


Contract #: 308-S1211 A4  
Index Code: 530500

# CONTRACT ROUTING SHEET

Date Prepared: \_\_\_\_\_

Need Date: \_\_\_\_\_

**PROCESSING DEPARTMENT:**

Department: HHSA/SSD  
Dept. Contact: Laura K Walny  
Phone #: X7118  
Department  
Head Signature:   
Don Ashton, M.P.A.,  
Director


**CONTRACTOR:**

Name: New Leaf Counseling Services  
Address: 1254 High Street  
Auburn, CA 95603  
Phone: 530-889-9195

**CONTRACTING DEPARTMENT:** HHSA/Social Services Division

Service Requested: Therapeutic Counseling, Residential Drug Treatment  
Contract Term: 2/28/12-2/27/17 Contract/Grant Value: \$300,000.  
Compliance with Human Resources requirements? N/A        Yes   x   No:         
Compliance verified by: Judie Engel 6/15/15

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: X Disapproved:        Date: 7/13/15 By:   
Approved:        Disapproved:        Date:        By:       

EL DORADO COUNTY COUNSEL  
JUL 13 9 AM 11:23 AM '15

**PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!**

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: X Disapproved:        Date: 7/15/15 By: JH  
Approved:        Disapproved:        Date:        By:       

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).


**NOTE:** Any contract that involves the development, installation, implementation, storing, retrieving, transfer, or sending of electronic information, the acquisition of software or computer related items, or any other service/item that may be IT related, especially those that involve computers and telecommunications, must be approved by IT before submission to Counsel. This also applies to any other contract that requires approval from another department.

Departments: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**Please contact Laura K. Walny x 7118 with questions or for contract packet pick-up. Thank you!**

 7/8/15  
CFO Review/Date

 6/29/15  
Ass't Director Admin/Finance  
DPT Director, Admin/Contracts