



County of El Dorado

See below for meeting
location.

Minutes - Final Historical Museum Commission

Commission Members:

Jeannette Barrett, Commissioner

Keith Berry, Commissioner

Dee Owens, Commissioner

Jacob Rigoli, Commissioner

Sean Manwaring, Commissioner

Randal Mitchell, Commissioner

Joseph Williams, Commissioner

Staff: Bryce Lovell, Director of Library Services

Friday, September 5, 2025

3:00 PM

<https://edcgov-us.zoom.us/j/89415152418>

330 Fair Ln - Building A, Conference Room A OR Live Streamed

PUBLIC PARTICIPATION INSTRUCTIONS: The Commission meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom. By participating in this meeting, you acknowledge that you are being recorded.

Members of the public may address the Commission in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 894 1515 2418. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Commission meeting go to <https://edcgov-us.zoom.us/j/89415152418>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Commission is to attend in person. Except for a noticed teleconference meeting, the Commission reserves the right to conduct the meeting without remote access if there is a malfunction.

If you choose not to observe the Commission meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the Thursday before the meeting to ensure the Commission has adequate time to review. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to Commission members.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Commission Chair.

Individuals will have three minutes to address the Commission. Except with the consent of the Commission, individuals shall be allowed to speak to an item only once.

Individual Commission members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Commission.

If a person providing input to the Commission creates a disruption by refusing to follow Commission guidelines, the Commission Chair may take the following actions:

Step 1. Request the person adhere to Commission guidelines. If the person refuses, the Commission Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Commission Chair may order a recess of the Commission meeting.

Step 3. If the disruption continues, the Commission Chair may order the removal of the person from the Commission meeting.

CALLED TO ORDER AT 3:00 PM

Present: 6 - Barrett, Keith Berry, Owens, Rigoli, Manwaring and Mitchell

Absent: 1 - Williams

PLEDGE OF ALLEGIANCE**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

There was no public comment.

A motion was made by Commissioner Mitchell, seconded by Commissioner Barrett to Adopt the Agenda and Approve the Consent Calendar.

Yes: 6 - Barrett, Keith Berry, Owens, Rigoli, Manwaring and Mitchell

Absent: 1 - Williams

CONSENT CALENDAR

1. [25-1533](#) Minutes from Meeting on 8/1/2025

This item was approved on the Consent Calendar.

2. [25-1534](#) The Historical Museum Commission will use the Consent Calendar format to vote to accession/deaccession the following backlog of items

These items were approved for Accession/Deaccession on the Consent Calendar.

END OF CONSENT CALENDAR**REPORT FROM STAFF**

3. [25-1538](#) Report from Director of Library Services for 9/5/2025 meeting

There was no public comment

Director Lovell gave a report on:

CatalogIT

Watermarking Photographs

Annual Commission Presentation to the Board of Supervisors

El Dorado Western Railroad website additions/updates

DISCUSSION AND ACTION ITEMS

4. [25-1539](#) Proposal to Resume Monthly Museum Commission Meetings

There was no public comment.

A motion was made by Commissioner Rigoli, seconded by Commissioner Berry to resume monthly Commission meetings, consistent with the Commission's Bylaws, once a month at 3 pm.

Yes: 6 - Barrett, Keith Berry, Owens, Rigoli, Manwaring and Mitchell

Absent: 1 - Williams

5. [25-1541](#) Proposal for Commissioner-Community Engagement

There was no public comment

A motion was made by Commissioner Rigoli, seconded by Commissioner Barrett that each Commissioner reports on interactions with other institutions on a regular basis.

Yes: 6 - Barrett, Keith Berry, Owens, Rigoli, Manwaring and Mitchell

Absent: 1 - Williams

6. [25-1542](#) Review and Adopt Updated Foundational and Operational Documents

There was no public comment

The updated foundational documents were reviewed. The process for moving forward with this process was reviewed and the next step is for library administration to review the items.

No formal action was taken.

7. [25-1544](#) Review of format and planning next steps for the October presentation to the El Dorado County Board of Supervisors.

No formal action is being taken on this item.

Public Comment: T. Stout

The Commission reviewed and planned for October presentation to the Board of Supervisors. Formal action was taken during this item as a sub-committee was formed as part of the planning process.

A motion was made by Commissioner Rigoli, seconded by Commissioner Manwaring to establish a sub-committee made up of Commissioners Rigoli and Mitchell to create the presentation.

Yes: 6 - Barrett, Keith Berry, Owens, Rigoli, Manwaring and Mitchell

Absent: 1 - Williams

COLLECTIONS COMMITTEE

8. [25-1545](#) Provide update on the upcoming transfer of a Trinity County artifact tot he Jake Jackson Museum and Historical Society.

No formal action is being taken on this item.

Public comment: J. Mitchell

An update was provided regarding the Trinity County artifact transfer.

No formal action was taken on this item.

9. [25-1546](#) Review of the Bergstrom Organ and vote on next steps for the historic artifact located in the "Organ Room."

Action is being taken on this item.

Public Comment: T. Stout, J. Mitchell

The Commission reviewed and discussed next step options regarding the Bergstrom Organ.

A motion was made by Commissioner Rigoli, seconded by Commissioner Owens authorizing the Commission to reach out to the El Dorado Historical Society to see if EDHS is open to creating a proposal, in phases, to present to Fairgrounds to find a way to put the "Organ Room" to more use if the organ stays in place.

Yes: 6 - Barrett, Keith Berry, Owens, Rigoli, Manwaring and Mitchell

Absent: 1 - Williams

MUSEUM PROGRAM UPDATES

a) El Dorado Western Railroad

There was no public comment.

Commissioner Berry provided an update regarding the El Dorado Western Railroad

b) Exhibits and Tours

10. [25-1547](#) Update on participation in the upcoming October 18th Save-the-Graves community event at the Placerville Union Cemetery.

No action is being taken on this item.

This item was postponed to the next Commission meeting due to time constraints.

MUSEUM COMMISSIONER COMMENTS**PUBLIC FORUM**

There was no public comment.

Public Forum is an opportunity for members of the public to address the Commission on subject matter that is not on their meeting agenda and within their jurisdiction. Comments during Public Forum are limited to three minutes per person. The Commission Chair may limit public comment during Public Forum.

ADJOURNED AT 5:14 PM