



Proposal Cover Sheet

RFA PROCESS

CHILD ADVOCACY CENTER (KC) PROGRAM

Submitted by:

EL DORADO COUNTY DISTRICT ATTORNEY
778 Pacific Street
Placerville, California 95667
(530) 621-6474



OFFICE OF THE
DISTRICT ATTORNEY
EL DORADO COUNTY, CALIFORNIA

VERN PIERSON, DISTRICT ATTORNEY

December 15, 2020

Mark Ghilarducci, Director
California Governor's Office of Emergency Services
3650 Schriever Ave
Mather, CA 95655

RE: Child Advocacy Center (KC) Program Signature Requirement

Dear Mr. Ghilarducci,

Please accept this letter and the included application for consideration for the Child Advocacy Center (KC) Program Request for Application. El Dorado County Policy (A-6) (included) authorizes department heads to execute all documents required to apply for grants. This same policy designates the sole authority for accepting grant awards and approving grant agreements to the Board of Supervisors. As a result, the CalOES Grant Subaward Face Sheets, the Certificate of Assurance of Compliance form and the Subrecipient Grants Management Assessment required as part of the Child Advocacy Center (KC) Program Request for Application, are included but not signed. It is the intent of this Agency to comply with all terms and conditions set forth in the certification if awarded. However, until funding has been allocated or awarded and accepted by the County Board of Supervisors, these documents cannot be signed.

Once a notification of award is received, it is the intent of the Agency to prepare a Board item presenting the award notification to the Board of Supervisors, requesting the award be accepted. Once approved, the documents can be executed.

If you have any questions, please do not hesitate to contact me.

Very Truly Yours,

Vern R. Pierson
District Attorney

PLEASE REPLY TO:

** 778 Pacific Street
Placerville, CA. 95667
(530) 621-6474
Fax (530) 621-1280

1360 Johnson Blvd. Ste.105
South Lake Tahoe, CA 96151
(530) 573-3100
Fax (530) 544-6413

WEB SITE:

<https://www.eldoradoda.com/>



COUNTY OF EL DORADO, CALIFORNIA
BOARD OF SUPERVISORS POLICY

Subject: GRANT APPLICATIONS	Policy Number: A-6	Page Number: 1 of 2
	Date Adopted: 12/22/1987	Effective Date: 12/22/1987

I. PURPOSE

The purpose of this policy is to ensure flexibility and efficiency in the grant application process while maintaining the Board of Supervisors discretion over the acceptance of grant funding and any related obligations.

II. POLICY

The County receives financial assistance in the form of grants. For the purposes of this policy, grants shall be defined as cash or in kind assistance awarded by a government or other organization (called the grantor) for specified purposes to an eligible recipient (called the grantee). Grants are usually conditional upon certain qualifications as to the use, maintenance of specified standards, and/or a proportional contribution by the grantee or other grantor(s). The grant process may consist of several steps including a notice of intent to apply, application, acceptance of award, and execution of grant agreement and related documents.

A. The Board of Supervisors is the sole authority for:

1. Accepting grant awards and approving grant agreements in the amount of more than \$10,000;
2. Accepting grants for which any requirements for funds, matching or otherwise, or other resources are required for funding disbursement; and
3. Delegating authority to execute the grant agreement and other grant related documents after acceptance of a grant award and approval of the grant agreement.

B. County department heads are authorized to:

1. Execute all documents required to apply for grants.
 - i. Department heads are expected to exercise good judgment when determining to spend staff time applying for a grant.
 - ii. The grant should be directly related to the mission and vision of the department.
 - iii. Any county match requirements must be feasible and reasonable.
2. Accept grant awards that meet all of the following criteria:
 - i. Are in an amount not to exceed \$10,000; and



**COUNTY OF EL DORADO, CALIFORNIA
BOARD OF SUPERVISORS POLICY**

Subject: GRANT APPLICATIONS	Policy Number: A-6	Page Number: 2 of 2
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- ii. Do not include any requirement for County funds; and
 - iii. Relate directly to the mission of the department and directives of the Board.
 - iv. No less than three business days prior to accepting the grant, the department head will provide the Board and the CAO a written report demonstrating that the grant meets criteria 2.i through 2.iii and notifying the Board of the intent to accept the grant. If no member of the Board or the CAO express concerns during this three-day period, the department head may accept the grant. If any member of the Board or the CAO objects, the department head shall bring the decision to accept the grant before a regularly scheduled meeting of the Board.
3. Department heads are required to communicate, document, and coordinate with any other county departments that may be involved with or affected by the grant program or project.
 4. Department heads are responsible for determining whether they are authorized to exercise the authority provided herein under the grantor’s guidelines for each grant.
 5. Department heads are encouraged to seek assistance and guidance from the Chief Administrative Office in fulfilling the responsibilities listed above.

III. RESPONSIBLE DEPARTMENT

Chief Administrative Office

IV. DATES ISSUED AND REVISED; SUNSET DATES:

Issue Date:	12/22/1987	Sunset Review Date:	n/a
Revision Date:	08/15/2017	Sunset Review Date:	08/15/2021

Cal OES #		FIPS #		VS#		Subaward #	
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**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
GRANT SUBAWARD FACE SHEET**

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

1. **Subrecipient:** County of El Dorado 1a. **DUNS#:** 087834029
2. **Implementing Agency:** District Attorney's Office 2a. **DUNS#:** 087834029
3. **Implementing Agency Address:** 778 Pacific Street Placerville 95667-6481
(Street) (City) (Zip+4)
4. **Location of Project:** Placerville El Dorado 95667-6841
(City) (County) (Zip+4)
5. **Disaster/Program Title:** Child Advocacy Center (KC) Program 6. **Performance** 4/1/2021 to 3/31/2022
Period: (Start Date) (End Date)
7. **Indirect Cost Rate:** 10% de minimis **Federally Approved ICR** (if applicable): _____ %

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2019	VOCA		\$180,250		\$45,063		\$45,063	\$225,313
9.	Select	Select							
10.	Select	Select							
11.	Select	Select							
12.	Select	Select							
Total	Project	Cost		\$180,250	\$180,250	\$45,063		\$45,063	\$225,313

13. Certification - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. CA Public Records Act - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. Official Authorized to Sign for Subrecipient:

Name: Vern R. Pierson Title: District Attorney

Payment Mailing Address: 778 Pacific Street City: Placerville Zip Code+4: 95667-6481

Signature: _____ Date: _____

16. **Federal Employer ID Number:** 946000511

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

(Cal OES Fiscal Officer) (Date)

(Cal OES Director or Designee) (Date)

PROJECT CONTACT INFORMATION

Subrecipient: County of El Dorado District Attorney's Office Subaward #: KC20 04 0090

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below.

1. The **Project Director** for the project:

Name: Vern R. Pierson Title: District Attorney
Telephone #: 530-621-6474 Email Address: vern.pierson@edcgov.us
Address/City/Zip + 4: 778 Pacific Street, Placerville, CA 95667-6481

2. The **Financial Officer** for the project:

Name: Kerri Williams-Horn Title: Chief Fiscal Officer
Telephone #: 530-621-5309 Email Address: kerri.williams-horn@edcgov.us
Address/City/Zip + 4: 330 Fair Lane, Placerville, CA 95667-4103

3. The **person** having **Routine Programmatic** responsibility for the project:

Name: Johana Millan Title: Program Coordinator
Telephone #: 530-642-5169 Email Address: johana.millan@edcgov.us
Address/City/Zip + 4: 778 Pacific Street, Placerville, CA 95667-6481

4. The **person** having **Routine Fiscal** responsibility for the project:

Name: Audra Anderson Title: Administrative Analyst
Telephone #: 530-621-5144 Email Address: audra.anderson@edcgov.us
Address/City/Zip + 4: 330 Fair Lane, Placerville, CA 95667-4103

5. The **Executive Director** of a Community Based Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Vern R. Pierson Title: District Attorney
Telephone #: 530-621-6474 Email Address: vern.pierson@edcgov.us
Address/City/Zip + 4: 778 Pacific Street, Placerville, CA 95667-6481

6. The **Official Designated** by the Governing Board to enter into the Grant Subaward for the City/County or Community-Based Organization, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: Vern R. Pierson Title: District Attorney
Telephone #: 530-621-6474 Email Address: vern.pierson@edcgov.us
Address/City/Zip + 4: 778 Pacific Street, Placerville, CA 95667-6481

7. The **Chair** of the **Governing Body** of the Subrecipient:

Name: Brian Veerkamp Title: Chair, District Three Supervisor
Telephone #: 530-621-5652 Email Address: bostthree@edcgov.us
Address/City/Zip + 4: 330 Fair Lane, Placerville, CA 95667-4103

SIGNATURE AUTHORIZATION

Subaward #: KC20 04 0090

Subrecipient: County of El Dorado

Implementing Agency: District Attorney's Office

*The **Project Director** and **Financial Officer** are **REQUIRED** to sign this form.

***Project Director:** Vern R. Pierson

Signature: _____

Date: _____

Vern R. Pierson
11/23/2020

***Financial Officer:** Kerri Williams-Horn

Signature: _____

Date: _____

Kerri Williams-Horn
11/20/20

The following persons are authorized to sign for the **Project Director**

The following persons are authorized to sign for the **Financial Officer**

Signature _____

James Clinchard

Printed Name _____

Signature _____

Joseph Alexander

Printed Name _____

Signature _____

Printed Name _____

Signature _____

Printed Name _____

Signature _____

Printed Name _____

Signature _____

Printed Name _____

Signature _____

Printed Name _____

Signature _____

Printed Name _____

Signature _____

Printed Name _____

Signature _____

Printed Name _____

CERTIFICATION OF ASSURANCE OF COMPLIANCE
Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program

The Applicant must complete a Certification of Assurance of Compliance-VOCA (Cal OES 2-104f), which includes details regarding federal grant funds, the Equal Employment Opportunity, Drug Free Workplace Compliance, California Environmental Quality Act, Lobbying, Debarment and Suspension requirements, Proof of Authority from City Council/Governing Board, Civil Rights Compliance, and the special conditions for Subaward with the above mentioned fund. The Applicant is required to submit the necessary assurances and documentation before finalization of the Grant Subaward. In signing the Grant Subaward Face Sheet, the Applicant formally notifies Cal OES that the Applicant will comply with all pertinent requirements.

Resolutions are no longer required as submission documents. Cal OES has incorporated the resolution into the Certification of Assurance of Compliance, Section VII, entitled, "Proof of Authority from City Council/Governing Board." The Applicant is required to obtain written authorization (original signature) from the City Council/Governing board that the official executing the Grant Subaward is, in fact, authorized to do so, and will maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies.

CERTIFICATION OF ASSURANCE OF COMPLIANCE
Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program

I, Vern R. Pierson hereby certify that
(official authorized to sign; same person as Section 15 on Grant Subaward Face Sheet)

Subrecipient: County of El Dorado

Implementing Agency: District Attorney's Office

Project Title: Child Advocacy Center Program

is responsible for reviewing the *Subrecipient Handbook* and adhering to all of the Grant Subaward requirements (state and/or federal) as directed by Cal OES including, but not limited to, the following areas:

I. Federal Grant Funds

Subrecipients expending \$750,000 or more in federal grant funds annually are required to secure an audit pursuant to Office of Management & Budget (OMB) Uniform Guidance 2 Code of Federal Regulations (CFR) Part 200, Subpart F and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the *Subrecipient Handbook* for more detail.

- The above named Subrecipient receives \$750,000 or more in federal grant funds annually.
- The above named Subrecipient does not receive \$750,000 or more in federal grant funds annually.

II. Equal Employment Opportunity – (*Subrecipient Handbook* Section 2151)

It is the public policy of the State of California to promote equal employment opportunity (EEO) by prohibiting discrimination or harassment in employment because of race, color, religion, religious creed (including religious dress and grooming practices), national origin, ancestry, citizenship, physical or mental disability, medical condition (including cancer and genetic characteristics), genetic information, marital status, sex (including pregnancy, childbirth, breastfeeding, or related medical conditions), gender, gender identity, gender expression, age, sexual orientation, veteran and/or military status, protected medical leaves (requesting or approved for leave under the Family and Medical Leave Act or the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by state or federal law. **Cal OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Tameka Usher

Title: Director of Human Resources

Address: 330 Fair Lane, Placerville, CA 95667

Phone: 530-621-5572

Email: tameka.usher@edcgov.us

III. Drug-Free Workplace Act of 1990 – (Subrecipient Handbook, Section 2152)

The State of California requires that every person or organization subawarded a grant or contract shall certify it will provide a drug-free workplace.

IV. California Environmental Quality Act (CEQA) – (Subrecipient Handbook, Section 2153)

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal OES-funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

V. Lobbying – (Subrecipient Handbook Section 2154)

Cal OES grant funds, grant property, or grant-funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

VI. Debarment and Suspension – (Subrecipient Handbook Section 2155)

(This applies to federally-funded grants only.)

Cal OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VII. Proof of Authority from City Council/Governing Board – (Subrecipient Handbook Section 1350)

The above-named organization (Applicant) accepts responsibility for and must comply with the requirement to obtain a signed resolution from the City Council/Governing Board in support of this Program. The Applicant must provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Subaward, including civil court actions for damages, shall be the responsibility of the grant Subrecipient and the authorizing agency. The State of California and Cal OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal OES shall not be used to supplant expenditures controlled by the City Council/Governing Board.

The Applicant is required to obtain written authorization from the City Council/Governing Board that the official executing this Grant Subaward is, in fact, authorized to do so. The Applicant is also required to maintain said written authorization on file and readily available upon demand.

VIII. Civil Rights Compliance

The Subrecipient complies with all laws that prohibit excluding, denying or discriminating against any person based on actual or perceived race, color, national origin, disability, religion, age, sex, gender identity, and sexual orientation in both the delivery of services and employment practices and does not use federal financial assistance to engage in explicitly religious activities.

IX. Special Condition for Grant Subaward with Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program Funds

1. Applicability of Part 200 Uniform Requirements

The Subrecipient must comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2019 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2019 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2019 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and Subawards ("Subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the Subrecipient must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the Subrecipient must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the Subrecipient is to contact OJP promptly for clarification.

2. Compliance with DOJ Grants Financial Guide

The Subrecipient must to comply with the DOJ Grants Financial Guide. References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The Subrecipient must comply with the DOJ Grants Financial Guide.

3. Requirements Pertaining to Prohibited Conduct Related to Trafficking in Persons (including reporting requirements and OJP authority to terminate award)

The Subrecipient must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of Subrecipients, Subrecipients ("Subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the Subrecipient or of any Subrecipient.

The details of the Subrecipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by Subrecipients and Subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

4. Civil Rights and Nondiscrimination

The Subrecipient understands that the federal statutes and regulations pertaining to civil rights and nondiscrimination and, in addition:

- a. The Subrecipient understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. The Subrecipient understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110 (e)) ; section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13), which will apply to all awards made by the Office of Violence Against Women, also may apply to an award made otherwise; and

c. The Subrecipient understands they must comply with the specific assurances set out in 29 C.F.R. §§ 42.105 and 42.204.

5. Compliance with Applicable Rules Regarding Approval, Planning, and Reporting of Conferences, Meetings, Trainings, and Other Events

The Subrecipient must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

6. Compliance with General Appropriations-Law Restrictions on the Use of Federal Funds (FY 2019)

The Subrecipient must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2019, are set out at <https://ojp.gov/funding/Explore/FY19AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a Subrecipient would or might fall within the scope of an appropriations-law restriction, the Subrecipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

7. Reporting Potential Fraud, Waste, & Abuse

The Subrecipient must promptly refer to DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, Subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct. Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 1425 New York Avenue, N.W. Suite 7100, Washington, DC

20530; and/or (3) by facsimile directed to the DOJ OIG Fraud Detection Office (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

8. Restrictions and Certifications Regarding Non-Disclosure Agreements and Related Matters

No Subrecipient under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

a. In accepting this award, the Subrecipient:

- o Represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- o Certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

b. If the Subrecipient does or is authorized under this award to make Subawards, procurement contracts, or both:

- o It represents that (1) it has determined that no other entity that the Subrecipient's application proposes may or will receive award funds (whether through a Subaward, procurement contract, or subcontract under a procurement contract) either requires or has required internal

confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and (2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

- o It certifies that, if it learns or is notified that any Subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

9. Encouragement of Policies to Ban Text Messaging while Driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Subrecipient understands that DOJ encourages Subrecipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

10. OJP Training Guiding Principles

Any training or training materials that the Subrecipient develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.

11. Requirement to report actual or imminent breach of personally identifiable information (PII)

The Subrecipient must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it – (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The Subrecipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

12. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The Subrecipient must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a Subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at

<https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.

13. Requirement for Data on Performance and Effectiveness Under the Award

The Subrecipient must collect and maintain data that measure the performance and effectiveness of activities under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act, and other applicable laws.

14. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The Subrecipient must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The Subrecipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the Subrecipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

15. Victims of Crime Act Requirements

The Subrecipient must comply with the conditions of the Victims of Crime Act (VOCA) of 1984, sections 1404(a)(2), and 1404(b)(1) and (2), 34 U.S.C. 20103(a)(2) and (b)(1) and (2) (and the applicable program guidelines and regulations), as required.

16. Demographic Data

The Subrecipient must collect and maintain information on race, sex, national origin, age, and disability of victims receiving assistance, where such information is voluntarily furnished by the victim.

17. Performance Reports

The Subrecipient must submit quarterly performance reports on the performance metrics identified by OVC, and in the manner required by OVC. This information on the activities supported by the award funding will assist in assessing the effects that VOCA Victim Assistance funds have had on services to crime victims within the jurisdiction.

18. Access to Records

The Subrecipient must authorize the Office for Victims of Crime (OVC) and/or the Office of the Chief Financial Officer (OCFO), and its representatives, access to and the right to examine all records, books, paper, or documents related to the VOCA grant.

19. All Subawards ("Subgrants") must have specific federal authorization

The Subrecipient must comply with all applicable requirements for authorization of any Subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "Subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any Subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All Subawards ("Subgrants") must have specific federal authorization), and are incorporated by reference here.

20. Unreasonable restrictions on competition under the award; association with federal government

SCOPE. This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award regardless of the dollar

amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used.

- a. No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no Subrecipient may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

- b. Monitoring

The Subrecipient's monitoring responsibilities include monitoring of compliance with this condition.

- c. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

- d. Rules of construction

- 1) The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor, grant Subrecipient or -Subrecipient, agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

- 2) Nothing in this condition shall be understood to authorize or require any Subrecipient or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

21. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ, the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award is to benefit a set of individuals under 18 years of age.

The Subrecipient must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination – 28 C.F.R. Part 42

The Subrecipient must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

23. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The Subrecipient must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

24. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The Subrecipient must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to

Subrecipient organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to Subrecipients and Subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

25. Restrictions on "Lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the Subrecipient, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the Subrecipient to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, Subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a Subrecipient would or might fall within the scope of these prohibitions, the Subrecipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

26. Subgrant Award Report (SAR)

The Subrecipient must submit a SAR to OVC for each Subrecipient of the VOCA victim assistance funds, within ninety (90) days of awarding funds to the Subrecipient. Subrecipients must submit this information through the automated system.

27. Effect of Failure to Address Audit Issues

The Subrecipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the Subrecipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other

outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

28. Additional DOJ Awarding Agency Requirements

The Subrecipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the Subrecipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

29. Hiring Documents

The Subrecipient must keep, maintain, and preserve all documentation (such as Form I-9s or equivalents) regarding the eligibility of employees hired using the funds.

All appropriate documentation must be maintained on file by the project and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Subrecipient may be ineligible for Subaward of any future grants if the Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant Subrecipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: _____

Authorized Official's Typed Name: Vern R. Pierson

Authorized Official's Title: District Attorney

Date Executed: _____

Federal Employer ID #: 94-6000511 Federal DUNS #: 087834029

Current System for Award Management (SAM) Expiration Date: 11/20/2021

Executed in the City/County of: Placerville, County of El Dorado

AUTHORIZED BY: (not applicable to State agencies)

City Financial Officer

County Financial Officer

City Manager

County Manager

Governing Board Chair

Signature: _____

Typed Name: John Hidahl

Title: Chair, District One Supervisor

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: County of El Dorado District Attorney's Office		Subaward #: KC20 04 0090		
A. Personal Services – Salaries/Employee Benefits		2019 VOCA	2019 VOCA Match	COST
CAC Coordinator/Interviewer - 0.75 FTE				
Salary - \$10,848.42 x 12 Mo x 0.75 FTE = \$97,636		\$97,636		\$97,636
Retirement/PERS (19.16% of charged salary amount) (Only charging \$12,924)			\$12,924	\$12,924
Medicare (1.45% of charged salary amount)		\$1,416		\$1,416
Health Insurance (6.34% of charged salary amount)		\$6,190		\$6,190
Workers' Comp Ins, Unemployment Ins, Disability - Not Charging				
Conducts forensic interviews, provides MDIC Coordination, and completes NCA process for accreditation.				
Benefits including: medical, dental, vision, retirement, workers' comp, unemployment, and disability. SDI and applicable taxes.				
Program Specialist/Advocate - 1.00 FTE				
Salary - \$3,444.13 x 12 Mo x 1.00 FTE = \$41,330		\$41,330		\$41,330
Retirement/PERS (9.81% of charged salary amount)		\$4,054		\$4,054
Medicare (1.45% of charged salary amount)		\$599		\$599
Health Insurance (31.95% of charged salary amount)		\$13,205		\$13,205
Workers' Comp Ins, Unemployment Ins, Disability - Not Charging				
Provides specialized direct services to victims of crime, including case management, criminal justice support and advocacy, assistance with crime compensation benefits, counseling coordination, and referrals. Assists CAC Coordinator with NCA accreditation tasks.				
Benefits including: medical, dental, vision, retirement, workers' comp, unemployment, and disability. SDI and applicable taxes.				
Deputy District Attorney - 0.10 FTE (Gen Fund Cash Match)				
Salary - \$14,952.67 x 12 Mo x 0.10 FTE = \$17,943			\$17,943	\$17,943
Retirement/PERS (13.81% of charged salary amount)			\$2,478	\$2,478
Medicare (1.45% of charged salary amount)			\$260	\$260
Health Insurance (10.47% of charged salary amount)			\$1,879	\$1,879
Workers' Comp Ins, Unemployment Ins, Disability - Not Charging				
Oversees all child victim cases and provides informal training and guidance.				
Benefits including: medical, dental, vision, retirement, workers' comp, unemployment, and disability. SDI and applicable taxes.				
Program Coordinator - 0.05 FTE (Gen Fund Cash Match)				
Salary - \$6,103.07 x 12 Mo x 0.05 FTE = \$3,662			\$3,662	\$3,662
Retirement/PERS (9.81% of charged salary amount)			\$359	\$359
Medicare (1.45% of charged salary amount)			\$53	\$53
Health Insurance (31.95% of charged salary amount)			\$1,170	\$1,170
Workers' Comp Ins, Unemployment Ins, Disability - Not Charging				
Provides oversight of victim advocates and participating staff, attends required program meetings, and completes program reports as needed.				
Benefits including: medical, dental, vision, retirement, workers' comp, unemployment, and disability. SDI and applicable taxes.				
Personal Section Totals		\$164,430	\$40,728	\$205,158
PERSONAL SECTION TOTAL				\$205,158

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: County of El Dorado District Attorney's Office		Subaward #: KC20 04 0090		
B. Operating Expenses		2019 VOCA	2019 VOCA Match	COST
Memberships/Accreditation Expenses				
NCA Associate - Annual Membership		\$400		\$400
Calico Center CACC - Annual Membership		\$300		\$300
MDIC Accreditation Application Fee		\$2,500		\$2,500
Training/Travel-Related Expenses:				
3 Staff Members to Attend Child Maltreatment Conference or Related Event				
Registration: \$300/person x 3 = \$900 Est		\$900		\$900
Hotel: \$173 per diem + \$25 taxes & fees x 3 nights x 3 = \$1,782		\$1,782		\$1,782
Meals: Max \$46/day x 4 days x 3 = \$552 Est		\$552		\$552
Airfare (Roundtrip) to Conference \$175 x 3 = \$525 Est		\$525		\$525
Ground Transportation \$47/person x 3 = \$141 Est		\$141		\$141
Virtual Hosted Training for MDIC				
Workshop Expenses \$81.25 * 8 = \$650		\$650		\$650
Workshop Host Preparation \$81.25 x 8 = \$650		\$650		\$650
Workshop Materials Expense		\$100		\$100
LETS Technology Agreement				
Investigative Digital Phone & Audio Secure Recordings System			\$1,895	\$1,895
Vidanyx Cloud Storage Annual Licensing Fee				
Ensures secure, encrypted storage of video files of forensic interviews		\$3,600		\$3,600
Office Supplies & Equipment for 2 MDIC Rooms (Estimated Costs)				
Miscellaneous as needed items, such as computer accessories, printer supplies, paper, folders, and other minor office supply items for the MDIC, and MDIC room supplies, such as coloring books, games, and snacks for children.			\$1,000	\$1,000
Promotion, Printing, and or Design Expenses				
Child Advocacy Center Brochures		\$1,000		\$1,000
iPad for CAC Program Specialist				
Hardware, software, accessories, & case for claims processing & court, Est		\$500		\$500
Cell Phones for CAC Coordinator & Program Specialist				
\$60/month x 12 Mo x 2 = \$1440		\$1,440		\$1,440
Equipment Rental				
Copier/Scanner/Printer - 2 units x \$60/Month x 12 Mo = \$1440			\$1,440	\$1,440
de Minimis Indirect Rate				
Modified Total Direct Cost is \$198,703 (Total Project Cost less Travel, Equipment Rental, and indirect.				
Indirect Calculation (\$198,703 x 10% = \$19,870) - Only charging \$780		\$780		\$780
Operating Section Totals		\$15,820	\$4,335	\$20,155
OPERATING SECTION TOTAL				\$20,155

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: County of El Dorado District Attorney's Office		Subaward #: KC20 04 0090	
C. Equipment	2019 VOCA	2019 VOCA Match	COST
None			
Equipment Section Totals			
EQUIPMENT SECTION TOTAL			
Category Totals			
<i>Same as Section 12G on the Grant Subaward Face Sheet</i>	\$180,250	\$45,063	
Total Project Cost			\$225,313

Project Narrative

Plan:

1) Describe the multidisciplinary team and the plan to increase the effectiveness of the team's response to child abuse/neglect cases.

Because of the unique geographical boundaries of El Dorado County, the Fausel House Child Advocacy Center (CAC) program currently has two different strong community Multidisciplinary Teams (MDT) to specifically address needs on the West Slope (located in Placerville) and the East Slope (South Lake Tahoe area), respectively. On the West Slope, the collaborative team includes the CAC Coordinator, five Deputy District Attorneys assigned to the Special Victims Unit (a specialized unit that vertically prosecutes cases in order to focus on the needs of vulnerable victims, including child victims of sexual assault, physical abuse, and witnesses of domestic violence or other violent crimes), three El Dorado County Sheriff's Office (EDSO) child abuse and sexual assault detectives, the Placerville Police Department (PPD) detective (a general detective for all crimes against persons), Child Protective Services (CPS), the Program Director from the SART clinic (the BEAR program), El Dorado County District Attorney (EDCDA) victim witness program specialists, victim advocates from The Center for Violence-Free Relationships (CVFR) (a non-profit organization recognized at the local, state, and national level for providing advocacy, crisis response, group counseling, legal assistance, and intervention for victims of domestic violence and sexual assault), therapy associates and

Licensed Marriage Family Therapists (LMFT) from Hope Counseling who specialize in trauma informed therapy modalities for children and families served by the CAC, a District Attorney Sexual Assault Investigator, and a District Attorney Domestic Violence Investigator. In South Lake Tahoe, the team consists of the CAC Coordinator, Deputy District Attorneys assigned to the Special Victims Unit, EDCDA victim witness Program Specialists (including one who is permanently assigned to the South Lake Tahoe District Attorney's Office to better serve families in that community), advocates and therapy services providers employed by Live Violence Free, a local, non-profit advocacy and counseling center specializing in trauma informed care and therapy for children and their families in South Lake Tahoe, a District Attorney Sexual Assault Investigator, a District Attorney Domestic Violence Investigator, detectives from the South Lake Tahoe Police Department (SLTPD) and El Dorado County Sheriff's Office (EDSO) Tahoe division, a SART Coordinator from Washoe County District Attorney's Office (where South Lake Tahoe victims receive SART services and exams), as well as South Lake Tahoe CPS staff.

Throughout the last year of the KC Grant Program funding, the MDT has made great strides in increasing the effectiveness of response to child abuse and neglect cases, and has made adjustments to continue to provide quality service to child abuse victims and their families throughout the Covid-19 pandemic. The CAC Coordinator has presented and co-taught two 32-hour remote learning California Forensic Interview Technique (CFIT) Trainings, wherein

two victim advocates received training, as well as a District Attorney Investigator. Of the advocates who attended the training, one is bilingual and is able to provide forensic interviews in Spanish to children who use Spanish primarily in their home and everyday lives. With the introduction of new forensic interviewers in-house and within our MDT partnerships, the CAC Coordinator has already begun and will continue to get new interviewers into the mentorship program to allow new interviewers to feel confident and competent in conducting interviews at the CACs (both in Placerville and South Lake Tahoe). Local peer reviews will be conducted with our internal MDT interviewers, as well as quarterly peer reviews with local northern California CAC agencies to ensure best practices are followed and obtain much needed critiques and constructive ideas for interviewing practices.

The CAC has also implemented practices allowing for teleforensic interviewing if needed for exposed children or families, social distancing, and increased cleaning and sanitation measures within the CACs in both Placerville and South Lake Tahoe, and has implemented remote viewing possibilities for forensic interviews to allow for all members of the team to view forensic interviews and interact with other investigators and team members via Zoom and other sharing platforms. This also applies for case reviews, which are all completed via a HIPPA compliant Zoom account acquired by the CAC with the assistance of our state chapter, Child Advocacy Centers of California (CACCC). Since September 2020, the CAC Coordinator has been working as a

facilitator for the Minimum Standards Protocol (MSP) enhancement project in collaboration with the Children's Justice Act Task Force, working with agencies throughout the state to improve the MSP to ensure the most thorough response to child abuse cases throughout the state.

Due to changes in training procedures caused by the Covid-19 pandemic, the CAC and EDCDA will be able to send more MDT members than planned to the National Conference on Child and Family Maltreatment in January 2021, which is now being held remotely. Throughout the last year, the CAC has also begun implementing the Outcome Management System (OMS) through the National Children's Alliance, allowing for parents and caregivers to provide feedback to the CAC and MDT to ensure we are continuing to meet their needs and provide the most appropriate referrals and support. We have also implemented Collaborate, a California-wide case tracking and data tracking program sponsored by CACC.

As we go forward into the next KC Grant Program year, the CAC plans to continue to provide training for MDT members on trauma informed care and best practices for forensic interviews and child abuse investigation. The KC Grant Program funding will allow three MDT members to attend the National Conference on Child and Family Maltreatment held in San Diego, CA annually (more members if it continues to be conducted remotely due to pandemic concerns). Information learned from this conference will be brought back to the MDT. In addition, the CAC plans to implement elements of our interagency

protocol, to include a Steering Committee composed of leadership from all involved partner agencies to ensure standard procedures are being met, and any barriers or complications to the protocol or MDT partnerships can be addressed swiftly with a collaborative approach.

The CAC has attained memberships with the NCA as an Associate/Developing member, and has continued membership with the state chapter CACs of California through the use of KC Grant funding. Within the next grant period, the CAC plans on applying through NCA for accreditation and scheduling site reviews to achieve the same.

Through the use of the KC Grant Funding during this grant period, the EDCDA plans to hire an additional Victim Witness Program Specialist to assist the Fausel House CAC Program. This program specialist will work alongside the CAC Coordinator and Victim Witness Program Manager to provide advocacy services for children and families served by the CAC, particularly focusing on child sexual abuse victims under the age of eleven, child physical abuse victims, witnesses of domestic violence, as well as child victims of general neglect and drug endangered children (child sexual abuse victims over the age of eleven are currently served by an advocate with the EDCDA Victim Witness Program contracted through our community partners, CVFR). This will allow for more consistency for child abuse and neglect victims and their families by having a dedicated and specialized program specialist, as opposed to a variety of rotating advocates to serve this special population. This advocate will also assist

the CAC Coordinator in case tracking, VOCA reports, as well as NCA Statistical reports and data, as well as assist in accreditation activities as the CAC continues toward their accreditation goals.

2) The frequency forensic interviews take place at the Subrecipient's CAC and how information is shared with the multidisciplinary team.

To date for calendar year 2020, the Fausel House CAC conducted 100 forensic interviews, and it is anticipated we will close out the year with approximately 105-110 interviews. These interviews were conducted based on the 10-step protocol taught through CFIT, which is adapted from the National Institute of Childhood Health and Development (NICHD) protocol. Interviews are requested via referral from CPS or law enforcement agencies, wherein an initial report is provided to the CAC Coordinator. At that time, the CAC Coordinator informs victim advocates, Deputy District Attorneys, CPS social workers, and mental health professionals of a scheduled time for the interview in which all parties can attend. Each interview is preceded by a case briefing with all members of the team to ensure all appropriate information is shared prior to the interview and the forensic interviewer is aware of all necessary information needed from the team throughout the interview process. During the interview, the parent of non-offending caregiver is assisted by an advocate from the EDCDA Victim Witness Program who offers referrals to community and mental health services, crisis intervention, safety planning, assists in completing an

application for the California Victim Compensation Board (CalVCB), and provides them with the OMS survey for the CAC.

After the interview is conducted, a post-interview briefing occurs wherein follow-up procedures and investigatory needs are discussed. In addition, MDT members have an opportunity to meet with family members and non-offending caregivers to provide them updates on the case and the next steps each MDT agency will need to take.

During a monthly case review, all MDT members are present wherein all new investigations, as well as ongoing investigations from previous months, are discussed and information is shared with all MDT members to ensure wrap-around services are provided to children and their families.

3) The victim and advocacy services provided by Subrecipient.

The EDCDA provides Victim Witness Program Specialists to assist in direct services and advocacy to all child physical and sexual abuse victims and witnesses of traumatic events such as domestic violence, including the fourteen mandatory and all ten optional services defined in Section 13835.5 of the California Penal Code for both West Slope and South Lake Tahoe locations. Each Program Specialist has completed the CCVAA Entry Level Advocate Academy Training. As members of the MDT team, advocates are assigned to each forensic interview that is scheduled for purposes of providing direct services to families or caretakers. Upon arrival to the CAC, families and

caretakers are welcomed and assisted in completing intake forms and are offered CalVCB Victim Compensation information, and applications for mental health services, counseling, or additional assistance. Advocates remain with the family or guardian while the child is being interviewed. After the child interview is complete, the advocate may stay with the child while families or caregivers speak with law enforcement and the other members of the MDT. Spanish speaking advocates are available when necessary. Families served by the CAC needing language services for languages other than Spanish will be served by interpreters to ensure they are provided the same level of service as all other families of other cultural backgrounds.

The CAC has determined a need for dedicated, specialized, client-centered and trauma informed advocacy services for children and their families served by the CAC to ensure continuity, continued trust of children and family members, and to assist in CAC case tracking and case review needs. The KC Grant Funding Program will allow for a full-time Victim Witness Program Specialist to be dedicated to CAC clients and their families.

4) Whether mental health services are provided on site or referred to outside individuals/agencies.

The EDCDA and the Fausel House CAC Program have entered into an operational agreement and contract with Hope Counseling Services, a non-profit therapy group with locations in Roseville, CA, Sacramento, CA, and

Folsom, CA, to be the official mental health partner for the CAC in Placerville, CA. Hope Counseling provides children and families with trauma-informed therapy practices, to include EMDR, CBT, adolescent counseling, group therapy, and ACT therapy. In addition, Hope Counseling employs bilingual therapists, as well as ASL (American Sign Language) therapy. Hope Counseling is committed to serving CAC clients, families, and non-offending caregivers and accepts CalVCB funding to ensure all families can receive treatment regardless of their ability to pay. Hope Counseling is familiar with all NCA accreditation standards and has committed to meeting those standards of care for all CAC clients and families. In addition, they have committed to having a therapist present at all case reviews in the Placerville area, and they have committed to having a mental health clinician present and/or observing remotely at forensic interviews to assist with intake assessments and introductions to families referred to them by CAC staff. Hope Counseling has agreed to dedicate their own case management program to tracking Fausel House CAC clients and families. Each CAC client will also be provided with a release of information consent form to allow therapists to share crucial information with the MDT. In addition, through funds acquired through the AT Grant funding program, in January 2021, Hope Counseling will begin to offer therapy services in-house at the Fausel House CAC in Placerville during afternoon, evening, and weekend hours to ensure residents in the more rural areas of western El Dorado County have a centralized and known location to receive mental health services for their children and

families. Hope will also continue to serve families in their Folsom, Roseville, or Sacramento locations as needed or as is convenient for families. Hope Counseling is located at 530 Plaza Drive, Folsom, CA. Their phone number is 916-780-1059. For those families who elect not to use the services of Hope Counseling for the mental health needs, the EDCDA Victim Witness Program Specialists provide referrals to trauma-informed treatment providers who accept CalVCB funding to parents and non-offending caregivers in both the El Dorado County and surrounding areas.

For South Lake Tahoe CAC clients and families, the CAC and EDCDA has partnered with Live Violence Free (LVF), a non-profit counseling and advocacy center. Live Violence Free offers trauma-informed therapy services to all CAC clients and families who are interested in receiving services, all of which also meet NCA's standards of care for mental health. LVF and EDCDA have an active operational agreement through June 30, 2022, wherein LVF has agreed to accept all referrals to provide victims of crime and their families with counseling services, referrals, information related to the criminal justice system, and other victim/witness services as appropriate. In addition, providers from LVF have attended, and are committed to continue attending, case review meetings in the South Lake Tahoe area for ongoing case management and referrals for South Lake Tahoe CAC clients and families. Live Violence Free accepts CalVCB funding to ensure all families can receive treatment regardless

of their ability to pay. Live Violence Free is located at 2941 Lake Tahoe Boulevard, South Lake Tahoe, CA. Their phone number is 530-544-2118.

5) The frequency of case reviews and how the Subrecipient coordinates the multidisciplinary team for the case reviews.

Case reviews for both the West Slope (Placerville area) and South Lake Tahoe areas are held monthly. Placerville case reviews are held the second Wednesday of every month at the EDCDA's office, and South Lake Tahoe case reviews are held at Live Violence Free the third Monday of every month. At each location, a team member is present from each discipline of the MDT, and when they cannot personally attend, they are often present via phone conference or Zoom at the meeting (this is particularly applicable with our medical partners who are presented with more difficulty personally attending due to their distance from each of the meeting locations).

Case reviews consist of a conference with MDT members for all new CAC cases, as well as CAC cases which are in the active stages of investigation or the court process. MDT members are provided with updates from law enforcement, medical personnel, Deputy District Attorneys, Advocates, CPS social workers, and mental health providers regarding the needs of the family, any issues the family may have at the time, the best procedures for continued follow-up and engagement with children and their families, as well as upcoming

court dates and court processes. This allows MDT members to ensure families are continually supported and prepared for how their cases are progressing.

In addition to a review of all CAC cases, at times a particular case is chosen by the team to discuss at length. During these case reviews, the MDT discusses the case from initial referral and through the forensic interview and investigative process. MDT members are able to discuss what went well, any processes which could be improved upon, and how to best go forward with case management, services for the family, and any investigative steps required by law enforcement, CPS, or the District Attorney's Office. Monthly case review meetings are also a time where training for the MDT may be implemented.

6) How volunteers will be used (VOCA requirement).

At this time, the County of El Dorado District Attorney's Office will not be utilizing volunteers for the CalOES KC program. The agency has determined program funding does not allow capacity for effective volunteer support as additional training, equipment, and supervision will be required. In addition, due to the extremely sensitive nature of KC cases and the ongoing pandemic concerns, it is not feasible to engage in volunteer support at this time.

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUBRECIPIENT GRANTS MANAGEMENT ASSESSMENT**

Subrecipient El Dorado County District Attorney's Office **Duns#** 087834029 **FIPS#** _____
Disaster/Program Title: Child Advocacy Center Program
Performance Period: 04/01/21 to 03/31/22 **Subaward Amount Requested:** \$ 180,250
Type of Non-Federal Entity (Check Box): State Gov. Local Gov. JPA Non-Profit Tribe

Per Title 2 CFR § 200.331, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, grant manager is the individual who has primary responsibility for day-to-day administration of the grant, bookkeeper/accounting staff means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and organization refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	>5 years
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	>5 years
3. How many grants does your organization currently receive?	>10 grants
4. What is the approximate total dollar amount of all grants your organization receives?	\$ 2,784,498
5. Are individual staff members assigned to work on multiple grants?	Yes
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes
7. How often does your organization have a financial audit?	Annually
8. Has your organization received any audit findings in the last three years?	Yes
9. Do you have a written plan to charge costs to grants?	Yes
10. Do you have written procurement policies?	Yes
11. Do you get multiple quotes or bids when buying items or services?	Sometimes
12. How many years do you maintain receipts, deposits, cancelled checks, invoices, etc.?	>5 years
13. Do you have procedures to monitor grant funds passed through to other entities?	N/A

Certification: *This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current.*

Signature: (Authorized Agent)	Date:
Print Name and Title: Vern R. Pierson, District Attorney	Phone Number: 530-621-6474
<i>Cal OES Staff Only: SUBAWARD #</i>	

PROJECT SERVICE AREA INFORMATION

1. COUNTY OR COUNTIES SERVED: Enter the name(s) of the county or counties served by the project. Put an asterisk where the project's principal office is located.

El Dorado County*

2. U.S. CONGRESSIONAL DISTRICT(S): Enter the number(s) of the U.S. Congressional District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

4th District*

Represented by Congressman Tom McClintock

3. STATE ASSEMBLY DISTRICT(S): Enter the number(s) of the State Assembly District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

State Assembly Districts are split between the 6th State Assembly District and the 5th State Assembly District*

5th State Assembly District represented by Frank Bigelow*

6th State Assembly District represented by Kevin Kiley

4. STATE SENATE DISTRICT(S): Enter the number(s) of the State Senate District(s) that the project serves. Put an asterisk for the district where the project's principal office is located.

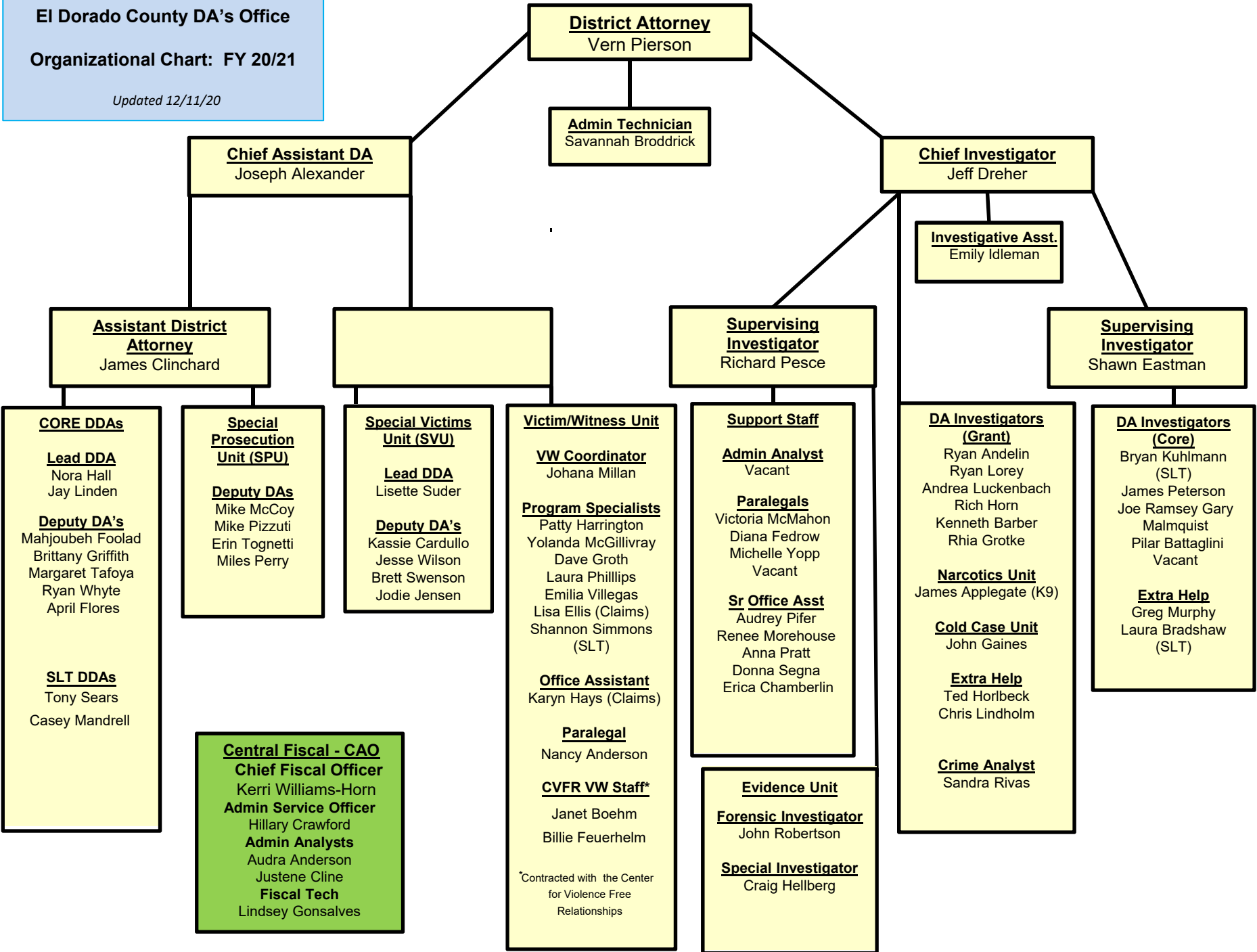
1st State Senate District*

Represented by Brian Dahle

5. POPULATION OF SERVICE AREA: Enter the total population of the area served by the project.

El Dorado County Population 192,843 (2019)

El Dorado County DA's Office
Organizational Chart: FY 20/21
Updated 12/11/20



*Contracted with the Center for Violence Free Relationships