

**REVIEW AND APPROVAL REQUESTED FOR:**

☐ Contract ☐ Amendment ☒ Resolution ☐ Ordinance ☐ Policy ☒ Other

**County Counsel  
REVIEW ROUTING SHEET**

Date Prepared: 8/26/25Need Date: 9/5/25**PROCESSING DEPARTMENT**

Department: District Attorney  
Dept Contact: Justene Cline  
Phone: 530-621-5640  
Dept. Signature: Laura Schwartz  
Title: Assistant Chief Administrator

Org Code: 2200000  
Funding Source: CalOES VOCA/VWA0/VCGF  
PL String: 22VICWIT-C40SERSUP  
Legistar #: TBD

**CONTRACT INFORMATION**CONTRACT #: N/ACONTRACT AMENDMENT #: N/A

Contracting Department: \_\_\_\_\_

Contractor/Vendor Name: \_\_\_\_\_

Contract Term: \_\_\_\_\_ Contract Value: \_\_\_\_\_

*Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.*

**ORDINANCE/RESOLUTION/POLICY INFORMATION**TITLE / SUBJECT: Resolution - 25.26 VW (not-executed)NUMBER (If Assigned): TBD**DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL**

Review Victim Witness Assistance (VW) Program RFA, Certificate of Assurances, Letter of  
Intent to fund, and authority resolution for the next Victim Witness grant cycle, period  
10/1/25-9/30/26 in the project amount of \$477,424.

**COUNTY COUNSEL**

Approved ☒ Disapproved ☐ Date: \_\_\_\_\_  
Approved ☐ Disapproved ☐ Date: \_\_\_\_\_

By: Roger A. Runkle  
By: \_\_\_\_\_

Digitally signed by Roger A. Runkle  
Date: 2025.09.02 10:33:30 -07'00'

**COMMENTS****CONTRACT AMENDMENT ONLY****HR APPROVAL**Compliance with Human Resources requirements? Yes: ☐ No: ☐

Compliance verified by: \_\_\_\_\_

**RISK APPROVAL**

Approved ☐ Disapproved ☐ Date: \_\_\_\_\_  
Approved ☐ Disapproved ☐ Date: \_\_\_\_\_

By: \_\_\_\_\_  
By: \_\_\_\_\_

**COMMENTS**