




## EL DORADO COUNTY PLANNING & BUILDING DEPARTMENT

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Phone (530) 621-5355, Fax (530) 642-0508

Date: September 15, 2021  
To: Don Ashton, Chief Administrative Officer  
From: Tiffany Schmid, Director   
Subject: **Fee Waiver Request – 6521 Slug Gulch Road**

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Jon and Kelly Helms (Applicant) are requesting a fee waiver due to financial hardship/low-income in the amount of \$3717.56 for the fees related to Permit No. 317507 for the unpermitted conversion of a 500 sq. ft. garage to a second dwelling on the property located at 6521 Slug Gulch Road, Somerset (APN 095-080-49-100).

Pursuant to Board of Supervisors Policy B-2, Section II, B(1), fees may be waived if the levying of the fee in question would result in extreme financial hardship to the requesting entity. The Applicant has provided documentation verifying their level of income is below the prescribed low-income eligibility level pursuant to the 2021 Department of Housing and Urban Development (HUD) Median Income Level.

Total estimated fees for the proposed project are \$3717.56. Policy B-2, Fee Waivers, does not apply to the State mandated Green fee, which is estimated to total \$2.00, or Special District Fire Fees in the amount of \$600, for which the County has no authority to waive. Additional fees not recommended to be waived include the County's Technology Fee and the General Plan Implementation Fee, which are estimated to total \$23.40. These fees are not recommended to be waived because they are nominal on a project level, and their accumulated collection from all projects is essential to broader County operations.

Per Policy B-2, Section III (B), *The Chief Administrative Officer shall have the discretion and authority to waive all or a portion of the fees for projects that meet these criteria up to \$1,000. Fee waivers over \$1,000 shall require the approval of the Board of Supervisors.* As such, the Department, with concurrence of the Chief Administrative Office, is recommending the Board consider waiving the \$3092.16 in fees, as the proposed project would result in extreme financial hardship to the requesting entity, pursuant to Section II, B(1) of the Policy.

Attachments: Fee Waiver Request  
Residential Permit Fee Worksheet – West Slope

c: Jeff Warren, Director Environmental Management Department  
Brian Frazier, County Surveyor