

## CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: 08/30/2021

Need Date: 09/03/2021

**PROCESSING DEPARTMENT:**

Department: Health and Human Services Agency  
 Dept. Contact: Kathryn Deffebach  
 Phone: x7147  
 Department: Nita Wracker  
 Head Signature: MBA CPA  
Digitally signed by Nita Wracker  
 MBA CPA  
 Date: 2021.08.30 11:37:18  
 -07'00'  
Nita Wracker, Agency CFO

**CONTRACTOR:**

Name: Tahoe Coalition for the Homeless  
 Address: P.O. Box 13514  
South Lake Tahoe, CA 96151  
 Phone: \_\_\_\_\_  
 Org Code: \_\_\_\_\_  
 Project String \_\_\_\_\_  
 (if applicable): \_\_\_\_\_

**CONTRACTING DEPARTMENT:**

Health and Human Services Agency  
 Service Requested: Review and approval of Amendment I to Agreement 5836  
 Description: A1 increases the available funding in this agreement.  
 Contract Term: 07-12-2021 until terminated (No Change) Contract Value: \$410,000 (increase of \$260,000)

**COUNTY COUNSEL: (must approve all contracts and MOU's)**

Approved:  Disapproved:  Date: 08/31/2021 By: Paula Frantz  
Digitally signed by Paula Frantz  
 Date: 2021.08.31 13:59:00 -07'00'  
 Approved:  Disapproved:  Date: 09/03/2021 By: Paula Frantz  
Digitally signed by Paula Frantz  
 Date: 2021.09.03 13:02:40  
 -07'00'

Resubmitted 9/3/21 to include explanation of services provided during the Caldor Fire. kld

**COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!**

**HR APPROVAL:**

Compliance with Human Resources requirements? Yes:  No:   
 Compliance verified by: \_\_\_\_\_

**RISK MANAGEMENT APPROVAL: (all contracts & MOU's except boilerplate grant funding contracts)**

Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
 Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).**

Departments: \_\_\_\_\_  
 Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
 Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**PLEASE EMAIL FOR PICK-UP [hhsa-contracts@edcgov.us](mailto:hhsa-contracts@edcgov.us) Thank you!**

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MBA CPA  
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-07'00'  
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Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!**

**HR APPROVAL:**

Compliance with Human Resources requirements? Yes:  No:   
Compliance verified by: Lauren Montalvo Digitally signed by Lauren Montalvo  
Date: 2021.09.02 09:07:50 -07'00'

**RISK MANAGEMENT APPROVAL:** (all contracts & MOU's except boilerplate grant funding contracts)

Approved:  Disapproved:  Date: 08/30/2021 By: Michael Andersen Digitally signed by Michael Andersen  
Date: 2021.08.30 12:35:15 -07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

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