health Education Coordinator	Hourly	\$ 77.23

B. Invoices / Remittance shall be addressed as indicated in the table below or to such other location as County or Contractor may direct per the Article titled "Notice to Parties."

Mail invoices to:	Mail remittance to:
County of Alpine Health and Human Services Department 75 A Diamond Valley Road Markleeville, CA 96120 Attn: Nichole Williamson, Interim Director	County of El Dorado Health & Human Services Agency Finance Unit 3057 Briw Road, Suite B Placerville, CA 95667

C. Not-to-Exceed: Compensation for services provided under this Agreement shall not exceed \$50,000 over the term of the Agreement.

ARTICLE IV

Certification of Funds; Budget and Fiscal Provisions; Termination in the Event of Non-Appropriation: This Agreement is subject to the budget and fiscal provisions of applicable laws, Alpine County Code, and rules of Alpine County. Unless otherwise stated in the Agreement, charges will accrue only after execution of the Agreement, and the amount of Alpine's obligation hereunder shall not at any time exceed the amount stated in the Agreement for the purpose and period stated in the Agreement.

This Agreement will terminate without penalty, liability or expense of any kind to Alpine County at the end of any fiscal year if funds are not appropriated for the next succeeding fiscal year. If funds are appropriated for a portion of the fiscal year, this Agreement will terminate, without penalty, liability or expense of any kind at the end of the term for which funds are appropriated.

This Agreement will terminate if funds that were previously appropriated for this Agreement are reduced, eliminated, and/or re-allocated by Alpine as a result of mid-year budget reductions.

Alpine has no obligation to make appropriations for this Agreement in lieu of appropriations for new or other agreements. Alpine's budget decisions are subject to the discretion of the Alpine County Administrative Officer and the Alpine Board of Supervisors. El Dorado's assumption of risk of possible non-appropriation is part of the consideration for this Agreement.

ARTICLE V

Changes to Agreement: This Agreement may be amended by mutual consent of the parties hereto. Said amendments shall become effective only when in writing and fully executed by duly authorized officers of the parties hereto.

ARTICLE VI

Assignment and Delegation: El Dorado is engaged by Alpine for its unique qualifications and skills as well as those of its personnel. El Dorado shall not subcontract, delegate, or assign services to be provided, in whole or in part, to any other person or entity without prior written consent of Alpine.

ARTICLE VII

Default, Termination, and Cancellation:

- A. **Default:** Upon the occurrence of any default of the provisions of this Agreement, a party shall give written notice of said default to the party in default (notice). If the party in default does not cure the default within ten (10) days of the date of notice (time to cure), then such party shall be in default. The time to cure may be extended at the discretion of the party giving notice. Any extension of time to cure must be in writing, prepared by the party in default for signature by the party giving notice and must specify the reason(s) for the extension and the date on which the extension of time to cure expires.

Notice given under this section shall specify the alleged default and the applicable Agreement provision and shall demand that the party in default perform the provisions of this Agreement within the applicable period of time. No such notice shall be deemed a termination of this Agreement unless the party giving notice so elects in this notice, or the party giving notice so elects in a subsequent written notice after the time to cure has expired. In the event of termination for default, Alpine reserves the right to take over and complete the work by contract or by any other means.

- B. **Bankruptcy:** This Agreement, at the option of the Alpine, shall be terminable in the case of bankruptcy, voluntary or involuntary, or insolvency of El Dorado.
- C. **Ceasing Performance:** Alpine may terminate this Agreement in the event El Dorado becomes unable to substantially perform any term or condition of this Agreement.
- D. **Termination or Cancellation without Cause:** Alpine or El Dorado may terminate this Agreement in whole or in part upon seven (7) calendar days written notice by either party without cause. If such prior termination is effected, Alpine will pay for satisfactory services rendered prior to the effective dates as set forth in the Notice of Termination provided, and for such other services, which Alpine may agree to in writing as necessary for contract resolution. Should the Agreement be terminated prior to the end of the term, El Dorado shall reimburse the prorated amount for services not yet rendered by El Dorado prior to the date of termination. In no event, however, shall Alpine be obligated to pay more than the total amount of the contract. Upon receipt of a Notice of Termination, El Dorado shall promptly discontinue all services affected, as of the effective date of termination set forth in such Notice of Termination, unless the notice directs otherwise.

ARTICLE VIII

Notice to Parties: All notices to be given by the parties hereto shall be in writing and served by depositing same in the United States Post Office, postage prepaid and return receipt requested.

Notices to El Dorado shall be addressed as follows:

COUNTY OF EL DORADO
HEALTH AND HUMAN SERVICES AGENCY, PUBLIC HEALTH DIVISION
415 PLACERVILLE DRIVE, SUITE J
PLACERVILLE, CA 95667
ATTN: PUBLIC HEALTH PREPAREDNESS PROGRAM MANAGER

With a copy to:

COUNTY OF EL DORADO
PROCUREMENT AND CONTRACTS DIVISION
360 FAIR LANE, LOWER LEVEL
PLACERVILLE, CA 95667
ATTN: TERRI DALY, PURCHASING AGENT

Or to such other location as El Dorado directs.

Notices to Alpine shall be addressed as follows:

ALPINE COUNTY HEALTH AND HUMAN SERVICES DEPARTMENT
75 A DIAMOND VALLEY ROAD
MARKLEEVILLE, CA 96120
ATTN: NICHOLE WILLIAMSON, INTERIM DIRECTOR

Or to such other location as Alpine directs.

ARTICLE IX

Indemnity: Alpine shall indemnify, defend and hold harmless El Dorado, its officers, agents, employees and representatives from and against any and all claims, losses, liabilities or damages, demands and actions including payment of reasonable attorney's fees, arising out of or resulting from the performance of this Agreement, caused in whole or in part by any negligent or willful act or omission of Alpine, its officers, agents, employees, subcontractors, or anyone directly employed by any of them regardless of whether caused in part by a party indemnified hereunder.

El Dorado shall indemnify, defend and hold harmless Alpine, its officers, agents, employees and representatives from and against any and all claims, losses, liabilities or damages, demands and actions including payment of reasonable attorney's fees, arising out of or resulting from the performance of this Agreement, caused in whole or in part by any negligent or willful act or omission of El Dorado, its officers, agents, employees, subcontractors, or anyone directly employed by any of them regardless of whether caused in part by a party indemnified hereunder.

ARTICLE X

Insurance:

El Dorado County is self-insured. Alpine accepts El Dorado's self-insurance program as adequate for the purposes of this Agreement.

ARTICLE XI

Administrator: The El Dorado County Officer or employee with responsibility for administering this Agreement is Kristine Oase Guth, Program Manager I, or successor.

ARTICLE XII

Authorized Signatures: The parties to this Agreement represent that the undersigned individuals executing this Agreement on their respective behalf are fully authorized to do so by law or other appropriate instrument and to bind upon said parties to the obligations set forth herein.

ARTICLE XIII

Partial Invalidity: If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will continue in full force and effect without being impaired or invalidated in any way.

ARTICLE XIV

Venue: Any dispute resolution action arising out of this Agreement, including, but not limited to, litigation, mediation, or arbitration, shall be brought in the County of El Dorado, California, and shall be resolved in accordance with the laws of the State of California.

ARTICLE XV

No Third Party Beneficiaries: Nothing in this Agreement is intended, nor will be deemed, to confer rights or remedies upon any person or legal entity not a party to this agreement.

ARTICLE XVI

Entire Agreement: This document and the documents referred to herein or exhibits hereto are the entire Agreement between the parties and they incorporate or supersede all prior written or oral Agreements or understandings.

REQUESTING CONTRACT ADMINISTRATOR CONCURRENCE:

By: Kristine O Guth
Kristine Oase Guth, Program Manager I
Contract Administrator

Dated: 1/14/13

REQUESTING DEPARTMENT HEAD CONCURRENCE:

By: Daniel Nielson
Daniel Nielson, MPA, Director
Health and Human Services Agency

Dated: 1-15-2013

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding #311-M1311 on the dates indicated below.

- - COUNTY OF EL DORADO - -

Dated: _____

By: _____

Ron Briggs, Chair
Board of Supervisors
"El Dorado"

ATTEST:
James S. Mitrisin
Clerk of the Board of Supervisors

By: _____
Deputy Clerk

Dated: _____

- - COUNTY OF ALPINE - -

Dated: 02/19/2013

By: Terry Woodrow

Terry Woodrow, Chair
Board of Supervisors
"Alpine"

ATTEST:
Barbara Howard
Clerk of the Board of Supervisors

By: Barbara Howard
Deputy Clerk

Dated: 02/19/2013

By: Martin Fine
Martin Fine
County Counsel

Dated: 02/19/2013

zmm

Pay Period: _____

Date: _____

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP15 Hours	PP15 Billed Amount	PP16 Hours	PP16 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$127.51		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00

TOTAL

0 \$0.00 0 \$0.00

Copies of deliverables must be attached to the invoice.

Signed:

Date:

Signed:

Date:

Pay Period: _____

Date: _____

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP17 Hours	PP17 Billed Amount	PP18 Hours	PP18 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$127.51		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00

TOTAL

0

\$0.00

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\$0.00

Copies of deliverables must be attached to the invoice.

Signed:

Date:

Signed:

Date:

Pay Period: _____

Date: _____

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP19 Hours	PP19 Billed Amount	PP20 Hours	PP20 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$127.51		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00

TOTAL

0

\$0.00

0

\$0.00

Copies of deliverables must be attached to the invoice.

Signed:

Date:

Signed:

Date:

Pay Period: _____

Date: _____

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP21 Hours	PP21 Billed Amount	PP22 Hours	PP22 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$127.51		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
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	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00

TOTAL

0

\$0.00

0

\$0.00

Copies of deliverables must be attached to the invoice.

Signed:

Date:

Signed:

Date:

Pay Period: _____

Date: _____

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP23 Hours	PP23 Billed Amount	PP24 Hours	PP24 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$127.51		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
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	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00

TOTAL

0 \$0.00 0 \$0.00

Copies of deliverables must be attached to the invoice.

Signed:

Date:

Signed:

Date:

Pay Period: _____

Date: _____

Alpine Invoice

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP25 Hours	PP25 Billed Amount	PP26 Hours	PP26 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$127.51		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00

TOTAL

0 \$0.00 0 \$0.00

Copies of deliverables must be attached to the invoice.

Signed:

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Pay Period: _____

Date: _____

Exhibit B
Template - Program Manager

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP01 Hours	PP01 Billed Amount	PP02 Hours	PP02 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$127.51		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00

TOTAL 0 \$0.00 0 \$0.00

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HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP03 Hours	PP03 Billed Amount	PP04 Hours	PP04 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$127.51		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00

TOTAL

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\$0.00

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HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP05 Hours	PP05 Billed Amount	PP06 Hours	PP06 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$127.51		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00

TOTAL

0 \$0.00 0 \$0.00

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Pay Period: _____

Date: _____

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP07 Hours	PP07 Billed Amount	PP08 Hours	PP08 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$127.51		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00

TOTAL

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Pay Period: _____

Date: _____

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP09 Hours	PP09 Billed Amount	PP10 Hours	PP10 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$127.51		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00

TOTAL

0 \$0.00 0 \$0.00

Copies of deliverables must be attached to the invoice.

Signed: _____

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Date: _____

Pay Period: _____

Date: _____

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP11 Hours	PP11 Billed Amount	PP12 Hours	PP12 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$127.51		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00

TOTAL

0 \$0.00 0 \$0.00

Copies of deliverables must be attached to the invoice.

Signed:

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Pay Period: _____

Date: _____

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP13 Hours	PP13 Billed Amount	PP14 Hours	PP14 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$127.51		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00

TOTAL

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Copies of deliverables must be attached to the invoice.

Signed:

Date:

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Pay Period: _____

Date: _____

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP15 Hours	PP15 Billed Amount	PP16 Hours	PP16 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$127.51		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$127.51		\$0.00		\$0.00
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$127.51		\$0.00		\$0.00

TOTAL

\$0.00

\$0.00

Copies of deliverables must be attached to the invoice.

Signed:

Date:

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Pay Period: _____

Date: _____

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	Total Hours to Date	Hours Balance	Rate per hour
	Administrative Support Services	Daily time log with short task detail	\$127.51	0		\$ 129.85
	Invoice Preparation/Revisions	Daily time log with short task detail	\$127.51	0		\$ 129.85
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$127.51	0		\$ 129.85
	Other	Daily time log with short task detail	\$127.51	0		\$ 129.85
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$127.51	0		\$ 129.85
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$127.51	0		\$ 129.85
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$127.51	0		\$ 129.85
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$127.51	0		\$ 129.85
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$127.51	0		\$ 129.85
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$127.51	0		\$ 129.85
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$127.51	0		\$ 129.85
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$127.51	0		\$ 129.85
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$127.51	0		\$ 129.85
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$127.51	0		\$ 129.85
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$127.51	0		\$ 129.85
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$127.51	0		\$ 129.85
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$127.51	0		\$ 129.85
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$127.51	0		\$ 129.85
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$127.51	0		\$ 129.85

TOTAL

0

0

Copies of deliverables must be attached to the invoice.

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Date:

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Date:

Pay Period: _____

Date: _____

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	Billed Amount to Date	Billed Amount Balance
	Administrative Support Services	Daily time log with short task detail	\$127.51	\$0.00	
	Invoice Preparation/Revisions	Daily time log with short task detail	\$127.51	\$0.00	
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$127.51	\$0.00	
	Other	Daily time log with short task detail	\$127.51	\$0.00	
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$127.51	\$0.00	
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$127.51	\$0.00	
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$127.51	\$0.00	
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$127.51	\$0.00	
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$127.51	\$0.00	
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$127.51	\$0.00	
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$127.51	\$0.00	
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$127.51	\$0.00	
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$127.51	\$0.00	
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$127.51	\$0.00	
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$127.51	\$0.00	
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$127.51	\$0.00	
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$127.51	\$0.00	
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$127.51	\$0.00	
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$127.51	\$0.00	

TOTAL

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Copies of deliverables must be attached to the invoice.

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Date:

Alpine Daily Log and Task Detail - Program Manager

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
	Administrative Support Services										
	Invoice Preparation/Revisions										
	Mid-Year and Final Progress Reports										
	Other										
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.										
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster										
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.										
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.										
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).										
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.										

Alpine Daily Log and Task Detail - Program Manager

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
	Assess and Notify Stakeholders of Healthcare and Delivery Status.										
	Support Healthcare Response Efforts through Coordination of Resources										
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.										
	Develop, refine, and sustain redundant, interoperable communications systems.										
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge										
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.										
	Assist Healthcare Organizations with Surge Capacity and Capability.										
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations.										
	Volunteer notification for healthcare response needs.										

Total Hours 0.00 0.00 0.00 0.00 0.00 0.00 **Week 1 Total hrs 0.00**

Signed: Date:

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Pay Period: _____
 Date: _____

Week 2 Exhibit A

Alpine Daily Log and Task Detail - Program Manager

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
	Administrative Support Services										
	Invoice Preparation/Revisions										
	Mid-Year and Final Progress Reports										
	Other										
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.										
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster										
	Determine Gaps in the Healthcare Preparedness and Identify Resources for										
	Improve Healthcare Response Capabilities through Coordinated Exercise and										
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).										
Capability 3: Emergency Operations	Healthcare Organization Representation and Coordination with Emergency										
	Assess and Notify Stakeholders of Healthcare and Delivery Status.										

Alpine Daily Log and Task Detail - Program Manager

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
	Support Healthcare Response Efforts through Coordination of Resources.										
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.										
	Develop, refine, and sustain redundant, interoperable communications systems.										
	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.										
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge										
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.										
	Assist Healthcare Organizations with Surge Capacity and Capability.										
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations										
	Volunteer notification for healthcare response needs.										

Total Hours 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 **Week 2 Total hrs** **0.00**

Signed: _____ Date: _____

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Pay Period:

Date:

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP16 Hours	PP16 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$86.10		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$86.10		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$86.10		\$0.00
	Other	Daily time log with short task detail	\$86.10		\$0.00
Capability 1: Healthcare System Preparedness	Function 1: Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$86.10		\$0.00
Capability 1: Healthcare System Preparedness	Function 2: Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$86.10		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$86.10		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$86.10		\$0.00
Capability 2: Healthcare System Recovery	Function 2: Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$86.10		\$0.00
Capability 3: Emergency Operations Coordination	Function 1: Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$86.10		\$0.00
Capability 3: Emergency Operations Coordination	Function 2: Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$86.10		\$0.00
Capability 3: Emergency Operations Coordination	Function 3: Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$86.10		\$0.00
Capabity 6: Information Sharing	Function 1: Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$86.10		\$0.00
Capabity 6: Information Sharing	Function 2: Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$86.10		\$0.00
Capabity 6: Information Sharing	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.	Daily time log with short task detail	\$86.10		\$0.00
Capability 10: Medical Surge	Function 1: The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$86.10		\$0.00
Capability 10: Medical Surge	Function 2: Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$86.10		\$0.00
Capability 10: Medical Surge	Function 3: Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$86.10		\$0.00
Capability 15: Volunteer Management	Function 1: Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$86.10		\$0.00
Capability 15: Volunteer Management	Function 2: Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$86.10		\$0.00

TOTAL

Copies of deliverables must be attached to the invoice.

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HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP17 Hours	PP17 Billed Amount	PP18 Hours	PP18 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$86.10		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 1: Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 2: Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Function 2: Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 1: Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 2: Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 3: Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	Function 1: Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	Function 2: Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 1: The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 2: Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 3: Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 1: Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 2: Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00

TOTAL

Copies of deliverables must be attached to the invoice.

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HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP19 Hours	PP19 Billed Amount	PP20 Hours	PP20 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$86.10		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 1: Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 2: Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Function 2: Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 1: Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 2: Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 3: Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capabity 6: Information Sharing	Function 1: Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capabity 6: Information Sharing	Function 2: Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capabity 6: Information Sharing	EI Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 1: The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 2: Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 3: Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 1: Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 2: Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00

TOTAL

Copies of deliverables must be attached to the invoice.

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HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP21 Hours	PP21 Billed Amount	PP22 Hours	PP22 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$86.10		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 1: Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 2: Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Function 2: Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 1: Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 2: Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 3: Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	Function 1: Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	Function 2: Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	EI Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 1: The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 2: Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 3: Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 1: Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 2: Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00

TOTAL

Copies of deliverables must be attached to the invoice.

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Date:

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP23 Hours	PP23 Billed Amount	PP24 Hours	PP24 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$86.10		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 1: Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 2: Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Function 2: Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 1: Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 2: Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 3: Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	Function 1: Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	Function 2: Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 1: The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 2: Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 3: Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 1: Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 2: Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00

TOTAL

Copies of deliverables must be attached to the invoice.

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HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP25 Hours	PP25 Billed Amount	PP26 Hours	PP26 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$86.10		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 1: Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 2: Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Function 2: Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 1: Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 2: Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 3: Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capabity 6: Information Sharing	Function 1: Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capabity 6: Information Sharing	Function 2: Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capabity 6: Information Sharing	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 1: The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 2: Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 3: Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 1: Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 2: Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00

TOTAL

Copies of deliverables must be attached to the invoice.

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Exhibit B
Template - Supervising Health Education (

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP01 Hours	PP01 Billed Amount	PP02 Hours	PP02 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$86.10		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 1: Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 2: Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Function 2: Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 1: Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 2: Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 3: Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	Function 1: Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	Function 2: Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 1: The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 2: Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 3: Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 1: Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 2: Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00

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Coordinator

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP03 Hours	PP03 Billed Amount	PP04 Hours	PP04 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$86.10		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 1: Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 2: Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Function 2: Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 1: Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 2: Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 3: Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	Function 1: Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	Function 2: Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	EI Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 1: The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 2: Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 3: Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 1: Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 2: Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00

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HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP05 Hours	PP05 Billed Amount	PP06 Hours	PP06 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$86.10		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 1: Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 2: Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Function 2: Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 1: Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 2: Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 3: Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	Function 1: Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	Function 2: Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 1: The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 2: Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 3: Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 1: Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 2: Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00

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HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP07 Hours	PP07 Billed Amount	PP08 Hours	PP08 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$86.10		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 1: Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 2: Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Function 2: Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 1: Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 2: Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 3: Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	Function 1: Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	Function 2: Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	EI Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 1: The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 2: Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 3: Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 1: Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 2: Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00

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HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP09 Hours	PP09 Billed Amount	PP10 Hours	PP10 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$86.10		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 1: Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 2: Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Function 2: Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 1: Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 2: Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 3: Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	Function 1: Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	Function 2: Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	EI Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 1: The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 2: Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 3: Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 1: Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 2: Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00

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Copies of deliverables must be attached to the invoice.

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HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP11 Hours	PP11 Billed Amount	PP12 Hours	PP12 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$86.10		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 1: Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 2: Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Function 2: Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 1: Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 2: Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 3: Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	Function 1: Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	Function 2: Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	EI Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 1: The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 2: Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 3: Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 1: Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 2: Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00

TOTAL

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HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP13 Hours	PP13 Billed Amount	PP14 Hours	PP14 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$86.10		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 1: Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 2: Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Function 2: Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 1: Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 2: Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Function 3: Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	Function 1: Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	Function 2: Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 6: Information Sharing	EI Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 1: The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 2: Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 10: Medical Surge	Function 3: Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 1: Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$86.10		\$0.00		\$0.00
Capability 15: Volunteer Management	Function 2: Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00

TOTAL

Copies of deliverables must be attached to the invoice.

0.00 \$0.00 0.00 \$0.00

Signed:

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Pay Period:

Date:

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP15 Hours	PP15 Billed Amount	PP16 Hours	PP16 Billed Amount	Total Hours to Date
	Administrative Support Services	Daily time log with short task detail	\$86.10		\$0.00		\$0.00	0
	Invoice Preparation/Revisions	Daily time log with short task detail	\$86.10		\$0.00		\$0.00	0
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$86.10		\$0.00		\$0.00	0
	Other	Daily time log with short task detail	\$86.10		\$0.00		\$0.00	0
Capability 1: Healthcare System Preparedness	Function 1: Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00	0
Capability 1: Healthcare System Preparedness	Function 2: Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$86.10		\$0.00		\$0.00	0
Capability 1: Healthcare System Preparedness	Function 4: Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00	0
Capability 1: Healthcare System Preparedness	Function 4: Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00	0
Capability 2: Healthcare System Recovery	Function 2: Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$86.10		\$0.00		\$0.00	0
Capability 3: Emergency Operations Coordination	Function 1: Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00	0
Capability 3: Emergency Operations Coordination	Function 2: Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00	0
Capability 3: Emergency Operations Coordination	Function 3: Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00	0
Capability 6: Information Sharing	Function 1: Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00	0
Capability 6: Information Sharing	Function 2: Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00	0
Capability 6: Information Sharing	EI Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00	0
Capability 10: Medical Surge	Function 1: The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$86.10		\$0.00		\$0.00	0
Capability 10: Medical Surge	Function 2: Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00	0
Capability 10: Medical Surge	Function 3: Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00	0
Capability 15: Volunteer Management	Function 1: Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$86.10		\$0.00		\$0.00	0
Capability 15: Volunteer Management	Function 2: Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$86.10		\$0.00		\$0.00	0

TOTAL

Copies of deliverables must be attached to the invoice.

\$0.00

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Signed:

Date:

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Date:

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	Hours Balance	Rate per hour	Billed Amount to Date
	Administrative Support Services	Daily time log with short task detail	\$86.10		\$ 86.10	\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$86.10		\$ 86.10	\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$86.10		\$ 86.10	\$0.00
	Other	Daily time log with short task detail	\$86.10		\$ 86.10	\$0.00
Capability 1: Healthcare System Preparedness	Function 1: Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$86.10		\$ 86.10	\$0.00
Capability 1: Healthcare System Preparedness	Function 2: Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$86.10		\$ 86.10	\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$86.10		\$ 86.10	\$0.00
Capability 1: Healthcare System Preparedness	Function 4: Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$86.10		\$ 86.10	\$0.00
Capability 2: Healthcare System Recovery	Function 2: Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$86.10		\$ 86.10	\$0.00
Capability 3: Emergency Operations Coordination	Function 1: Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$86.10		\$ 86.10	\$0.00
Capability 3: Emergency Operations Coordination	Function 2: Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$86.10		\$ 86.10	\$0.00
Capability 3: Emergency Operations Coordination	Function 3: Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$86.10		\$ 86.10	\$0.00
Capability 6: Information Sharing	Function 1: Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$86.10		\$ 86.10	\$0.00
Capability 6: Information Sharing	Function 2: Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$86.10		\$ 86.10	\$0.00
Capability 6: Information Sharing	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.	Daily time log with short task detail	\$86.10		\$ 86.10	\$0.00
Capability 10: Medical Surge	Function 1: The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$86.10		\$ 86.10	\$0.00
Capability 10: Medical Surge	Function 2: Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$86.10		\$ 86.10	\$0.00
Capability 10: Medical Surge	Function 3: Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$86.10		\$ 86.10	\$0.00
Capability 15: Volunteer Management	Function 1: Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$86.10		\$ 86.10	\$0.00
Capability 15: Volunteer Management	Function 2: Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$86.10		\$ 86.10	\$0.00

TOTAL

Copies of deliverables must be attached to the invoice.

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Signed:

Date:

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Date:

Pay Period:

Date:

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	Billed Amount Balance
	Administrative Support Services	Daily time log with short task detail	\$86.10	
	Invoice Preparation/Revisions	Daily time log with short task detail	\$86.10	
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$86.10	
	Other	Daily time log with short task detail	\$86.10	
Capability 1: Healthcare System Preparedness	Function 1: Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$86.10	
Capability 1: Healthcare System Preparedness	Function 2: Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$86.10	
Capability 1: Healthcare System Preparedness	Function 4: Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$86.10	
Capability 1: Healthcare System Preparedness	Function 4: Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$86.10	
Capability 2: Healthcare System Recovery	Function 2: Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$86.10	
Capability 3: Emergency Operations Coordination	Function 1: Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$86.10	
Capability 3: Emergency Operations Coordination	Function 2: Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$86.10	
Capability 3: Emergency Operations Coordination	Function 3: Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$86.10	
Capability 6: Information Sharing	Function 1: Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$86.10	
Capability 6: Information Sharing	Function 2: Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$86.10	
Capability 6: Information Sharing	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.	Daily time log with short task detail	\$86.10	
Capability 10: Medical Surge	Function 1: The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$86.10	
Capability 10: Medical Surge	Function 2: Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$86.10	
Capability 10: Medical Surge	Function 3: Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$86.10	
Capability 15: Volunteer Management	Function 1: Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$86.10	
Capability 15: Volunteer Management	Function 2: Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$86.10	

TOTAL

Copies of deliverables must be attached to the invoice.

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Signed:

Date:

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Date:

Pay Period:
Date:

Week 1 Exhibit B

Alpine Daily Log and Task Detail - Supervising Health Education Coordinator

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
	Administrative Support Services										
	Invoice Preparation/Revisions										
	Mid-Year and Final Progress Reports										
	Other										
Capability 1: Healthcare System Preparedness	Function 1: Develop, Refine, or Sustain Healthcare Partnerships.										
Capability 1: Healthcare System Preparedness	Function 2: Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster										
Capability 1: Healthcare System Preparedness	Function 4: Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.										
Capability 1: Healthcare System Preparedness	Function 4: Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.										
Capability 2: Healthcare System Recovery	Function 2: Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).										
Capability 3: Emergency Operations Coordination	Function 1: Healthcare Organization Representation and Coordination with Emergency Operations.										

Alpine Daily Log and Task Detail - Supervising Health Education Coordinator

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
Capability 3: Emergency Operations Coordination	Function 2: Assess and Notify Stakeholders of Healthcare and Delivery Status.										
Capability 3: Emergency Operations Coordination	Function 3: Support Healthcare Response Efforts through Coordination of Resources.										
Capability 6: Information Sharing	Function 1: Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.										
Capability 6: Information Sharing	Function 2: Develop, refine, and sustain redundant, interoperable communications systems.										
Capability 6: Information Sharing	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.										
Capability 10: Medical Surge	Function 1: The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge										
Capability 10: Medical Surge	Function 2: Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.										
Capability 10: Medical Surge	Function 3: Assist Healthcare Organizations with Surge Capacity and Capability.										
Capability 15: Volunteer Management	Function 1: Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations										
Capability 15: Volunteer Management	Function 2: Volunteer notification for healthcare response needs.										

Total Hours 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Week 1 Total hrs

Pay Period: _____
 Date: _____

Week 2 Exhibit B

Alpine Daily Log and Task Detail - Supervising Health Education Coordinator

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
	Administrative Support Services										
	Invoice Preparation/Revisions										
	Mid-Year and Final Progress Reports										
	Other										
Capability 1: Healthcare System Preparedness	Function 1: Develop, Refine, or Sustain Healthcare Partnerships.										
Capability 1: Healthcare System Preparedness	Function 2: Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster										
Capability 1: Healthcare System	Function 4: Determine Gaps in the Healthcare Preparedness and Identify Resources for										
Capability 1: Healthcare System	Function 4: Improve Healthcare Response Capabilities through										
Capability 2: Healthcare System Recovery	Function 2: Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).										
Capability 3: Emergency Operations Coordination	Function 1: Healthcare Organization Representation and Coordination with Emergency Operations.										
Capability 3: Emergency Operations Coordination	Function 2: Assess and Notify Stakeholders of Healthcare and Delivery Status.										

Alpine Daily Log and Task Detail - Supervising Health Education Coordinator

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
Capability 3: Emergency Operations Coordination	Function 3: Support Healthcare Response Efforts through Coordination of Resources.										
Capabity 6: Information Sharing	Function 1: Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.										
Capabity 6: Information Sharing	Function 2: Develop, refine, and sustain redundant, interoperable communications systems.										
Capabity 6: Information Sharing	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.										
Capability 10: Medical Surge	Function 1: The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge.										
Capability 10: Medical Surge	Function 2: Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.										
Capability 10: Medical Surge	Function 3: Assist Healthcare Organizations with Surge Capacity and Capability.										
Capability 15: Volunteer Management	Function 1: Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations										
Capability 15: Volunteer Management	Function 2: Volunteer notification for healthcare response needs.										

Total Hours

0.00

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**Week 2
Total hrs**

0.00

Signed:

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Date:

Exhibit B

Pay Period: _____

Date: _____

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP15 Hours	PP15 Billed Amount	PP16 Hours	PP16 Billed Amount	PP17 Hours
	Administrative Support Services	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	
	Invoice Preparation/Revisions	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$77.23		\$0.00		\$0.00	
	Other	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	

TOTAL **0** **\$0.00** **0** **\$0.00** **0**

Copies of deliverables must be attached to the invoice.

Signed:

Date:

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Date:

Pay Period: _____

Date: _____

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP17 Billed Amount	PP18 Hours	PP18 Billed Amount	PP19 Hours	PP19 Billed Amount	PP20 Hours
	Administrative Support Services	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Invoice Preparation/Revisions	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$77.23	\$0.00		\$0.00		\$0.00	
	Other	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	

TOTAL **\$0.00** **0** **\$0.00** **0** **\$0.00** **0**

Copies of deliverables must be attached to the invoice.

Signed: _____ Date: _____

Signed: _____ Date: _____

Pay Period: _____

Date: _____

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP20 Billed Amount	PP21 Hours	PP21 Billed Amount	PP22 Hours	PP22 Billed Amount	PP23 Hours
	Administrative Support Services	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Invoice Preparation/Revisions	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$77.23	\$0.00		\$0.00		\$0.00	
	Other	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	

TOTAL **\$0.00** **0** **\$0.00** **0** **\$0.00** **0**

Copies of deliverables must be attached to the invoice.

Signed: _____ Date: _____

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Pay Period: _____

Date: _____

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP23 Billed Amount	PP24 Hours	PP24 Billed Amount	PP25 Hours	PP25 Billed Amount	PP26 Hours
	Administrative Support Services	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Invoice Preparation/Revisions	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$77.23	\$0.00		\$0.00		\$0.00	
	Other	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00	

TOTAL **\$0.00** **0** **\$0.00** **0** **\$0.00** **0**

Copies of deliverables must be attached to the invoice.

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Exhibit C
Invoice Template - Health Education Coordinator

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP26 Billed Amount	PP01 Hours	PP01 Billed Amount	PP02 Hours	PP02 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$77.23	\$0.00		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$77.23	\$0.00		\$0.00		\$0.00

TOTAL				\$0.00	0	\$0.00	0	\$0.00
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Copies of deliverables must be attached to the invoice.

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Pay Period: _____

Date: _____

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP03 Hours	PP03 Billed Amount	PP04 Hours	PP04 Billed Amount	PP05 Hours	PP05 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$77.23		\$0.00		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00

TOTAL 0 \$0.00 0 \$0.00 0 \$0.00

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Date: _____

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP06 Hours	PP06 Billed Amount	PP07 Hours	PP07 Billed Amount	PP08 Hours	PP08 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$77.23		\$0.00		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00

TOTAL **0** **\$0.00** **0** **\$0.00** **0** **\$0.00**

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HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP09 Hours	PP09 Billed Amount	PP10 Hours	PP10 Billed Amount	PP11 Hours	PP11 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$77.23		\$0.00		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00

TOTAL 0 \$0.00 0 \$0.00 0 \$0.00

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Date: _____

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP12 Hours	PP12 Billed Amount	PP13 Hours	PP13 Billed Amount	PP14 Hours	PP14 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$77.23		\$0.00		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00		\$0.00

TOTAL

0 \$0.00 0.00 \$0.00 0.00 \$0.00

Copies of deliverables must be attached to the invoice.

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Pay Period: _____

Date: _____

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP15 Hours	PP15 Billed Amount	PP16 Hours	PP16 Billed Amount	Total Hours to Date
	Administrative Support Services	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	0
	Invoice Preparation/Revisions	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	0
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$77.23		\$0.00		\$0.00	0
	Other	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	0
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	0
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	0
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	0
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	0
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	0
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	0
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	0
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	0
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	0
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	0
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	0
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	0
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	0
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	0
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$77.23		\$0.00		\$0.00	0

TOTAL

\$0.00

\$0.00

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Copies of deliverables must be attached to the invoice.

Signed:

Date:

Signed:

Date:

Pay Period: _____

Date: _____

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	Hours Balance	Rate per hour	Billed Amount to Date	Billed Amount Balance
	Administrative Support Services	Daily time log with short task detail	\$77.23		\$77.23	\$0.00	
	Invoice Preparation/Revisions	Daily time log with short task detail	\$77.23		\$77.23	\$0.00	
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$77.23		\$77.23	\$0.00	
	Other	Daily time log with short task detail	\$77.23		\$77.23	\$0.00	
Capability 1: Healthcare System Preparedness	Develop, Refine, or Sustain Healthcare Partnerships.	Daily time log with short task detail	\$77.23		\$77.23	\$0.00	
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster	Daily time log with short task detail	\$77.23		\$77.23	\$0.00	
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.	Daily time log with short task detail	\$77.23		\$77.23	\$0.00	
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.	Daily time log with short task detail	\$77.23		\$77.23	\$0.00	
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).	Daily time log with short task detail	\$77.23		\$77.23	\$0.00	
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.	Daily time log with short task detail	\$77.23		\$77.23	\$0.00	
	Assess and Notify Stakeholders of Healthcare and Delivery Status.	Daily time log with short task detail	\$77.23		\$77.23	\$0.00	
	Support Healthcare Response Efforts through Coordination of Resources.	Daily time log with short task detail	\$77.23		\$77.23	\$0.00	
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.	Daily time log with short task detail	\$77.23		\$77.23	\$0.00	
	Develop, refine, and sustain redundant, interoperable communications systems.	Daily time log with short task detail	\$77.23		\$77.23	\$0.00	
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge	Daily time log with short task detail	\$77.23		\$77.23	\$0.00	
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.	Daily time log with short task detail	\$77.23		\$77.23	\$0.00	
	Assist Healthcare Organizations with Surge Capacity and Capability.	Daily time log with short task detail	\$77.23		\$77.23	\$0.00	
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations	Daily time log with short task detail	\$77.23		\$77.23	\$0.00	
	Volunteer notification for healthcare response needs.	Daily time log with short task detail	\$77.23		\$77.23	\$0.00	

TOTAL 0 \$ - \$ -

Copies of deliverables must be attached to the invoice.

Signed:

Date:

Signed:

Date:

Alpine Daily Log and Task Detail - Health Education Coordinator

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
	Administrative Support Services										
	Invoice Preparation/Revisions										
	Mid-Year and Final Progress Reports										
	Other										
Capability 1: Healthcare System Preparedness	Function 1: Develop, Refine, or Sustain Healthcare Partnerships.										
	Function 2: Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster										
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.										
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.										
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).										
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.										

Alpine Daily Log and Task Detail - Health Education Coordinator

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
	Assess and Notify Stakeholders of Healthcare and Delivery Status.										
	Support Healthcare Response Efforts through Coordination of Resources.										
Capability 6: Information Sharing	Provide Healthcare Situational Awareness that Contributes to the Incident Common Operating Picture.										
	Develop, refine, and sustain redundant, interoperable communications systems.										
Capability 10: Medical Surge	The Healthcare Partnership Assists with the Coordination of the Healthcare Facilities's Response During Incidents that Require Medical Surge										
	Coordinate Integrated Healthcare Surge Operations with Pre-Hospital Emergency Medical Services (EMS) Operations.										
	Assist Healthcare Organizations with Surge Capacity and Capability.										
Capability 15: Volunteer Management	Participate with Volunteer Planning Processes to Determine the Need for Volunteers in Healthcare Organizations										
	Volunteer notification for healthcare response needs.										

Total Hours	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Week 1 Total hrs	0.00
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Pay Period: _____
 Date: _____

Week 2 Exhibit C
 Alpine Daily Log and Task Detail - Health Education Coordinator

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
	Administrative Support Services										
	Invoice Preparation/Revisions										
	Mid-Year and Final Progress Reports										
	Other										
Capability 1: Healthcare System Preparedness	Function 1: Develop, Refine, or Sustain Healthcare Partnerships.										
	Coordinate Healthcare Planning to Prepare the Healthcare System for a Disaster										
	Determine Gaps in the Healthcare Preparedness and Identify Resources for Mitigation of these Gaps.										
	Improve Healthcare Response Capabilities through Coordinated Exercise and Evaluation.										
Capability 2: Healthcare System Recovery	Assist Healthcare Organization to Implement Continuity of Operations Plans (COOP).										
Capability 3: Emergency Operations Coordination	Healthcare Organization Representation and Coordination with Emergency Operations.										
	Assess and Notify Stakeholders of Healthcare and Delivery Status.										

