

# AGREEMENT CONTRACT ROUTING SHEET

**Date Prepared:** 07/16/2021

**Need Date:** 07/30/2021

**PROCESSING DEPARTMENT:**

**CONTRACTOR:**

Department: HSA

Name: Pro-Line Cleaning Services, Inc.

Dept. Contact: Ashley Wells

Address: 6100 Enterprise Drive, Suite G

Phone: x6906

Diamond Springs, CA 95619

Department: Nita Wracker

Phone: \_\_\_\_\_

Head Signature: MBA CPA

Digitally signed by Nita Wracker  
MBA CPA  
Date: 2021.07.16 08:13:35 -07'00'

Nita Wracker, MBA, CPA  
Agency Chief Fiscal Officer

Org Code: 5000

Project # \_\_\_\_\_

(if applicable): \_\_\_\_\_

Funding Source: \_\_\_\_\_

**CONTRACTING DEPARTMENT:** HSA - Admin/Finance

Service Requested: Agreement for Services

Description: Janitorial at 3047 & 3057 Briw Road

Contract Term: 09/01/21 - 08/31/24 Contract Value: \$ 275,844.00

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 07/21/2021 By: Paula Frantz

Digitally signed by Paula Frantz  
Date: 2021.07.21 16:12:43  
-07'00'

Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

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**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

**PLEASE EMAIL FOR PICK-UP [hlsa-contracts@edcgov.us](mailto:hlsa-contracts@edcgov.us) Thank you!**