

# CONTRACT ROUTING SHEET

Date Prepared: 05/06/2011

Need Date: 05/11/2011

**PROCESSING DEPARTMENT:**

Department: CAO  
Dept. Contact: Kelly Webb  
Phone #: 6565  
Department  
Head Signature: *Kelly Webb*

**CONTRACTOR:**

Name: Admin. Office of the Courts  
Address: 455 Golden Gate Ave 8<sup>th</sup> Fl  
San Francisco, CA 94102  
Phone: 415-865-4986

**CONTRACTING DEPARTMENT:** DOT

Service Requested: MOU - Johnson Building Re-Roof project

Contract Term: (until project completed or canceled) Contract/Amendment Value: \$125,000.00

Compliance with Human Resources requirements? Yes:  No:

Compliance verified by: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 5/6/11 By: *D. Livingston*  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

2011 MAY -6 PM 2:10  
EL DORADO COUNTY COUNSEL