

MEMO SHEET: BUDGET TRANSFER INFORMATION

Department Name*	DEPARTMENT OF TRANSPORTATION	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Stephanie Lisius	Document total*	\$ 1,200,000
Contact phone*	5851		

BUDGET TRANSFER HEADER

Prepared date*	06/22/23	Check Applicable*	<input checked="" type="checkbox"/> One Time (after Adopted Budget)
Fiscal year	22/23		<input type="checkbox"/> Continuing (include in the Adopted Budget)
Short Description* <small>(10 characters)</small>	INCSB1XFR		
		Registrar Item Number*	23-1273 07/18/23
* REQUIRED FIELDS		Project Strings Required:	Yes

By signing this memo I hereby certify that:
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature*

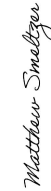
 *Matthew Smeltzer*

BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

Department of Transportation, Maintenance and Operations Division is requesting a budget transfer to increase the operating transfer out from the Senate Bill No. 1 - SB1 special revenue fund to allow for the full reimbursement to the Maintenance and Operations division for SB-1 completed project costs. Each year, a list of projects that SB-1 funds may be used for is authorized by the Board and the costs for the projects are part of the adopted budget. This year, construction costs have increased and additional funding is required to fully cover the costs of the approved and completed projects. The budget transfer will increase the operating transfer out and decrease the contingency in the SB-1 special revenue fund by \$300,000 and increase the operating transfer in and the road maintenance and construction budgets in the Maintenance and Operations division by the same amount.

FOR AUDITOR'S OFFICE USE ONLY

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____

EL DORADO COUNTY APPROPRIATION TRANSFER (29125 GOV. CODE)		BUDGET TRANSFER REQUEST	DOCUMENT TOTAL	\$1,200,000.00
TRANSFER #		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL BUDGET TRANSFER #2 - MOVING APPROPRIATIONS OR REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL	NUMBER OF LINES	4
JOURNAL #			NET TOTAL	\$0.00
DATE				
INPUT BY				
TO BE COMPLETED BY DEPARTMENT				
DEPT NAME	DEPARTMENT OF TRANSPORTATION	Budget Transfer Type:	Transfer 1: BoS Approval	
		Legistar Number & Date:	23-1273 07/18/23	
DEPT CONTACT & EXT.	Stephanie Lisius X 5851	 DEPARTMENT AUTHORIZATION SIGNATURE AND DATE		
			6/22/2023	PAGE 1 OF 1
			DATE	

DIRECTIONS:

- MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
- REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
- IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION	(30 CHARACTERS MAX.)
1	36V80	3670761	7700			DEC	\$ 300,000	DECREASE CONTINGENCY	
2	36O34	3670761	7000			INC	\$ 300,000	INC OPERATING XFER OUT	
3		3630300	2038	3630MANT-36BUDGET-36REV-36GENERAL		INC	\$ 300,000	INC OPERATING XFER IN	
4	36403	3630300	4303	3630MANT-36BUDGET-36EXP-36RRNO		INC	\$ 300,000	INC ROAD MAINT CONST	
5									
6									
7									
8									
9									
10									
11									
12									

APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

JOE HARN, C.P.A. AUDITOR / CONTROLLER _____ CHIEF ADMINISTRATIVE OFFICE - ANALYST _____ CHIEF ADMINISTRATIVE OFFICER	DATE _____ DATE _____ DATE _____
SIGNATURE: CHAIR, BOARD OF SUPERVISORS _____ ATTEST: CLERK, BOARD OF SUPERVISORS _____	DATE _____ DATE _____

Signature: *LeeAnn Scheuring*

Email: leeann.scheuring@edcgov.us

Signature: *Becky Morton*
Becky Morton (Jun 26, 2023 14:43 PDT)

Email: becky.morton@edcgov.us












23-1273 SB-1 INCREASE

Final Audit Report

2023-06-27

Created:	2023-06-22
By:	Stephanie Lisius (stephanie.lisius@edcgov.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAXst9dB_p_hSXzMHEArfLRSQaV03tnEmM

"23-1273 SB-1 INCREASE" History

-  Document created by Stephanie Lisius (stephanie.lisius@edcgov.us)
2023-06-22 - 6:38:34 PM GMT- IP address: 207.104.47.251
-  Document emailed to LeeAnn Scheuring (leeann.scheuring@edcgov.us) for signature
2023-06-22 - 6:40:02 PM GMT
-  Email viewed by LeeAnn Scheuring (leeann.scheuring@edcgov.us)
2023-06-22 - 6:40:36 PM GMT- IP address: 174.236.231.180
-  Document e-signed by LeeAnn Scheuring (leeann.scheuring@edcgov.us)
Signature Date: 2023-06-22 - 6:41:31 PM GMT - Time Source: server- IP address: 174.236.231.180
-  Document emailed to Madeleine Morton (becky.morton@edcgov.us) for signature
2023-06-22 - 6:41:32 PM GMT
-  Email viewed by Madeleine Morton (becky.morton@edcgov.us)
2023-06-26 - 9:42:43 PM GMT- IP address: 207.104.47.251
-  Signer Madeleine Morton (becky.morton@edcgov.us) entered name at signing as Becky Morton
2023-06-26 - 9:43:26 PM GMT- IP address: 207.104.47.251
-  Document e-signed by Becky Morton (becky.morton@edcgov.us)
Signature Date: 2023-06-26 - 9:43:28 PM GMT - Time Source: server- IP address: 207.104.47.251
-  Document emailed to Rafael Martinez (rafael.martinez@edcgov.us) for signature
2023-06-26 - 9:43:29 PM GMT
-  Stephanie Lisius (stephanie.lisius@edcgov.us) replaced signer Rafael Martinez (rafael.martinez@edcgov.us) with Matthew Smeltzer (matt.smeltzer@edcgov.us)
2023-06-26 - 9:48:05 PM GMT- IP address: 207.104.47.251
-  Document emailed to Matthew Smeltzer (matt.smeltzer@edcgov.us) for signature
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 Email viewed by Matthew Smeltzer (matt.smeltzer@edcgov.us)

2023-06-27 - 5:10:50 PM GMT- IP address: 207.104.47.251

 Document e-signed by Matthew Smeltzer (matt.smeltzer@edcgov.us)

Signature Date: 2023-06-27 - 5:14:04 PM GMT - Time Source: server- IP address: 207.104.47.251

 Agreement completed.

2023-06-27 - 5:14:04 PM GMT

Stephanie A. Lisius

From: Madeleine "Becky" R. Morton
Sent: Monday, June 26, 2023 8:45 AM
To: CDS-Finance
Subject: Fwd: Rafael Vacation - Signature Authority

FYI

Thank you,
Becky

Becky Morton
Agency Chief Fiscal Officer

County of El Dorado
Chief Administrative Office
Community Development Finance & Administration
2850 Fairlane Court
Placerville, CA 95667
(530) 621-4008 / FAX (530) 295-1632
becky.morton@edcgov.us

From: Rafael Martinez <Rafael.Martinez@edcgov.us>
Sent: Friday, June 23, 2023 5:29:43 PM
To: Tiffany Schmid <Tiffany.Schmid@edcgov.us>; Joe H. Harn <joe.harn@edcgov.us>; Madeleine "Becky" R. Morton <Becky.Morton@edcgov.us>; Laura Schwartz <laura.schwartz@edcgov.us>; John Hidahl <john.hidahl@edcgov.us>; George Turnboo <George.Turnboo@edcgov.us>; Wendy Thomas <Wendy.Thomas@edcgov.us>; Lori Parlin <lori.parlin@edcgov.us>; Brooke Laine <Brooke.Laine@edcgov.us>
Cc: Matthew D. Smeltzer <Matt.Smeltzer@edcgov.us>; Kelly D. Carnahan <Kelly.Carnahan@edcgov.us>; Shanann A. Findley <shanann.findley@edcgov.us>; Brian Mullens <brian.mullens@edcgov.us>; Ashley A. Johnson <ashley.johnson@edcgov.us>; John H. Kahling <john.kahling@edcgov.us>; Matt Gourley <John.Gourley@edcgov.us>; Elaine "Laney" M. Inglis <Elaine.Inglis@edcgov.us>; Adam J. Bane <adam.bane@edcgov.us>; Lisa D. Watson <Lisa.Watson@edcgov.us>; Karen Feathers <karen.feathers@edcgov.us>; Cindy Munt <Cindy.Munt@edcgov.us>; Shelley Wiley <Shelley.Wiley@edcgov.us>; Mark Treat <Mark.Treat@edcgov.us>; Sasha D. Mussetter <Sasha.Mussetter@edcgov.us>; Lindsay S. Tallman <Lindsay.Tallman@edcgov.us>; Karen L. Garner <Karen.L.Garner@edcgov.us>; Jeffrey A. Warren <Jeffrey.Warren@edcgov.us>; LeeAnn A. Scheuring <leeann.scheuring@edcgov.us>; Stephanie A. Lisius <Stephanie.Lisius@edcgov.us>; Jeanette Salmon <Jeanette.Salmon@edcgov.us>; Nicholas LaRiviere <Nicholas.LaRiviere@edcgov.us>
Subject: Rafael Vacation - Signature Authority

Good Afternoon,

I will be on vacation from Monday, June 26, 2023, through Friday, June 30, 2023. I will return Monday, July 3, 2023. In my absence, Matt Smeltzer, Deputy Director, has signature authority.

Should you have any questions in my absence, please contact my assistant, Kelly Carnahan, at Kelly.carnahan@edcgov.us or 530-621-7502 or Matt Smeltzer, at matt.smeltzer@edcgov.us or 530-621-5912. Thank you.

Sincerely,
Rafael Martinez
Director

County of El Dorado
Department of Transportation
2850 Fairlane Court
Placerville, CA 95667
(530) 621-7533
rafael.martinez@edcgov.us