

**EL DORADO COUNTY BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL
Meeting of June 19, 2007**

AGENDA TITLE: Agreement #043-S0011 OCLC (On-line Computer Library)

DEPARTMENT: Library

DEPT SIGNOFF:

CAO USE ONLY: 6/1

CONTACT: Jeanne Amos

DATE: 5/24/2007

PHONE: 621-5546

DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION:

Library requests authorization for the Chief Administrative Office/Procurement & Contracts Division to issue a Blanket Purchase Order to OCLC in the amount of \$8,000 for FY 2007/2008 under Agreement #043-S0011 to provide Library with online cataloging, internet access and interlibrary loan services.

CAO RECOMMENDATIONS: Recommend approval. *Laura S. Hill*
6/1/07

Financial impact? Yes No

Funding Source: Gen Fund Other

BUDGET SUMMARY:

Total Est. Cost	\$8,000.00
Funding	
Budgeted	\$8,000.00
New Funding	_____
Savings	_____
Other	_____
Total Funding	\$8,000.00
Change in Net County Cost	\$0.00

CAO Office Use Only:

4/5's Vote Required Yes No
 Change in Policy Yes No
 New Personnel Yes No

CONCURRENCES:

Risk Management _____
 County Counsel _____
 Other _____

***Explain**

BOARD ACTIONS:

Vote: Unanimous _____ Or

Ayes:

Noes:

Abstentions:

Absent:

Rev. 04/05

I hereby certify that this is a true and correct copy of an action taken and entered into the minutes of the Board of Supervisors

Date: _____

Attest: Cindy Keck, Board of Supervisors Clerk

By: _____

RECEIVED
EL DORADO COUNTY BOARD OF SUPERVISORS
JUN 14 4 03 PM '07

MEMORANDUM - El Dorado County Library

Date: May 29, 2007
To: Board of Supervisors
From: Jeanne Amos, Library Director 
Subject: Agreement #043-S0011 OCLC (Online Computer Library Center)

Recommendation:

Library requests authorization for the Chief Administrative Office/Procurement & Contracts Division to issue a Blanket Purchase Order to OCLC in the amount of \$8,000 for FY 2007/2008 under Agreement #043-S0011 to provide the Library with online cataloging, internet access and interlibrary loan services.

Reason for Recommendation:

In February 2002, the Board approved a perpetual agreement with OCLC with the understanding the agreement would be brought before the Board each year before it is automatically renewed. Estimated cost of the agreement for fiscal year 2007/2008 is \$8,000. The library uses OCLC to download bibliographic records for the library database, and to borrow and lend materials from other libraries.

Fiscal Impact:

The proposed 2007/2008 Library budget includes funding for OCLC.

Action to be taken following approval:

1. Chief Administrative Office/Procurement & Contracts Division to issue a blanket purchase order to OCLC.

CONTRACT ROUTING SHEET

Date Prepared: 01/23/02

Need Date: _____

PROCESSING DEPARTMENT:

Department: General Services
Dept. Contact: Bonnie H. Rich
Phone #: 5940
Department _____
Head Signature: _____

CONTRACTOR:

Name: OCLC Online Computer Library Center
Address: 6565 Frantz Road
Dublin, OH 43017-3395
Phone: 800-854-5753

Craven Alcott

CONTRACTING DEPARTMENT: Library

Service Requested: On-line cataloging/dbase services

Contract Term: perpetual Contract/Amendment Value: Approx. \$12,000.00

Compliance with Human Resources requirements? Yes: X No: _____

Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: ✓ Disapproved: _____ Date: 1-29-02 By: Jas

Approved: _____ Disapproved: _____ Date: _____ By: _____

This agreement was approved based upon the representation that before the agreement is automatically renewed General Services / Library will each year bring the agreement to the Board of Supervisors for its action to discontinue or renew

John J. [Signature]

ASSIGNMENT

EX-100
EX-101
EX-102
EX-103
EX-104
EX-105
EX-106
EX-107
EX-108
EX-109
EX-110
EX-111
EX-112
EX-113
EX-114
EX-115
EX-116
EX-117
EX-118
EX-119
EX-120

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: X Disapproved: _____ Date: 1/30/02 By: DC

Approved: _____ Disapproved: _____ Date: _____ By: _____

JAN 30 2002

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____