

AUDITOR-CONTROLLER PURCHASE ORDER RECEIVED
 COUNTY OF SAN DIEGO
 PROPERTY TRANSFER REQUEST
 09 OCT -9 PM 1:33 09 AUG 25 AM 11:00
 SURPLUS INTERDEPARTMENT POSTED TO EDCNET 8/19/09

TRANSFER FROM (INDEX CODE) _____ TRANSFER TO (INDEX CODE) _____

DEPARTMENT: DHS/CS DEPARTMENT: _____

APPROVED (DEPT HEAD) DATE APPROVED (DEPT HEAD) DATE
Janice Nelson 8-21-09 _____ _____

SPECIFIC LOCATION (ADDRESS): 937 Spring St

Where in Facility? _____

FIRST CONTACT PERSON: Miguel Miranda PHONE: 6136

SECOND CONTACT PERSON: Jill Rubin PHONE: 7303

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
CS 146	Blue chair		fair
CS 853	green chair		fair
1	Lexmark printer x4		Broken
1997	7' Metal Bookcase		good fair
1	10' long folding kitchen table		good fair
CS002	grey side chair		good
CS 423	"		good
1	computer table		good fair
GS 248	4 Drawer legal file cabinet		good
			Broken

PURCHASING USE ONLY		DATE
PICKUP BY CENTRAL SERVICES		
BOARD APPROVAL		
PICKUP BY AUCTIONEER		
COPY TO AUDITOR		

REMARKS: _____

AUDITOR RECORDS UPDATED BY: _____
 DATE: _____

ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.

WHITE (AUDITOR) YELLOW (TO DEPT)
 PINK (FROM DEPT) GOLD (PURCHASING)

C.A.O.
COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST

2009 OCT 29 AM 9:46

SURPLUS

INTERDEPARTMENT

POSTED TO EDCNET Yes

TRANSFER FROM (INDEX CODE) <u>030000</u>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <u>Auditor Controller</u>	DEPARTMENT:
APPROVED (DEPT HEAD) <u>Bob Toscano</u> DATE <u>10/28/09</u>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 360 Fair Lane Bldg B Placerville Ca

Where in Facility? Rack Room

FIRST CONTACT PERSON: Keely Gonzalez PHONE: Ext 5421

SECOND CONTACT PERSON: Bob Toscano PHONE: Ext 5458

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<u>13761</u>	<u>IBM Selectric II</u>	<u>Not Legible</u>	<u>Fair</u>
<u>NO</u>	<u>IBM Selectric III</u>	<u>NA</u>	<u>Fair</u>
<u>31257</u>	<u>Dell Optiplex 240 CPU</u>	<u>XXXXXXXXXX 92WTRCB1WPRB06YZW4</u>	<u>Fair - NO Hard Drive</u>
<u>29998</u>	<u>Vion Sonic VS175 Monitor</u>	<u>A07011210461</u>	<u>Good</u>
<u>—</u>	<u>HP T45xi Fax</u>	<u>SG95KA30NP</u>	<u>Broken</u>
<u>—</u>	<u>Keyboards (3)</u>	<u>NA</u>	<u>Good</u>
	<u>Misc Mice</u>	<u>NA</u>	<u>Good to Broken</u>
<u>31262 31262</u>	<u>Dell Optiplex 240 CPU</u>	<u>XXXXXXXXXX VMBGHRCHW6C4RTJRKU5P10BY</u>	<u>Fair NO Hard drive</u>

PURCHASING USE ONLY		DATE
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BOARD APPROVAL		
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COPY TO AUDITOR		

REMARKS: _____

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DATE: _____

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 PINK (FROM DEPT) GOLD (PURCHASING)

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS

INTERDEPARTMENT

POSTED TO EDCNET _____

PURCHASING RECEIVED
09 SEP 21 AM 11:13

TRANSFER FROM (INDEX CODE)

280000

TRANSFER TO (INDEX CODE)

DEPARTMENT:

Recorder/Clerk

DEPARTMENT:

Surplus

APPROVED (DEPT HEAD)

DATE

William E. Adams

APPROVED (DEPT HEAD)

DATE

Jaymie Plus

SPECIFIC LOCATION (ADDRESS):

360 Fair Lane, Pleasantville

Where in Facility?

IT - Downstairs, Bldg. B

FIRST CONTACT PERSON:

Heather Pence

PHONE:

5854

SECOND CONTACT PERSON: _____

PHONE: _____

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<u>29681</u>	<u>Sony Tape Drive</u>	<u>9380242</u>	<u>Broken</u>

PURCHASING USE ONLY	DATE
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BOARD APPROVAL	
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DATE: _____

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 PINK (FROM DEPT) GOLD (PURCHASING)