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El Dorado County Information Technologies

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TO: Board of Supervisors
FROM: Project Manager
RE: FENIX Update

• **FENIX Implementation Update:** The project continues to progress on time and under budget. The Financial module analysis sessions involving fiscal staff from all the different departments has been ongoing for the past eight months and is coming to an end. The professionalism, knowledge base, and attention to detail brought to these meetings by County staff has proven to be invaluable. Make no mistake, we are a long way from implementation, and we will run into bumps along the way, but the foundation is being laid correctly. I would like to thank all the dedicated employees that have put forth the extra effort and applaud them for their continuous devotion to the project.

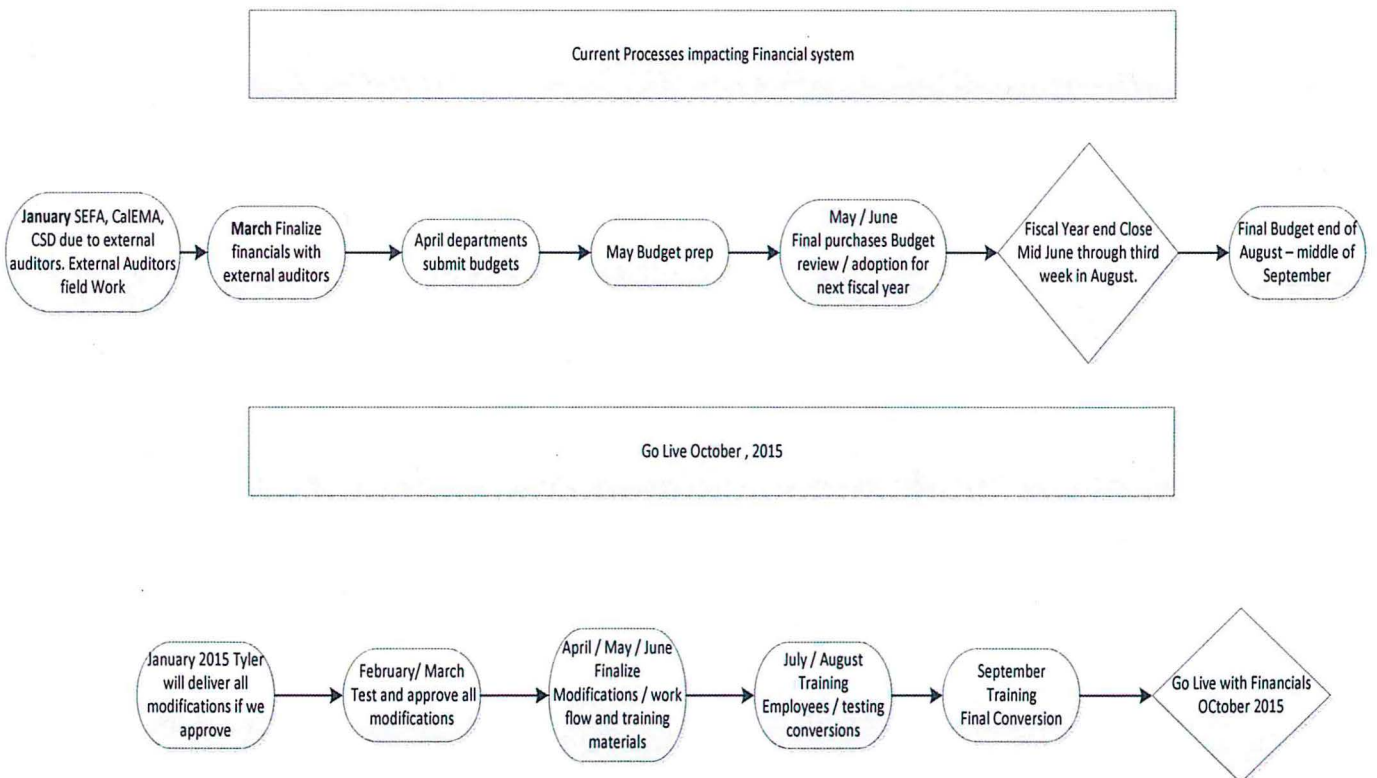
Working as a business partner throughout the project, Tyler Technologies provided a successful upgrade from version 10.3 to version 10.5 at no extra cost to the County. This significant upgrade included;

- The ability to record to multiple fund equity accounts based on Fund Type.
- Enhanced security on the Due To Due From Journals
- Remove the need for Journal Source code maintenance
- Purchasing Workflow can be defined by a User Defined Code
- Madison County has a 10.5FF modification (Sept Release Date) to allow GL Budget Projections to post back to the Project. We will be receiving their modification for free
- Bid Entry has new functionality and fixed various errors

Tyler Technologies has also worked with the County to provide at no additional cost modifications, which include; Cash Control at the fund and or Sub-fund level, California Withholdings, and Independent Contractor reporting.

The FENIX team throughout this analysis process has identified 23 modifications to the system that will enhance workflow and efficiencies that were not included in the original scope. We are in the process of vetting out these modifications with Tyler Technologies and determining the costs associated with them. On May 16th, the Executive Steering Committee approved the specifications for two modifications that were recommended by the FENIX subject matter experts. The two modifications, Contract Workflow and Invoice Account Line Description, will be an additional charge of \$11,000. We expect that this additional \$11,000 will save significant staff time over the life of the system.

As with any modifications to the scope of a project, the cost and timeline has to change. We set an aggressive timeline to go live March 2015 and with the changes we are looking at, in conjunction with our current processes, we are moving the go live date for the financial system to October 2015 and the HR/ Payroll go live to January 1, 2016. This timeline modification will be reflected as a contract modification for payment milestones.



April/May/June milestones:

- Second run of the Chart of Accounts conversion file completed. The Chart of Accounts was loaded into the test and training site the week of May 12
- The Project Ledger was loaded into test and training sites the week of May 12
- HR and Payroll Analysis kicked off April 8
- Final review of the General Ledger analysis sessions completed the week of June 4
- Financial module analysis completed in June 2014
- Static environment testing for GL, Project, Cash Control, and Budget was conducted the week of June 17
- Accounts receivables and General Billing static environment testing conducted the week of July 8
- Budget and actuals were sent to the vendor June 27

Upcoming Milestones:

- Vendor file will be sent to Tyler this Friday, July 25
- Final Chart of Accounts will be loaded with budget and actuals in August
- Processes training and testing will begin in August on GL, project, budget, treasury management, purchase orders, contracts, bids, and inventory

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