

# CONTRACT ROUTING SHEET

Date Prepared: 3/27/2019

Need Date: ASAP

**PROCESSING DEPARTMENT:**

Department: Library

Dept. Contact: Jeanne Amos

Phone #: X5546

Department

Head Signature: 

**CONTRACTOR:**

Name: NorthNet Library System

Address: 2471 Flores Street

San Mateo, CA 94403

Phone: 650-349-5538

**CONTRACTING DEPARTMENT:** Library

Service Requested: Review of MOU between EDC Library and NorthNet Library System

Contract Term: 7/1/2019 - 6/30/2024 Contract Value: \$0.00

Compliance with Human Resources requirements? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Compliance verified by: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved: \_\_\_\_\_ Date: 4/1/19 By: 

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

See edits.

EL PASO COUNTY COUNSEL  
2019 MAR 28 AM 10:20

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: K Disapproved: \_\_\_\_\_ Date: 4/2/19 By: 

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract)

Departments: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_