

**EL DORADO COUNTY SHERIFF'S OFFICE**  
**SHERIFF JEFF LEIKAUF**

**MEMORANDUM**



TO: Board of Supervisors

CC: Don Ashton, Chief Administrative Office  
Sue Hennike, Deputy Chief Administrative Officer

FROM: Monica Ferguson, Agency Chief Fiscal Officer  
Bryan Golmitz, Undersheriff

SUBJECT: Retroactive Agreement for Services #7390, NCIC Inmate  
Communications – Legistar Item 23-0187; February 7,  
2023

DATE: January 26, 2023

The purpose of this memorandum is to provide an explanation for the retroactive nature of agreement #7390 (Agreement) with NCIC Inmate Communications (NCIC).

In 2019, the Sheriff's Office (EDSO), with assistance from the County, requested a Request for Proposal (RFP) for comprehensive inmate communication services for the Placerville and South Lake Tahoe Jail Facilities. The County received proposals from three vendors. NCIC Inmate Communications was chosen and Agreement # 218-F1811 was awarded on December 19, 2017. The initial term of that contract was for five years from December 19, 2017, to December 18, 2022.

As the initial term was coming to an end new conversation with NCIC began regarding compensation as legislative impacts regarding the cost of inmate communications has resulted in changes to revenues collected by the Sheriff's Office. Those conversations continued for months until an agreement that was agreeable by both sides was reached. Due to the complexity of this agreement and the amount of the overall contract it was necessary to take additional time to ensure EDSO, NCIC, and relevant County departments were comfortable with the proposal. This agreement extends the services provided by NCIC for two additional one-year terms allowing for ample time to complete a longer contract in the future, if necessary.

A handwritten signature in blue ink, appearing to read "Bryan Golmitz".

Undersheriff Bryan Golmitz