



**TAHOE ENGINEERING:**  
 924B Emerald Bay Road  
 South Lake Tahoe, CA 96150  
 Phone: (530) 573-7900  
 Fax: (530) 541-7049

**KIMBERLY A. KERR**  
 Interim Director of Transportation  
  
 Internet Web Site:  
<http://edcgov.us/dot>

**MAIN OFFICE:**  
 2850 Fairlane Court  
 Placerville CA 95667  
 Phone: (530) 621-5900  
 Fax: (530) 626-0387



**DATE:** May 25, 2012

**TO:** All Prospective Bidders

**SUBJECT:** Addendum No. 3  
**Montgomery Estates Area 1B Erosion Control Project (Contract No. PW 11-30603, CIP No. 95193)**

Submit proposals for this work with the understanding and full consideration of this addendum. The revisions declared in this addendum are essential parts of the Contract.

ADDENDUM ITEM NO.	PAGE OR DRAWING NO.	DESCRIPTION OF CHANGE
3.01.	Agreement (page C-10),	<p>Replace the first paragraph of <b>Article 21 "Retention and Access to Records"</b> of the Agreement with:</p> <p><i>"All accounting records and other supporting papers of Contractor's connected with performance under this Agreement shall be maintained for four (4) years from the later of the date of final payment by County, the final resolution of all claims, or all other pending matters under this Contract are closed and shall be held open to inspection and audit by representatives of County, CTC, United States Forest Service (USFS), Comptroller General of the United States, or any duly authorized representative of the Federal Government and copies thereof shall be furnished upon request."</i></p> <p>Replace the second sentence of the second paragraph of <b>Article 21 "Retention and Access to Records"</b> of the Agreement with:</p> <p><i>"All of the above-referenced parties shall make such materials available at their respective offices at all reasonable times during the contract period and for four (4) years from the later of the date of final payment by County, the final resolution of all claims, or all other pending matters under this Contract are closed."</i></p>

ADDENDUM ITEM NO.	PAGE OR DRAWING NO.	DESCRIPTION OF CHANGE
3.02.	Special Provisions § 5-1.11 (page SP-16)	Replace the last paragraph of Section 5-1.11 “ <b>Records</b> ” of the Special Provisions with: <i>“The cost accounting records for the contract shall be maintained separately from other contracts, during the life of the contract, and for a period of four (4) years from the later of the date of final payment by County, the final resolution of all claims, or all other pending matters under this Contract are closed.”</i>
3.03.	Special Provisions § 5-1.12 (page SP-16)	Replace the first sentence of the last paragraph of Section 5-1.12 “ <b>Records Examination and Audit Requirements</b> ” of the Special Provisions with: <i>“All of Contractor’s books, papers, job cost records, detailed cost estimates, claims, and accounts, including payment, property, payroll, personnel, subcontractor records, and financial records related to or which arise out of the work or under terms of this Contract shall be retained for access, inspection and/or audit by the USFS, the Comptroller General of the United States, the State, County or their duly authorized representatives for four (4) years from the later of the date of final payment by County, the final resolution of all claims, or all other pending matters under this Contract are closed.”</i>

**The pages of this addendum shall be attached to the Contract Documents booklet.**

Indicate receipt of this addendum by filling in the number of this addendum in the space provided on the signature page of the proposal.

Holders who have already mailed their proposal can contact Patty Scott at (530) 573-7900 (email: [patricia.scott@edcgov.us](mailto:patricia.scott@edcgov.us)) or Steve Kooyman at (530) 573-7900 (email: [steve.kooyman@edcgov.us](mailto:steve.kooyman@edcgov.us)) to arrange return of their proposal.

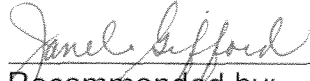
Inform all suppliers and subcontractors as necessary.

The Department of Transportation is only sending this addendum by posting on the following website: <http://www.edcgov.us/DOT/bids.html>.

If you are not a Contract Documents Holder, but request a set of documents to bid on this project, you must comply with the requirements of this addendum when submitting your bid.


Attachments: None

End of Addendum No. 3

  
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Recommended by:  
Janel Gifford, P.E.  
Office Engineer

5/25/12  
Date

  
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Approved by:  
Kimberly A. Kerr, Interim Director  
Department of Transportation

5/29/12  
Date