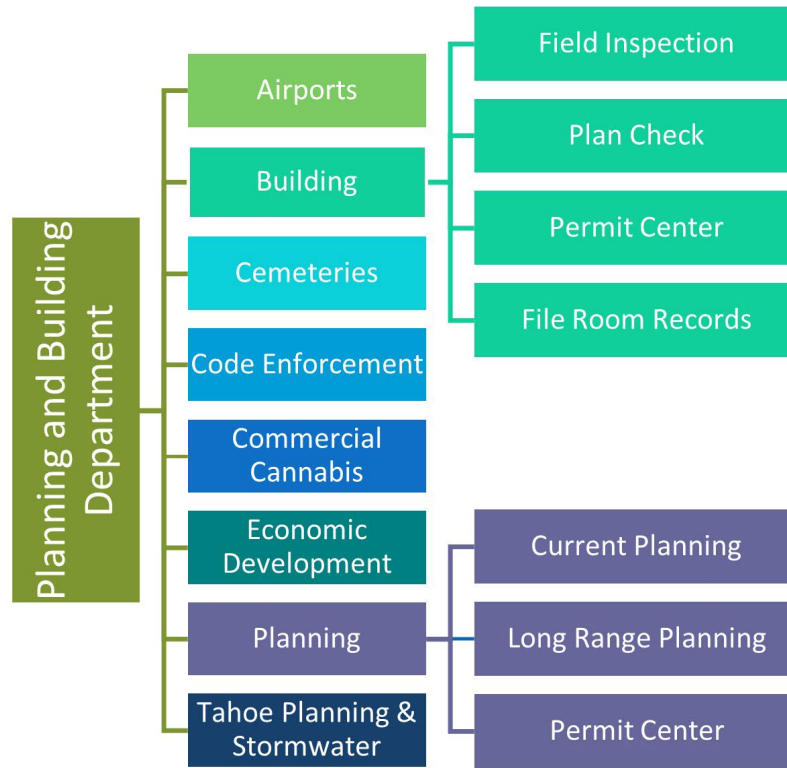


# Planning & Building Department

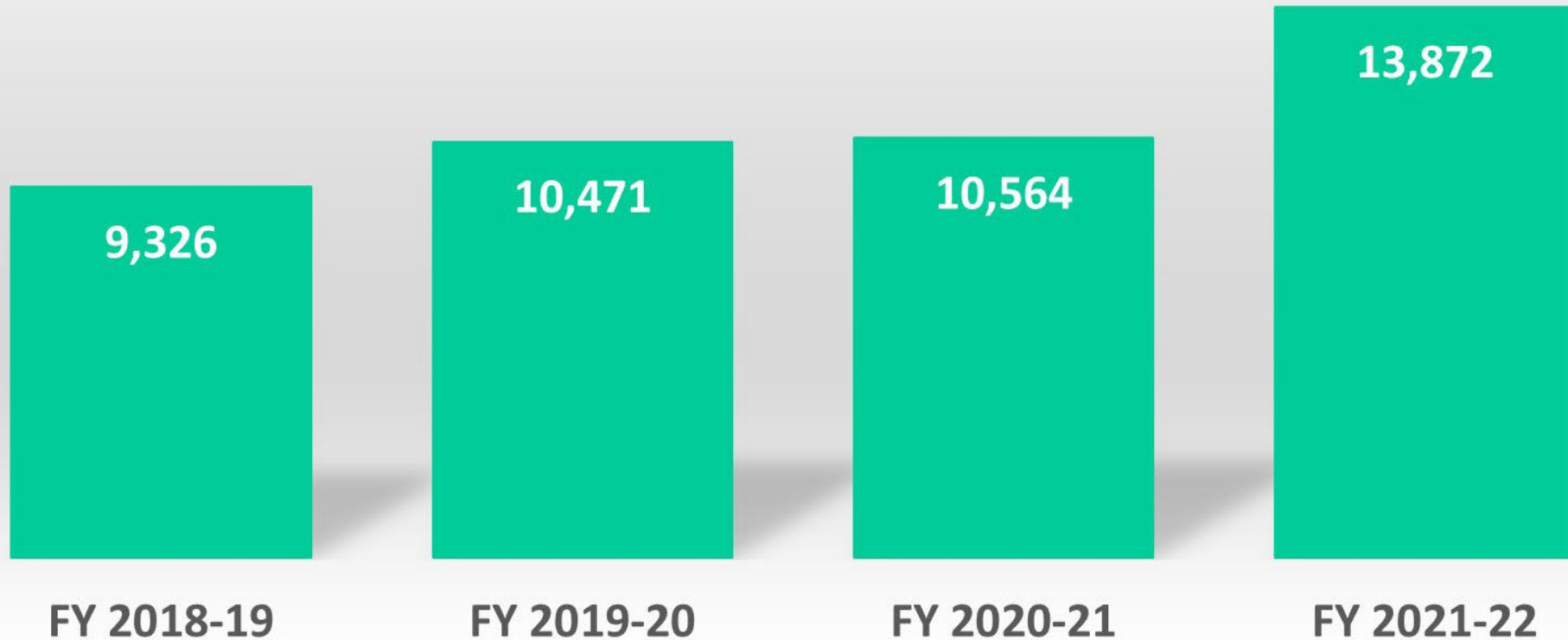
PERMIT ACTIVITY STATUS

September 13, 2022

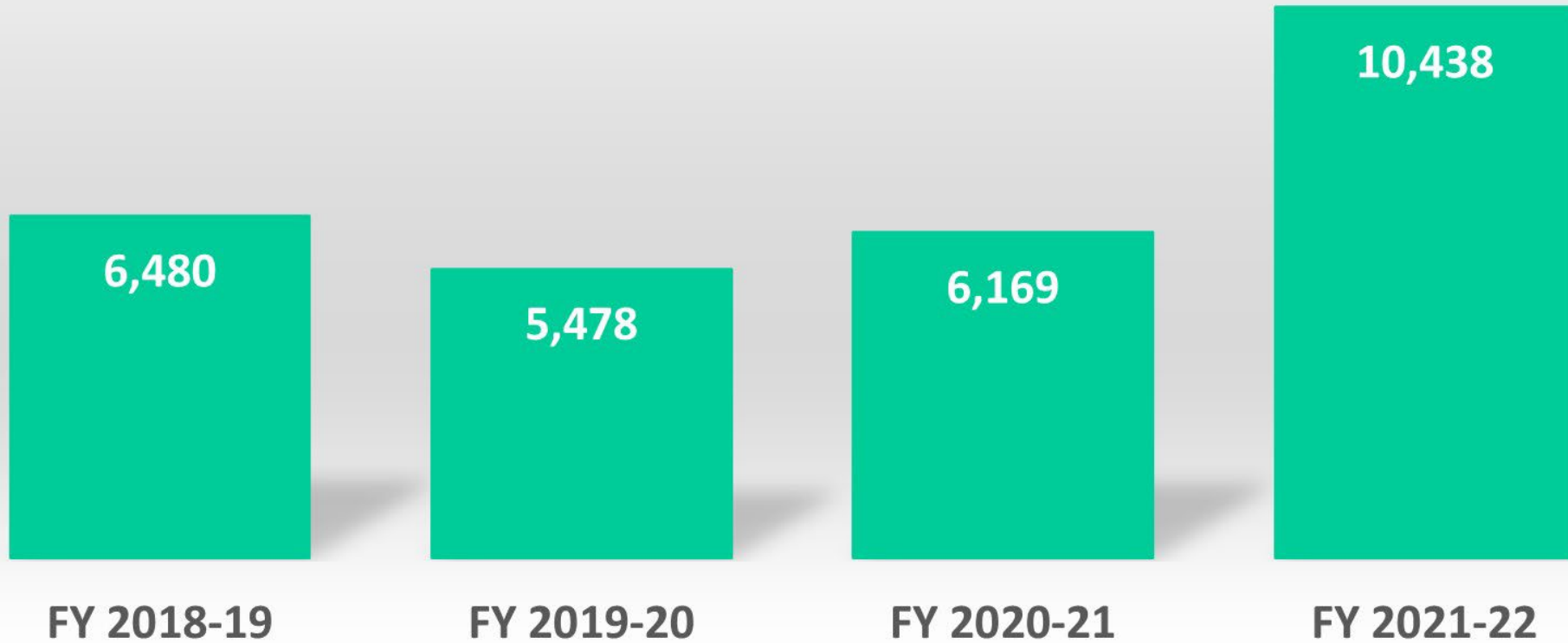


Planning & Building Department Organizational Chart

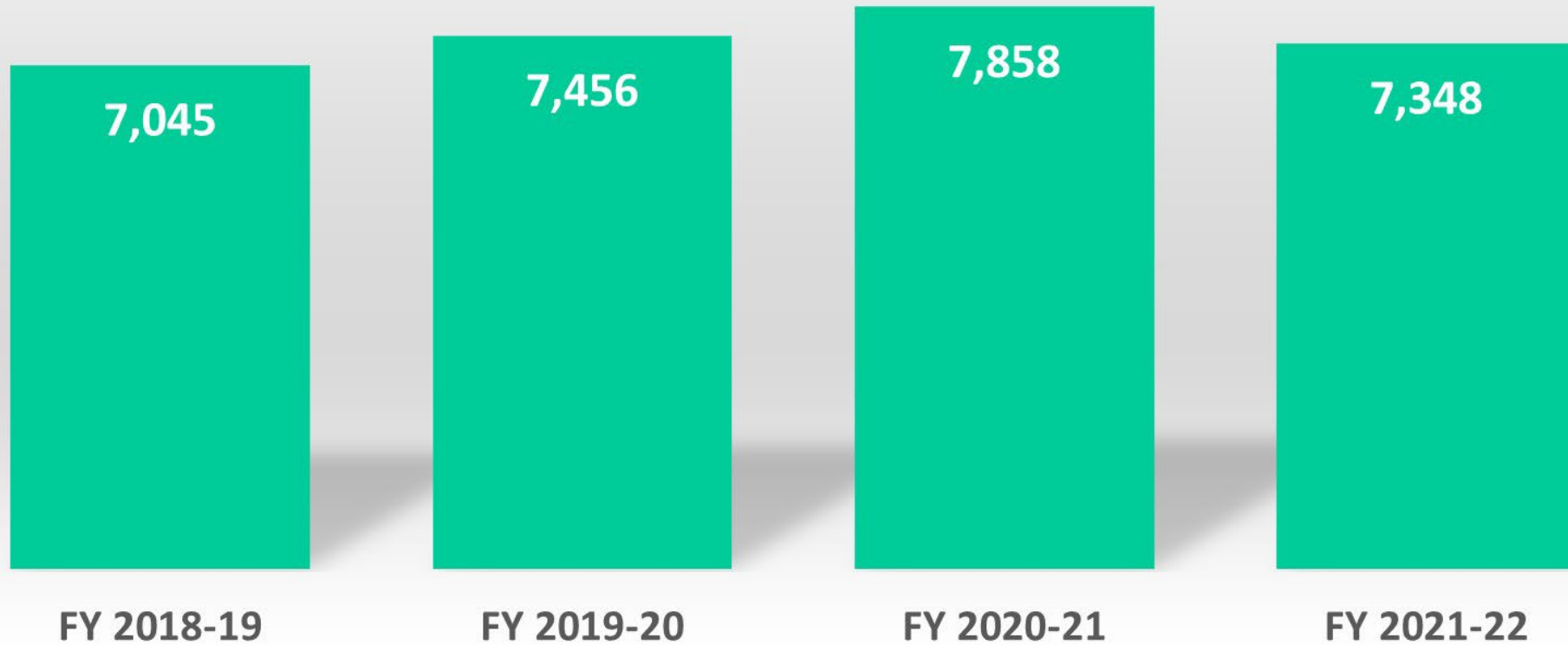
# New Building Permit Applications (Building Division)



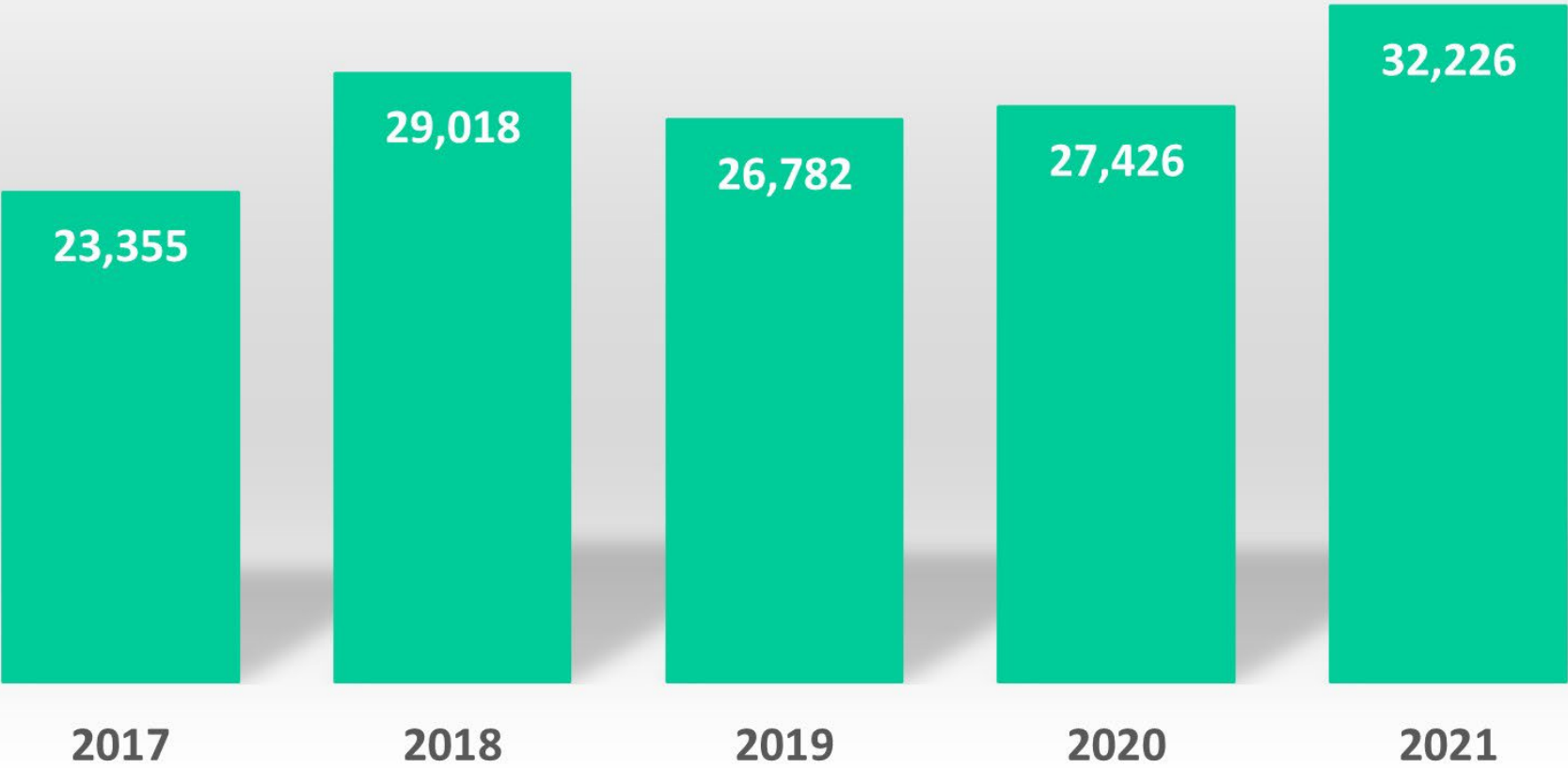
# Permits In Process as of June 30 by FY (Building Division)



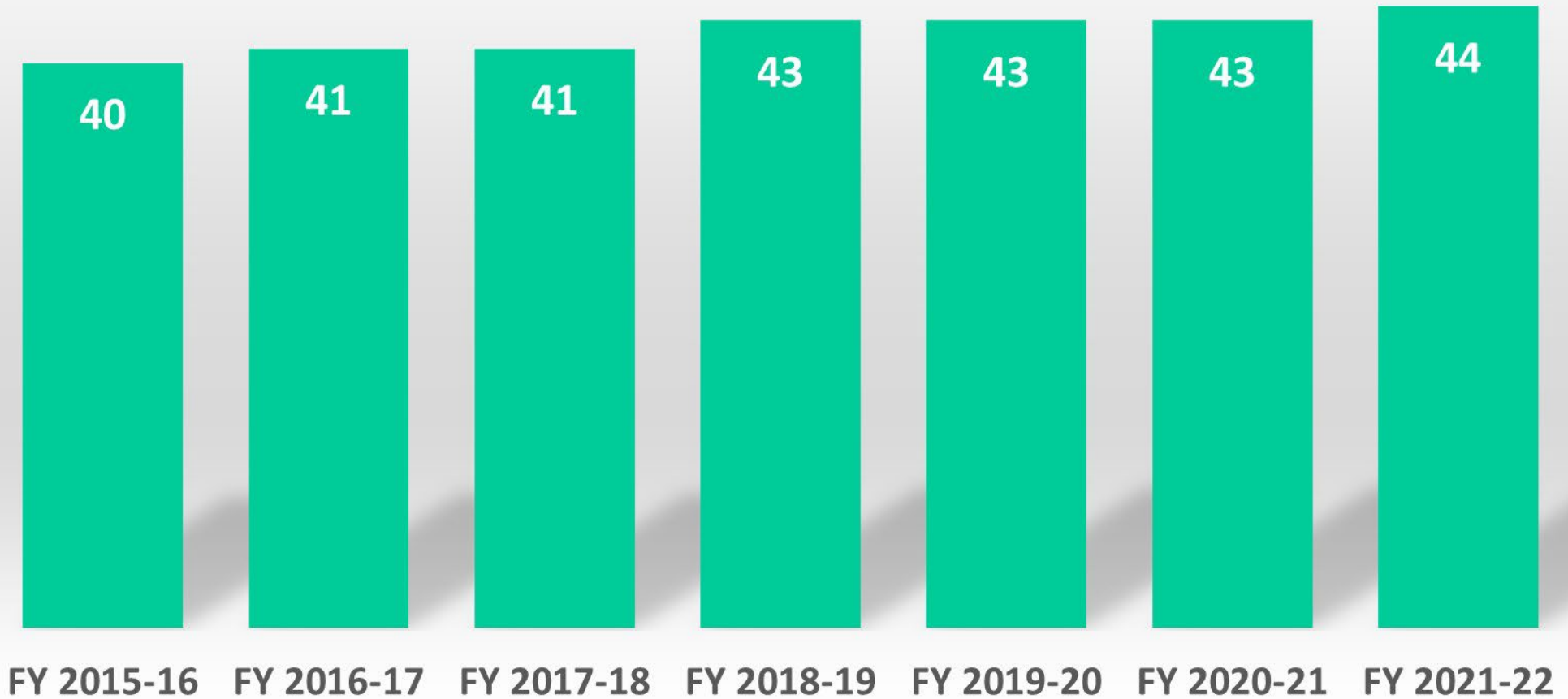
## Building Permits Finaled by FY (Building Division)



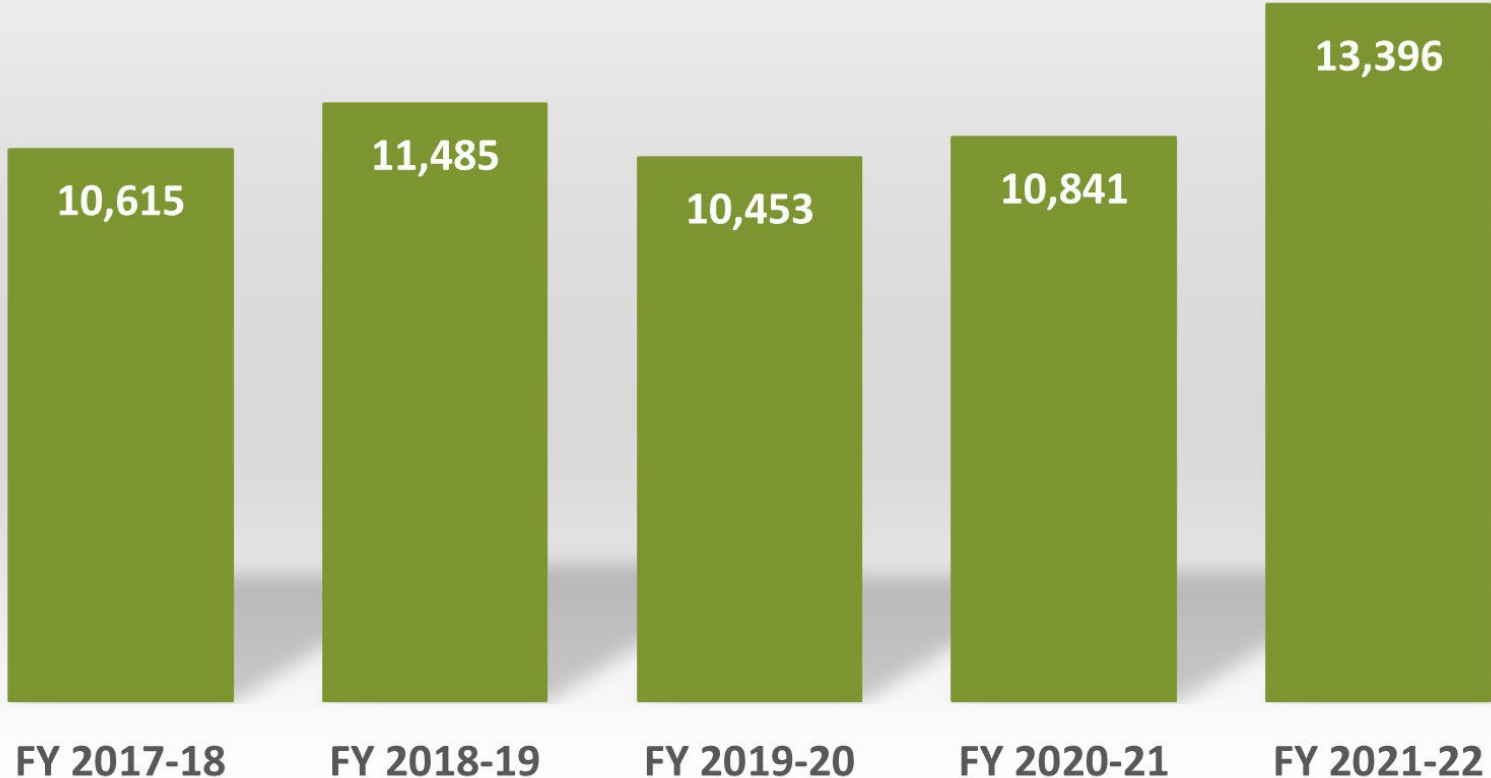
# Building Inspection Stops (Calendar Year)



# Building Division Staffing



# Walk-In Customers Permit Center

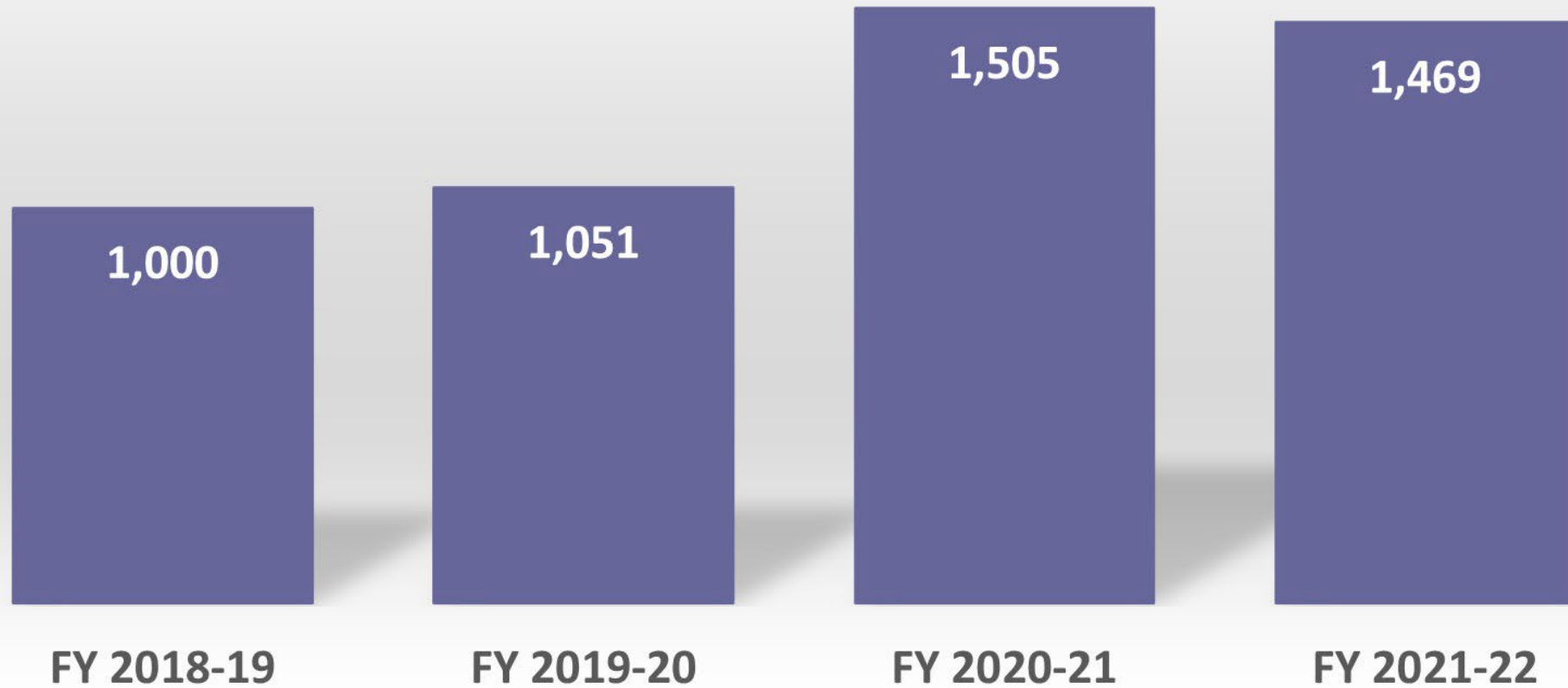




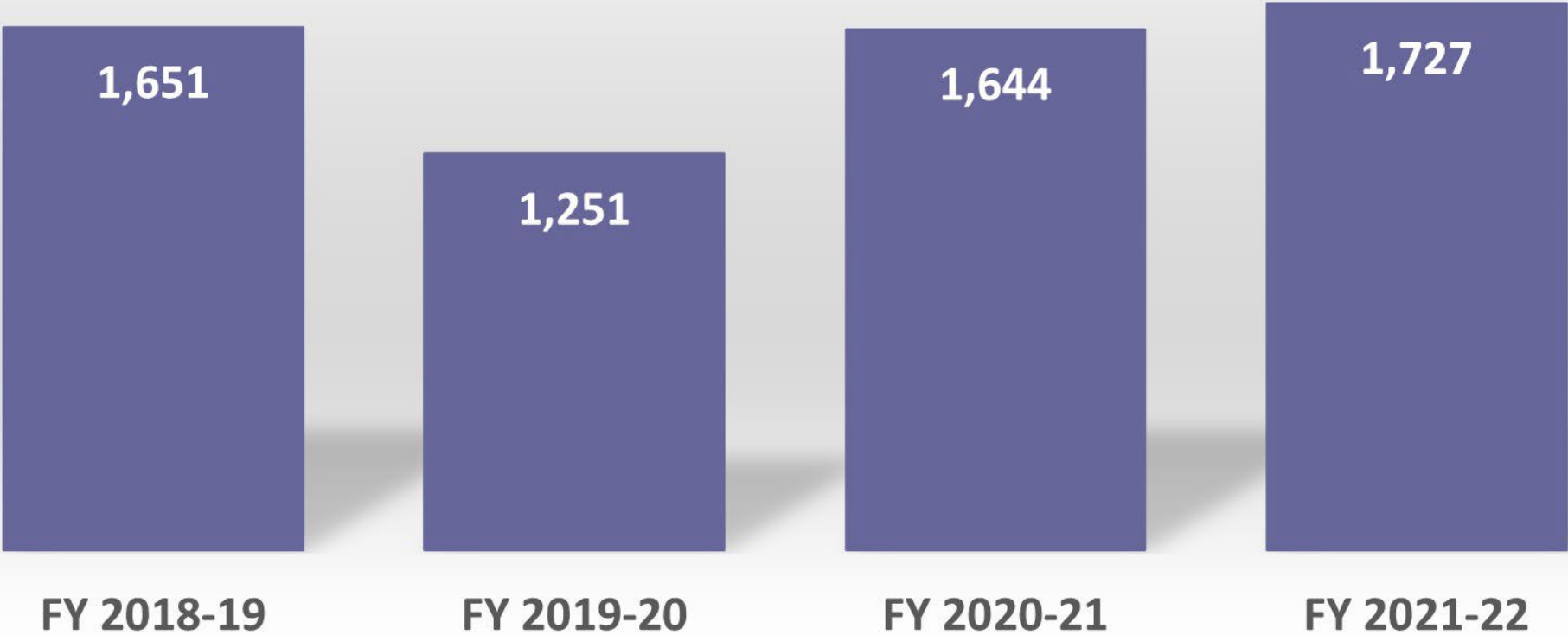
# Building Division - Next Steps

- Additional and higher level Building staff in Tahoe office.
- Using salary of continuously unfilled Extra Help positions and converting to full-time positions.
- In partnership with IT, a renewed commitment to maximize TrakIt functionality and capabilities.
- Regularly monitor Building processing times and staffing to inform additional changes or areas of focus as needed.

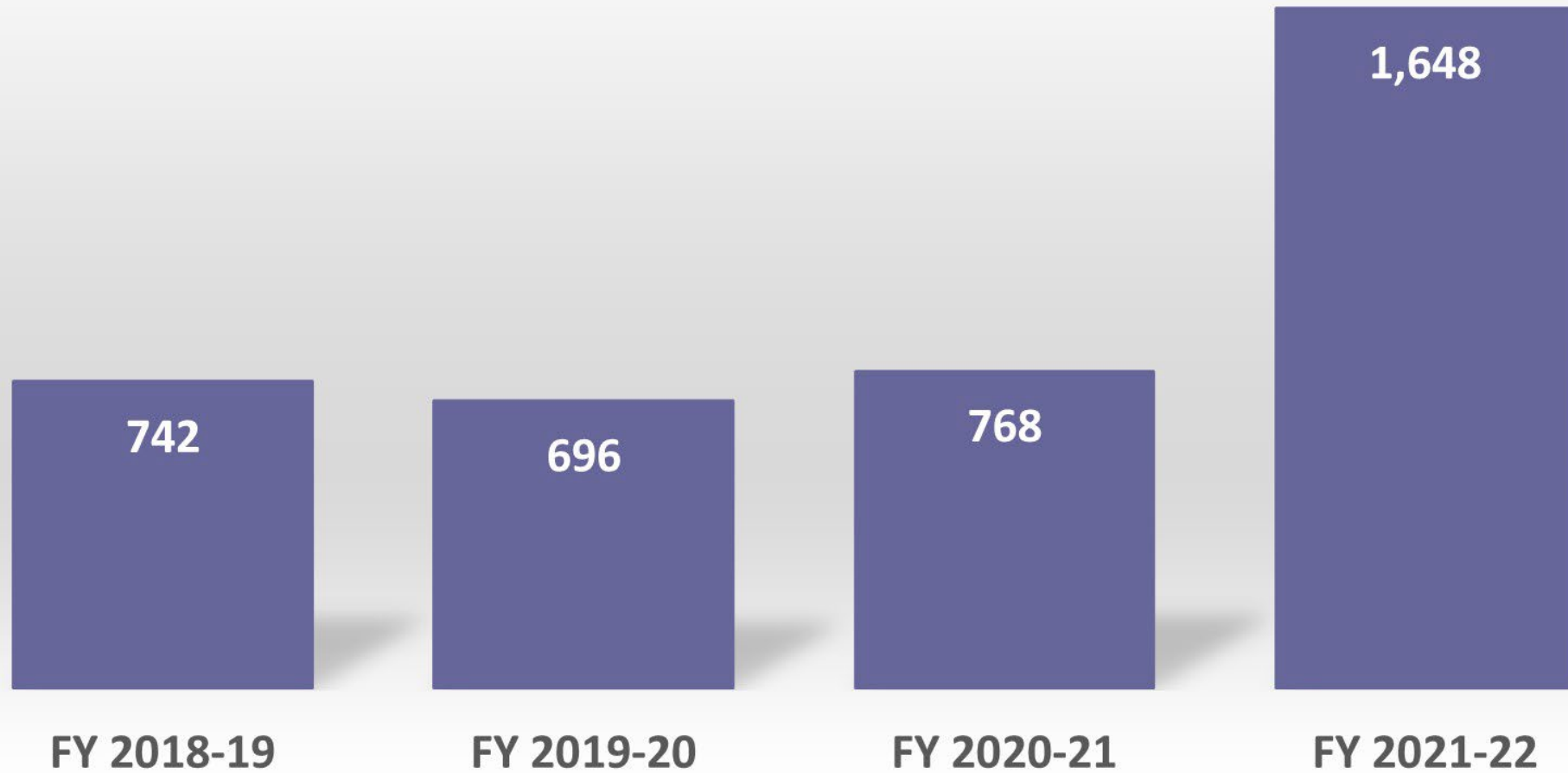
# New Planning Applications (Planning Division)



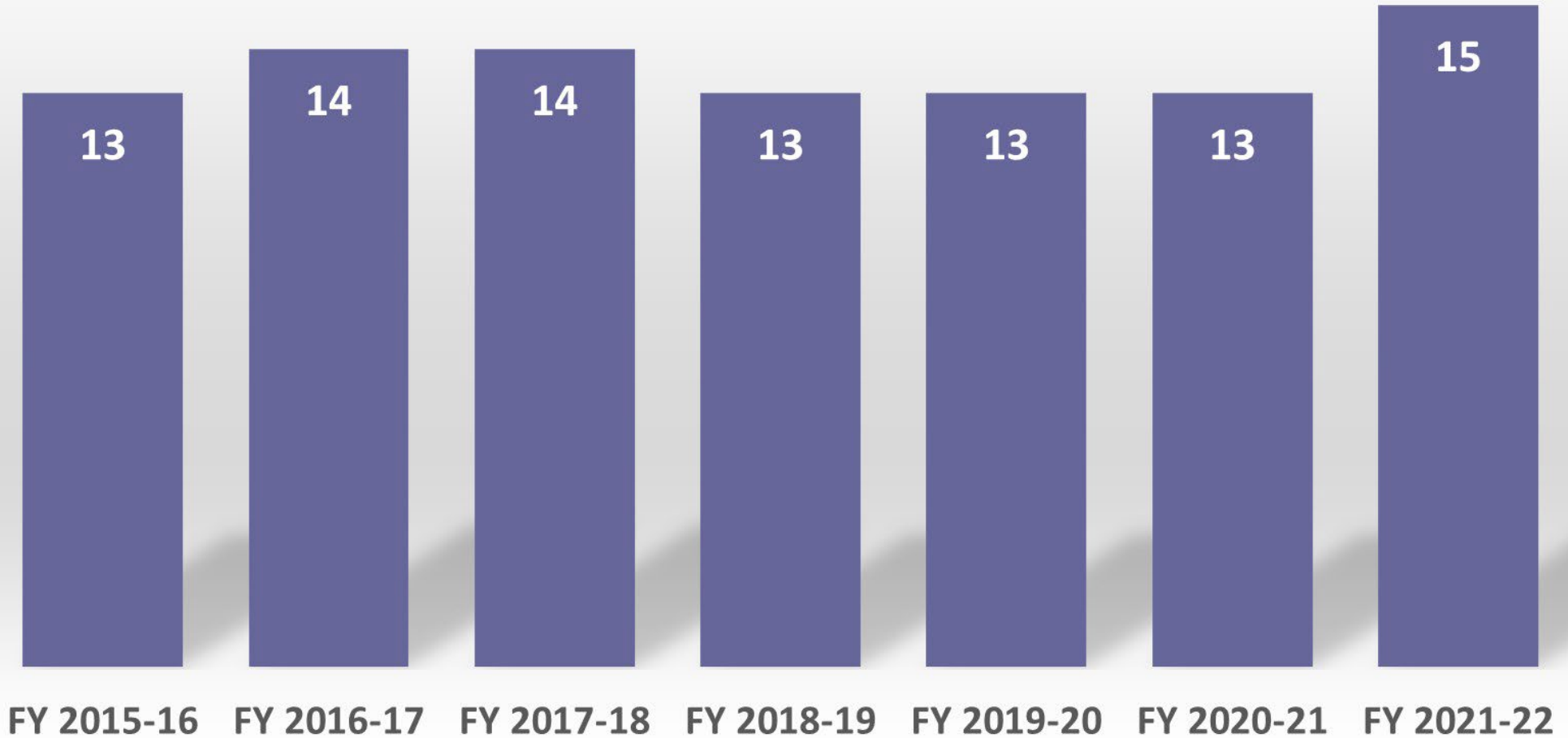
# Projects in Process as of June 30 by FY (Planning Division)



# Planning Projects Approved by FY



# Current Planning Staffing



# Planning Division - Next Steps

- Fill remaining vacancies in Planning (key positions include 3 Senior Planner positions and 2 Associate/Assistant Planner position.)
- Train new staff and increase capabilities so that planners can process permits more quickly and can handle a wider variety of permit types. Provide timely training on new state laws as needed.
- Continue to identify permit process improvements and develop timelines for implementation; ensure consistency in permit review. This may include developing or modifying new ordinances, policies, standard operating procedures, checklists, etc.
- Maximize use of TrakIt to increase efficiencies and reduce permit processing time where possible.
- Regularly monitor Current Planning processing times and staffing to determine if any additional changes are necessary.