



The County of El Dorado

Chief Administrative Office

Tiffany Schmid, Chief Administrative Officer

Facilities Division

Phone (530)621-5890 Fax (530)698-6291

September 26, 2023

GHD Inc.
ATTN: Natalie Wilson, North American Real Estate Leader
RENotices@GHD.com
3883 Ponderosa Road, Building B
Shingle Springs, California 95682

Subject: Commercial Lease Agreement #7564 (3883 Ponderosa Road, Building B, Shingle Springs, California 95682)

Dear Ms. Wilson:

The County received GHD Inc.'s request to terminate the above-named lease on May 31, 2023. The Board of Supervisors reviewed this request at their September 26, 2023 meeting and authorized the termination of the lease.

In accordance with Paragraph 16.1(a), Default Remedies, the County of El Dorado is terminating Commercial Lease Agreement #7564 (3883 Ponderosa Road, Building B, Shingle Springs, California 95682), without seeking compensation or other affirmative relief, by mutual agreement of both parties. Termination of the lease is effective September 30, 2023. On or before the termination date, GHD will vacate and surrender the premises in good operating order, condition and state of repair, ordinary wear and tear excepted.

Should you have any questions, please contact Kevin Gilliland, Facilities Program Manager, at kevin.gilliland@edcgov.us or by phone at (530) 621-5833.

Sincerely,

Chuck Harrell
Facilities Division Manager

Acknowledged and agreed to by Lessee:

GHD Inc.

Cc: Procurement & Contracts