

Agreement # \_\_\_\_\_

Legistar # \_\_\_\_\_

# AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 08/09/2022

Need Date: 08/23/2022

**PROCESSING DEPARTMENT:**

Department: CAO- Parks  
Dept. Contact: Brian Michaelson  
Phone: EXT 6052  
Department  
Head Signature: \_\_\_\_\_

**CONTRACTOR:**

Name: SPTC JPA  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Org Code: 0620200  
Project #  
(if applicable): \_\_\_\_\_  
Funding Source: \_\_\_\_\_

**CONTRACTING DEPARTMENT:** CAO- Parks

Service Requested: Reimbursement Agreement Review

Description: Reimbursement agreement with SPTC JPA

Contract Term: \_\_\_\_\_ Contract Value: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 08/24/2022 By: Janeth SanPedro  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

Digitally signed by Janeth SanPedro  
Date: 2022.08.24 14:42:07 -0700

approved as to form.

**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

**PLEASE EMAIL SIGNED DOCUMENT TO:**

**Thank you!**