

**EL DORADO COUNTY BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL
Meeting of October 17, 2006**

AGENDA TITLE: Road Closure for 2006 Georgetown "Safe Halloween" Event on Tuesday, October 31, 2006.

DEPARTMENT: Transportation

DEPT SIGNOFF: 

CAO USE ONLY: 

CONTACT: Chuck Pazzi

DATE: 9/28/2006

PHONE: 621-6077

10/4/06

DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION:

The Department of Transportation recommends that the Board adopt a Resolution to sanction the closure of Church Street between Highway 193 and School Street, and partial closure of Harkness Alley, Orleans Street, and Placer Street where they intersect with Church Street, in Georgetown, on Tuesday, October 31, 2006, between 5:00 P.M. and 8:00 P.M. for the 2006 Georgetown "Safe Halloween" event, subject to conditions set forth in Resolution No. 110-79 and conditions set forth in the "Application for Road Closure".

CAO RECOMMENDATIONS:

Recommend approval. Laura S. Gill
10/4/06

Financial impact? () Yes (X) No

Funding Source: () Gen Fund () Other

BUDGET SUMMARY:

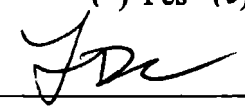
Other:

Total Est. Cost _____
Funding
 Budgeted _____
 New Funding _____
 Savings _____
 Other _____
 Total Funding _____
 Change in Net County Cost _____

CAO Office Use Only:

4/5's Vote Required () Yes (X) No
 Change in Policy () Yes (X) No
 New Personnel () Yes (X) No

CONCURRENCES:

Risk Management 
 County Counsel _____
 Other _____

***Explain**

BOARD ACTIONS:

Vote: Unanimous _____ Or

Ayes:

Noes:

Abstentions:

Absent:

Rev. 04/05

I hereby certify that this is a true and correct copy of an action taken and entered into the minutes of the Board of Supervisors

Date: _____

Attest: Cindy Keck, Board of Supervisors Clerk

By: _____



MAINTENANCE DIVISION
2441 Headington Road
Placerville CA 95667
Phone: (530) 642-4909
Fax: (530) 642-9238

RICHARD W. SHEPARD,
P.E.
Director of Transportation

Internet Web Site:
<http://co.el-dorado.ca.us/dot>

MAIN OFFICE
2850 Fairlane Court
Placerville CA 95667
Phone: (530) 621-5900
Fax: (530) 626-0387



September 28, 2006

Board of Supervisors
330 Fair Lane
Placerville, California 95667

Title: Road Closure for 2006 Georgetown "Safe Halloween" Event
on Tuesday, October 31, 2006

Meeting Date: October 17, 2006

District: District IV

Dear Members of the Board:

Recommendation:

The Department of Transportation recommends that the Board adopt a Resolution to sanction the closure of Church Street between Highway 193 and School Street, and partial closure of Harkness Alley, Orleans Street, and Placer Street where they intersect with Church Street in Georgetown, on Tuesday, October 31, 2006, between 5:00 P.M. and 8:00 P.M. for the 2006 Georgetown "Safe Halloween" event, subject to conditions set forth in Resolution No. 110-79 and conditions set forth in the "Application for Road Closure".

Reason for Recommendation:

The Georgetown "Safe Halloween", sponsored by the Georgetown Divide Recreation District, is an annual event providing a safe designated area for "Trick or Treat" activities. The requested road closures are for the safety of the participants, volunteers and children during the event.

The Department of Transportation is recommending Board approval of the closure to allow for the safety and success of this community event. Other involved agencies have made no objections to this closure.

Fiscal Impact:

None

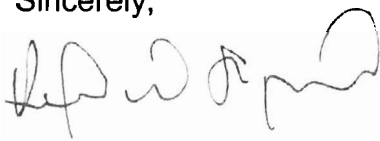
Net County Cost:

There is no Net County Cost.

Action to be Taken Following Approval:

The roads named in the Resolution will be closed on Tuesday, October 31, 2005, between 5:00 P.M. and 8:00 P.M. for the 2006 Georgetown "Safe Halloween" event.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard W. Shepard". The signature is fluid and cursive, with a large loop at the end.

Richard W. Shepard, P.E.
Director of Transportation

COUNTY OF EL DORADO

DEPARTMENT OF TRANSPORTATION



MAINTENANCE DIVISION:

2441 Headington Road
Placerville CA 95667
Phone: (530) 642-4909
Fax: (530) 642-9238

RICHARD W. SHEPARD, P.E.

Director of Transportation

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MAIN OFFICE:

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Fax: (530) 626-0387



August 18, 2006

To all concerned agencies:

Subject: Application for Road Closure
"2006 Georgetown "Safe Halloween"

In accordance with Section 12.37.090 of the El Dorado County Ordinance Code, the Department of Transportation respectfully requests your review of the attached application for the Georgetown "Safe Halloween".

This event is being organized by the Georgetown Divide Recreation District, and is scheduled to be held from 5:00 PM to 8:00 PM on Tuesday, October 31, 2006.

The closure of County roads includes portions of Placer Street, School Street, Orleans Street, Harkness Alley and Church Street.

If you have any comments or concerns with this event, please respond to the contact person on the application and forward a copy to Development Services in Department of Transportation. If we do not receive comments by September 21, 2006 we will assume that your agency has no objection and the application will be given to the Board of Supervisors for their approval.

Sincerely,

A handwritten signature in cursive script that reads "Sheri Woodford".

Sheri Woodford
Sr. Development Technician
Department of Transportation



COUNTY OF EL DORADO
DEPARTMENT OF TRANSPORTATION



APPLICATION FOR ROAD CLOSURE

THIS APPLICATION MUST BE SUBMITTED AT LEAST 45 DAYS PRIOR TO THE ROAD CLOSURE DATE

APPLICATION RECEIVED BY: _____ DATE: _____

TITLE OF EVENT: "Safe Halloween"
 TYPE OF EVENT: Trick or Treat
 SPONSORING ORGANIZATION: Georgetown Divide Recreation District
 ESTIMATED NUMBER OF PARTICIPANTS: 600-800
 DATE OF ROAD CLOSURE: October 31, 2006
 START TIME: 5:00 pm COMPLETION TIME: 8:00 pm
 ROAD(S) TO BE CLOSED: Church Street between Hwy 193 & School Street

NOTE: THE ATTACHED SUPPLEMENTAL SHEET AND SKETCH SHALL BE COMPLETED IF MORE THAN ONE COUNTY ROAD IS TO BE CLOSED

SUBMITTED BY: Heather Schelske DATE: _____
 CONTACT PERSON: " " PHONE/FAX: (530) 823-9090 / Fax: 823-9050
 ADDRESS: 4433 Hwy 193 Greenwood CA 95635

THE FOLLOWING CONDITIONS ARE REQUIRED FOR ALL ROAD CLOSURES:

1. The organizers shall provide a detailed signing and detour plan for any proposed closure of a major county road. This signing/detour plan should identify the type and location of all signs, barricades, cones, and flaggers. The plan must be attached to this application when it is submitted for review.
2. The organizers shall provide proof that the owners of the adjacent business along the road closure are in agreement with proposed closure. These agreements must be attached to this application when it is submitted for review.
3. The organizers shall be responsible for providing all signs, barricades, cones, flaggers, and traffic controls.
4. Wooden barricades shall be placed across the County road to close the road. Barricades shall also be placed across all intersecting roads to deny access to the closed road.
5. A "ROAD CLOSED" sign shall be placed at each barricaded intersection. Each sign shall measure at least 48 inches by 30 inches, with 8 inch black letters on a white background.
6. The organizers shall remove all signs, all pavement markings or other materials immediately following the event. The organizers shall also remove all debris deposited by participants and spectators.
7. The organizers shall provide a Certificate of Insurance, naming El Dorado County Department of Transportation additionally insured, in the amount of \$1,000,000.00 (one million dollars) as required by the El Dorado County Risk Manager.

SIGNATURE: Heather Schelske DATE: 7/24/06

I HAVE READ, ACKNOWLEDGE AND AGREE TO ALL OF THE ABOVE CONDITIONS WITH REGARD TO THIS ROAD CLOSURE.

SUPPLEMENTAL SHEET FOR ROAD CLOSURES AND PARADES

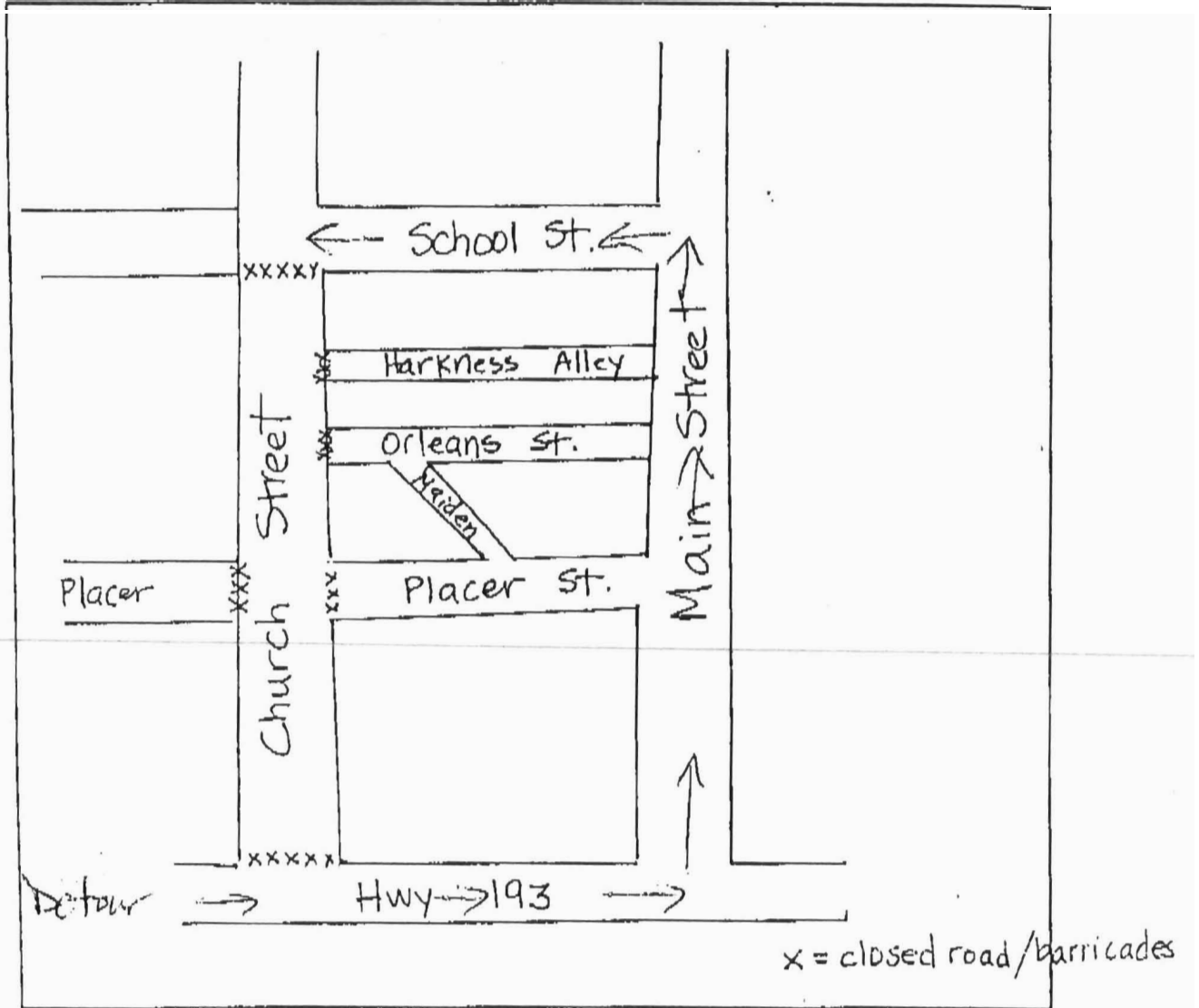
STARTING TIME: <u>5:00 pm</u>	BETWEEN	COMPLETION TIME: <u>8:00 pm</u>
<u>Placer st.</u>		<u>Hwy 193 & School</u>
STARTING TIME: <u>5:00 pm</u>	BETWEEN	COMPLETION TIME: <u>8:00 pm</u>
<u>Orleans st.</u>		<u>Hwy 193 & School st.</u>
STARTING TIME: <u>5:00 pm</u>	BETWEEN	COMPLETION TIME: <u>8:00 pm</u>
<u>Harkness Alley</u>		<u>Hwy 193 & School st.</u>
STARTING TIME: <u>5:00 pm</u>	BETWEEN	COMPLETION TIME: <u>8:00 pm</u>
<u>Church st</u>		<u>intersection of Hwy 193 & Church st</u>
STARTING TIME: <u>5:00 pm</u>	BETWEEN	COMPLETION TIME: <u>8:20 pm</u>
<u>Church st</u>		<u>intersection of Hwy 193 & Church st.</u>
STARTING TIME: _____	BETWEEN	COMPLETION TIME: _____
STARTING TIME: _____	BETWEEN	COMPLETION TIME: _____
STARTING TIME: _____	BETWEEN	COMPLETION TIME: _____
STARTING TIME: _____	BETWEEN	COMPLETION TIME: _____
STARTING TIME: _____	BETWEEN	COMPLETION TIME: _____
STARTING TIME: _____	BETWEEN	COMPLETION TIME: _____
STARTING TIME: _____	BETWEEN	COMPLETION TIME: _____
STARTING TIME: _____	BETWEEN	COMPLETION TIME: _____

"Safe Halloween"

Oct. 31st

SKETCH

(To be completed if more than one County Road is to be closed)



INSTRUCTIONS:

1. Sketch all roads to be closed and label roads by name.
2. Indicate all intersecting public roads along route.
3. Indicate "START" and "FINISH" locations of event.
4. Indicate direction of travel for the participants.

NOTE:

This sketch may serve as the "SIGNING/DETOUR PLAN" if it clearly identifies the type and location of all proposed signs, barricades, cones, and flaggers.

July 24, 2006

To: El Dorado County Department of Transportation

This is to verify that I am in agreement with the road closure in front of my business on Church Street.

I know that the street closure is from Hwy 193 to School Street. I also know that the intersections of Placer Street at Church Street, Orleans Street at Church Street, and Harkness Alley at Church Street will also be closed. The closure will be from 5:00 pm to 8:00 pm on Monday October 31, 2005.

Owner: Jacqueline Morgan Business: Jacqueline Morgan, Architect
Box 2942, 2050 Church St.

Owner: Jacqueline Morgan Business: Patti's Restaurant

Owner: Eric C. Ehr Business: Georgetown Methodist Church

Owner: Dee Matlock Brandy Business: Singing Springs

Scott of Geo Business: ISU - A Travel Agency



CALIFORNIA ASSOCIATION FOR PARK AND RECREATION INSURANCE
6341 AUBURN BOULEVARD, SUITE A, CITRUS HEIGHTS, CA 95621

The California Association for Park and Recreation Insurance (CAPRI) is a joint powers authority comprised of California special districts. CAPRI was formed pursuant to Government Code sections 6500 and 990.8 and is governed by the joint powers agreement, bylaws and policies and procedures established by the Board of Directors.

CERTIFICATE OF COVERAGE

CALIFORNIA ASSOCIATION FOR PARK AND RECREATION INSURANCE (CAPRI)

This Certificate of Coverage is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not alter, amend, or extend the coverage provided by the Memorandum of Coverage.

Coverage is provided by the California Association for Park and Recreation Insurance in accordance with its Memorandum of Coverage. This is to certify that the Member District listed below is being provided coverage by and through the Memorandum of Coverage for the period of April 1, 2006 through March 31, 2007.

MEMBER DISTRICT:

Georgetown Divide Recreation District
P. O. Box 1418
Georgetown, CA 95634

CERTIFICATE HOLDER:

El Dorado County
Department of Transportation
2850 Fairlane Court
Placerville, CA 95667

RECORDED
DOJ
2006 OCT 31 11:53

COVERAGE PROVIDED:

General Liability (Occurrence Form)

Coverage Limits

\$1,000,000

DESCRIPTION OF OPERATIONS/LOCATION/VEHICLES/SPECIAL TERMS

for which this certificate of coverage is being issued:

For the use of real property, located at Church Street between Highway 193, School Street, and partial closure of Harknes Alley, Orleans Street and Placer Street, for Georgetown Divide Recreation District's programs/events: Street closure on October 31, 2006 for "Safe Halloween" trick or treat activity.

NOTICE OF CANCELLATION:

Should the coverage provided to the Member District named above be canceled before the term of coverage as stated herein the California Association for Park and Recreation Insurance (CAPRI) will mail 30 days written notice to the certificate holder named, but failure to mail such notice shall impose no obligation or liability of any kind upon the California Association for Park and Recreation Insurance.

California Association for Park and Recreation Insurance
Authorized Representative:

Date Issued: 8/30/06

Jack Baumwolf



CALIFORNIA ASSOCIATION FOR PARK AND RECREATION INSURANCE
6341 AUBURN BOULEVARD, SUITE A, CITRUS HEIGHTS, CA 95621

ATTACHMENT TO COVERAGE

CALIFORNIA ASSOCIATION FOR PARK AND RECREATION INSURANCE (CAPRI)

This is to certify that the person or organization named, has been recognized as an additional covered entity by the California Association for Park and Recreation Insurance (CAPRI) under the 2006-2007 Memorandum of Coverage.

The **PERSONS OR ENTITIES COVERED** provision is amended to extend coverage to the persons or entity named below. This coverage is intended to be primary protection, but only with respects to liability arising out of the operations and/or programs of the Member District also named below, or the use of property leased or rented to the Member District.

MEMBER DISTRICT:

Georgetown Divide Recreation District
P. O. Box 1418
Georgetown, CA 95634

ADDITIONAL COVERED ENTITY:

El Dorado County
Department of Transportation
2850 Fairlane Court
Placerville, CA 95667

DESCRIPTION OF OPERATIONS/LOCATION/VEHICLES/SPECIAL TERMS

for which this certification of coverage is being issued:

For the use of real property, located at Church Street between Highway 193, School Street, and partial closure of Harknes Alley, Orleans Street and Placer Street, for Georgetown Divide Recreation District's programs/events: Street closure on October 31, 2006 for "Safe Halloween" trick or treat activity.

TERMS AND CONDITIONS

Notwithstanding any requirements, terms or conditions of any other contract or documents with respects to which this certification may be issued or may pertain, the coverage provided by the CAPRI memorandum of coverage is subject to all the terms conditions and exclusions of the 2006-2007 memorandum of coverage.

California Association for Park and Recreation Insurance
Authorized Representative:

Jack Rauwolf

Date Issued: 8/30/06