

Agreement # 5003

Legistar # 20-0869

# AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 08/13/2020

Need Date: 08/27/2020

**PROCESSING DEPARTMENT:**

Department: CAO - Procurement & Contracts  
Dept. Contact: Kristen Germond  
Phone: x5974  
Department Head Signature: S. R. Ewert  
Digitally signed by S. R. Ewert  
Date: 2020.07.02 15:21:33 -07'00'  
Sandy Ewert  
Administrative Analyst Supervisor

**CONTRACTOR:**

Name: Marine Toys for Tots Foundation  
Address: PO Box 591  
Shingle Springs, California 95682  
Phone: \_\_\_\_\_  
Org Code: \_\_\_\_\_  
Project # (if applicable): \_\_\_\_\_  
Funding Source: n/a

**CONTRACTING DEPARTMENT:** CAO - Facilities

Service Requested: Review & Approve

Description: Facilities Use Agreement for 299 Fair Lane Court for Toys for Tots Donation Storage and Disbursement

Contract Term: October 1, 2020 - December 28, 2020 Contract Value: \$ 0.00

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 08/26/2020 By: Sharon Carey-Stronck  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Digitally signed by Sharon Carey-Stronck  
Date: 2020.08.26 09:22:31 -07'00'

Approved as to form. -scs  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

**PLEASE EMAIL DOCUMENT TO cao-contracts-newrequests@edcgov.us  
UPON COMPLETION  
Thank you!**