

EL DORADO COUNTY SHERIFF'S OFFICE
SHERIFF JEFF LEIKAUF

MEMORANDUM

TO: Board of Supervisors

FROM: Monica Ferguson, Agency Chief Fiscal Officer
Bryan Golmitz, Undersheriff

SUBJECT: Retroactive Agreement for Services #9457, Tetra Tech
Legistar Item 25-020; May 13, 2025

DATE: April 22, 2025



The purpose of this memorandum is to provide explanation for the retroactive nature of agreement #9457 with Tetra Tech.

Initially, an amendment was created for the previous Tetra Tech agreement, however, delays caused the amendment to be submitted after the contract expired leading to a new agreement needing to be created.

Due to time constraints and the critical nature of the services Tetra Tech was providing, it was necessary for their work to continue without interruption while contractual details were finalized. During this period, there were frequent and ongoing communications with Tetra Tech to ensure alignment on scope, expectations, and deliverables.

Additionally, lengthy discussions took place regarding how long their services would be needed and under what terms. These discussions took longer than anticipated due to the complexity of the recovery process and the need to carefully evaluate the scope of work to ensure it met both operational and compliance requirements.

As a result, although formal contract execution was delayed, Tetra Tech continued providing services in good faith, with the mutual understanding that the agreement would be made retroactive to cover this transitional period. This approach ensured continuity of service and protected the interests of all parties involved.

A handwritten signature in blue ink, appearing to read "Bryan Golmitz", is written over a light blue horizontal line.

Undersheriff Bryan Golmitz