

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS INTERDEPARTMENT POSTED TO EDCNET _____

TRANSFER FROM (INDEX CODE)	TRANSFER TO (INDEX CODE)
DEPARTMENT: <i>Human Services</i>	DEPARTMENT:
APPROVED (DEPT HEAD) DATE <i>Amil Nakh 2-13-2011</i>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): *Fleet - Headington Rd. Placerville*

Where in Facility? _____

FIRST CONTACT PERSON: *Amy Higdon* PHONE: *642-4836*

SECOND CONTACT PERSON: *Becky Stiles* PHONE: *642-4888*

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<i>NA</i>	<i>1998 Chevy Tracker</i>	<i>2CNBE1365W6922761</i>	<i>FAIR</i>

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS: _____

AUDITOR RECORDS UPDATED BY: _____
DATE: _____

ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.

WHITE (AUDITOR) YELLOW (TO DEPT)
 PINK (FROM DEPT) GOLD (PURCHASING)