

**CONTRACT ROUTING SHEET**Date Prepared: 11/19/2024Need Date: 12/4/2024**PROCESSING DEPARTMENT:**Department: DOTDept. Contact: Jen RimoldiPhone: X7592Department: Head Signature: 

Jen Rimoldi

**CONTRACTOR:**Name: TBDAddress: Phone: Org Code: 36101000 – 36105072**CONTRACTING DEPARTMENT:** DOT – Headington EngineeringService Requested: Review and Approve Contract Documents for Pleasant Valley Road Safety Improvements Project - Contract No. 8596Contract Term: 50 Working Days Contract Value: TBD**COUNTY COUNSEL:** (must approve all contracts and MOU's)Approved: X Disapproved:  Date: 12/3/2024 By: Don ClueApproved: X Disapproved:  Date:  By: **COUNSEL -- PLEASE FORWARD TO RISK MANAGEMENT -- THANKS!**EDC COUNTY COUNSEL  
2024 NOV 20 AM 9:22**HR APPROVAL: - N/A – PUBLIC WORKS CONTRACT**Compliance with Human Resources requirements? Yes:  No: Compliance verified by: **RISK MANAGEMENT APPROVAL:** (all contracts & MOU's except boilerplate grant funding contracts)Approved: X Disapproved:  Date: 12/5/2024 By: JordanApproved:  Disapproved:  Date:  By: Please Forward to Risk Management for Review and Approval of Insurance Requirements in Special Provisions Section 7-1.06 "Insurance"**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).Departments: Approved:  Disapproved:  Date:  By: Approved:  Disapproved:  Date:  By: