



# County of El Dorado

330 Fair Lane, Building A  
Placerville, CA 95667

## Minutes - Draft Parks and Recreation Commission

### *Commission Members:*

*Wayne Lowery - Chair, District I*  
*Donna Mullens-Becker - Vice Chair, District II*  
*Jon Hospitalier - District III*  
*Vacant - District IV*  
*Vacant - District V*

### *Staff*

*Jennifer Franich, Deputy Chief Administrative Officer*  
*Zach Perras, Parks Manager*  
*Jessica Araiza, Administrative Technician*

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Thursday, June 19, 2025

3:00 PM

Henningsen Lotus Park Pavilion  
950 Lotus Road  
Lotus, CA 95651

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**PUBLIC PARTICIPATION INSTRUCTIONS:**

If you choose not to observe the Parks and Recreation Commission meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on the Wednesday prior to the meeting. Please submit your comment to the Parks Division at [jessica.araiza@edcgov.us](mailto:jessica.araiza@edcgov.us). Your comment will be placed into the record and forwarded to the Parks and Recreation Commission.

Public comment will be received on each agenda item listed under Discussion Items as called by the Chair. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes and individuals speaking for a group are allocated 5 minutes. (Adopted 8/10/93 by the Board of Supervisors) Except with the consent of the Commission, individuals shall be allowed to speak to an item only once. Upon completion of public comment the matter shall be returned to the Commission for deliberation. Members of the public shall not be entitled to participate in that deliberation, or be present at the podium during such deliberation, except at the invitation of the Commission for a point of clarification or question by the Commission. The Commission reserves the right to waive said rules by a majority vote.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Commission is to attend in person. Except for a noticed teleconference meeting, the Commission reserves the right to conduct the meeting without remote access if there is a malfunction.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Parks and Trails Division of the Chief Administrative Office if you require accommodations at (530) 621-5360.

Materials related to an item on this Agenda submitted to the Parks and Recreation Commission after distribution of the agenda packet are available for inspection during normal business hours at the Parks Division Office located in Building A, 330 Fair Lane, Placerville. Such documents are also available on the Parks and Recreation's Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

The Parks and Recreation Commission is concerned that written information submitted to the Commission the date of the meeting may not receive the attention it deserves. The Parks staff cannot guarantee that any FAX, e-mail, or mail received the day of the meeting will be delivered to the Commission prior to action on the subject matter.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Commission from taking other action.

**CALLED TO ORDER AND ROLL CALL AT 3:30 PM**

**Present:** 3 - Lowery, Mullens and Hospitalier

**PLEDGE OF ALLEGIANCE**

Commissioner Lowery led the Pledge of Allegiance.

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

*No public comment.*

**A motion was made by Commissioner Mullens-Becker, seconded by Commissioner Hospitalier to Adopt the Agenda and Approve the Consent Calendar.**

**CONSENT CALENDAR**

1. [25-1087](#) Parks, a division of the Chief Administrative Office, recommends the Commission approve the minutes from the Parks and Recreation Commission meeting on May 21, 2025.

*No public comment.*

**This item was approved on the Consent Calendar.**

2. [25-1088](#) Parks, a division of the Chief Administrative Office, recommends the Commission receive and file an update on Parks projects.

*No public comment.*

**This item was approved on the Consent Calendar.**

**END OF CONSENT CALENDAR****OPEN FORUM**

Matters not on the agenda may be addressed by the general public during Open Forum. Public comments during Open Forum are limited to three minutes per person and the total amount of time reserved for Open Forum may be limited.

*No public comment.*

**AGENDA ITEMS**

3. [25-1089](#) Parks, a division of the Chief Administrative Office, recommends the Commission visit Henningsen Lotus Park and discuss the 2014 Henningsen Lotus Park Conceptual Master Plan.

*No public comment.*

**No action taken.**

4. [25-1090](#) Parks, a division of the Chief Administrative Office, recommends the Commission review and provide input on the El Dorado County Ordinance Draft for the Parks and Recreation Commission.

*Public Comment: T. Dunnavant; G. McCormick*

**No action taken.**

5. [25-1091](#) Parks, a division of the Chief Administrative Office, recommends the Commission:
- 1) Discuss the preparation of the 2025 Annual Report;
  - 2) Assign the Chair or another commissioner to prepare the report and presentation, or alternatively, appoint an ad hoc committee.

*No public comment.*

**No action taken.**

6. [25-1092](#) Parks, a division of the Chief Administrative Office, recommends the Commission receive a presentation on Introduction to Cost Recovery Project.

*Public Comment: G. McCormick*

**No action taken.**

## **COMMISSION MEMBER COMMENTS AND FUTURE AGENDA ITEMS**

Commissioner Mullens-Becker: No comments.

Commissioner Hospitalier: No comments.

Commissioner Lowery: El Dorado Hills CSD contracts with Waste Connections/El Dorado Disposal twice a year for community clean up. Donation idea.

## **STAFF COMMENTS AND ANNOUNCEMENTS**

Zachary Perras, Parks Manager: Changes at County. Losing full time employees and vacant positions including one position in Parks that will impact servicing park restrooms. Received construction documents for Forebay Park. Diamond Springs Park sports field turf.

Shannon McDonald, Administrative Analyst II: 5-year update for River Management Plan.

**ADJOURNED AT 5:17 PM**