

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code: <u>250000</u>	Transfer to index code:
Department: <u>Probation</u>	Department:
Approved (Dept Head) <u>[Signature]</u> Date <u>8.2.19</u>	Approved (Dept Head) Date

Specific location (address): 3974 Durock Rd Ste 205 SS 95682

Where in facility? Training Room

First contact person: Geri Payer Phone: 530-621-6079

Second contact person: Phone:

DN

Cty Tag #	Description	Serial/VIN #	Condition
104624	Optiplex 780	HL7T9P1	Broken
104618	Optiplex 780	HL7V9P1	Very Old
104633	Optiplex 780	HL94BP1	Very Old
104630	Optiplex 780	HL89BP1	Very Old
104642	Optiplex 780	HL6V9P1	Very Old
104951	Optiplex 780	H5L3JQ1	Very Old
104638	Optiplex 780	HL85BP1	Very Old
104626	Optiplex 780	HL78BP1	Very Old
104627	Optiplex 780	HL67BP1	Very Old
104629	Optiplex 780	HL8V9P1	Very Old
108057	Optiplex 7020	BQNT282	Very Old
108061	Optiplex 7020	BQNV282	ok
108064	Optiplex 7020	BQMY282	ok
108055	Optiplex 7020	BQN3382	ok
108059	Optiplex 7020	BQNW282	ok
108056	Optiplex 7020	BQNX282	ok
108062	Optiplex 7020	BQN0382	ok
<u>105260</u>	<u>OPTIPLEX 790</u>	<u>1 HFGTVY</u>	<u>OLD</u>
	<u>15" MONITOR</u>	<u>ODY840-74261-856SVLS</u>	<u>OLD</u>
	<u>KEYBOARDS x 2</u>		<u>BROKEN</u>

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<u>8/2/19</u>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	Date:
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

County of El Dorado Property Transfer Request	
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In
<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 231000	Transfer to index code:
Department: Public Defender	Department:
Approved (Dept Head) <i>[Signature]</i> Date <i>7/12/19</i>	Approved (Dept Head) _____ Date _____
Specific location (address): 1360 Johnson Blvd, #106, SLT	
Where in facility? Back Office	
First contact person: Brenda Bailey	Phone: 621-6745
Second contact person: Julie Campbell	Phone: 573-3119

Cty Tag #	Description	Serial/VIN #	Condition
None	Wood/laminate computer desk w/ hutch		poor
None	Oak Bookcase - five shelves		good
None	Wood/laminate desk w/ side drawers		fair
None	Wood/laminate computer desk w/ small keyboard tray		fair
None	Wood/laminate bookcase - five shelves		fair
None	Wood/laminate bookcase - five shelves		fair
None	Wood/laminate bookcase - two shelves		fair
None	Wood/laminate end table w/ metal legs		poor
None	Wood storage/bookcase - two shelves		poor
None	Small dry erase board w/ wooden frame		poor
None	Metal storage closet/cabinet with doors (18d x 72h x36w)		fair
None	Small computer desk hutch - metal		poor
21890	Typewriter - IBM 6787		good

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<i>7/15/19</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In	<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 231 000		Transfer to index code:	
Department: Public Defender		Department:	
Approved (Dept Head) <i>[Signature]</i> Date 7/12/19		Approved (Dept Head) _____ Date _____	
Specific location (address): 1360 Johnson Blvd, # 106, SLT			
Where in facility? Back Office			
First contact person: Brenda Bailey		Phone: 621-6745	
Second contact person: Julie Campbell		Phone: 573-3119	

Cty Tag #	Description	Serial/VIN #	Condition
21563	IBM Wheelwriter 30 Typewriter		fair
12426	Metal credenza- four doors - yellow		fair
16841	Metal storage cabinet w/ sliding doors		poor
16350	Metal file cabinet - four drawers - gold		poor
10395	Metal file cabinet - five drawers - white		poor
11685	Office desk chair - metal frame-brown vinyl on casters		poor
10150	Office chair - metal frame-orange vinyl		fair
10164	Office chair - metal frame-gold vinyl		fair
10165	Office chair - metal frame-gold vinyl		fair
None	Wooden Desk w/ pencil drawer and file drawers w/ small detachable return		poor
None	Metal file cabinet - two drawers - black		poor
None	Metal bookcase/cabinet-three shelves-gold		fair
None	Wood/laminate desk w/ pencil and file drawer w/ return		poor
None	Metal file cabinet - two drawers - putty		poor
None	Metal file cabinet - three drawers - putty		poor
None	Wood/laminate desk w/ drawers		fair
None	Wood/laminate typewriter desk w/ keyboard tray		poor
None	Wooden desk w/ keyboard tray		fair
None	Wood/laminate & metal computer desk w/ keyboard tray		poor
None	Large wood executive desk		fair

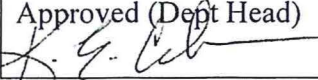
<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	7/15/19
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: Treasurer-Tax Collector	Department:
Approved (Dept Head)  Date <u>7/18/19</u>	Approved (Dept Head) Date

Specific location (address): 360 Fair Lane, Building B
 Where in facility? Tax Collector Dept, First Floor and Lower Level
 First contact person: Beverly Savage Phone: (530) 621-5823
 Second contact person: Jennifer Stebbins Phone: (530) 621-5809

Cty Tag #	Description	Serial/VIN #	Condition
12075	5-drawer vertical file, legal-size width, old, no lock		fair
12040	conference/work table, 72 x 36, very heavy, old		fair
none	credenza, with cabinet doors, no drawers, 60 x 20, old		fair
none	2 old former grand jury chairs, black vinyl		poor
none	lateral file cabinet, 2 file drawers, 1 small drawer, old (1st floor)		fair
102176	CPU with 2 monitors (Lexi Hall old computer)		old
	misc boxes of office supplies		no value
	rolling, cpu or printer stand		old
	wooden bookshelf with fixed dividers		old
	wooden bookshelf with fixed dividers		old

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<u>8/1/19</u>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

ORIGINAL

County of El Dorado
Property Transfer Request

Surplus Trade-In Inter-Department Transfer

transfer from index code: 280000	Transfer to index code:
Department: RECORDER CLERK	Department:
Approved (Dept Head) <i>[Signature]</i> Date	Approved (Dept Head) <i>[Signature]</i> Date
Specific location (address): 360 FAIR LANE BLDG "B"	
Where in facility? BACK ROOM	
First contact person: CATRINA	Phone: (530) 621-5493
Second contact person: CYNTHIA	Phone: (530) 621-6592

Cty Tag #	Description	Serial/VIN #	Condition
NO TAG 2844	ZEBRA Label Printer	41J121301059	Broken
NO TAG 2844-7	ZEBRA Label Printer	45J100700019	Broken
NO TAG 22354	ALDEN ROYAL Elec. Typewriter	65479936	Broken
	IBM Electric Typewriter	-	Broken
NO TAG	Fujitsu Scanner		Good
NO TAG	ROLITEL		Good
NO TAG	Bottom Paper TRAY For HP Printer		Good
NO TAG	SMALL WOODEN FILE CABINET 2		Good
NO TAG	Misc Computer Hardware		Good
NO TAG	Misc. OFFICE TRAY + BASKETS		Good
NO TAG	3 OFFICE CHAIRS		Broken
106317	DELL TOWER OPTIPLEX 9020		Good
101106	Fujitsu Scanner		Good
103510	Fujitsu F15900 copier/scanner		Good

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	7/23/19
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

ORIGINAL

County of El Dorado
Property Transfer Request

Surplus Trade-In Inter-Department Transfer

Transfer from index code: 280000 Transfer to index code:

Department: RECORDER CLERK Department:

Approved (Dept Head) Date Approved (Dept Head) Date

Specific location (address): 360 FAIR LANE BLDG "B"

Where in facility? BACK ROOM

First contact person: CATRINA Phone: (530) 621-5493

Second contact person: CYNTHIA Phone: (530) 621-6592

Cty Tag #	Description	Serial/VIN #	Condition
1 NOTAG	DELL MONITOR - small	CN0NY134-71618-7BF183U	OK
2 ↓	↓	CNOCC3526418068B37HL	OK
3 ↓	↓	CNOCC2807161866CARY	OK
4 ↓	↓	CNOCC3526418068B34L	OK
34318	DELL Tower OPTIPLEX GX620	00045625955633	Good
106322	DELL Tower OPTIPLEX 9020	000186242526741	↓
106318	DELL Tower OPTIPLEX 9020	000186242866770	↓
106311	DELL Tower OPTIPLEX 9020	H9P8GZI	↓
104062	DELL Tower OPTIPLEX 780	00286105702360	↓
102901	DELL Tower OPTIPLEX 780	DIW85JI	↓
101875	DELL Tower OPTIPLEX 755	JMXRQFI	↓
106520	HP Printer 2-Laser Jet 6025	-	Good
NOTAG	6 Keyboards	-	Good
NOTAG	5 Mice - Mouses	-	Good
105754	HP Printer Paper 70A	-	Good
→ NOTAG	EPSON Receipt Printer	K3TF040887	BROKEN
NOTAG	EPSON Receipt Printer	K3TF065843	BROKEN
NOTAG	CASH DRAWER	-	Good
NOTAG	Dell Monitor - Small	CN0NY13471618	Good

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	7/23/19
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:
Auditor records updated by: _____ Date: _____

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Trade-In	
		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code:		Transfer to index code:	
Department: Surveyor		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
<i>Philip R. Washburn</i>		<i>7/25/19</i>	
Specific location (address): 360 Fair Lane			
Where in facility? Surveyors Office , GIS/Map Table			
First contact person: Jane McClusky		Phone: 530-621-5121	
Second contact person: <i>Debra Fine</i>		Phone: <i>530-621-5391</i>	

Cty Tag #	Description	Serial/VIN #	Condition
none	HP Laser Jet 1200	8120-8382	poor
34677	Optiplex Gx620	X11-45371 (3YCBJ91)	fair
none	ViewSonic vp2030b	PSB070101862	poor
35304	HP Laser Jet 4250	Q5400A, SNCNGXJ38311	obsolete
none	(2) Laser Jet Ink Cartridge 4250	8491A001	fair
none	Dell Monitor	not marked	fair
35919	IBM System P5 New RS 6000 Surveyor	06-29ADH	fair
none	Dell Keyboard (#2 button does not work)	PID: LZ104BDOOQF	broken, #2 button
none	Dell Keyboard	PID:LZ101BD06WE	fair
none	Logitech Wireless USB Mouse (missing USB plug)	M305	unusable
none	Altec Lansing Speaker set with Subwoofer, speakers and cables	see below	Obsolete
none	*Subwoofer	DP/N 08506P	Old
none	*(2) Speaker, small	ACS 340	Old
none	*(2) Speaker, medium	ACS 90	Old
none	Blue Rolling Desk Chair	not marked	Old/fair
	Monitor Stand	P1913S/P1913	like new

Routing of PTR Form	N/A or Date	Remarks:	
Sent to Auditor/Purchasing	<i>7/29/19</i>		
Posted to Intranet			
Board Approval			
Pick-up by Contractor			
Copy to Auditor			
		Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus

Inter-Department Transfer

Transfer from index code: 5110100 (530500)

Transfer to index code: *EMS 121040
Preparedness*

Department: HHSA-Social Services

Department: Preparedness

Approved (Dept Head) *[Signature]* Date *7-30-19*

Approved (Dept Head) _____ Date _____

Specific location (address): 2900 Fair Lane

Where in facility? Multiple work stations

First contact person: Jill Rubin

Phone: 642-7303

Second contact person: Amy Higdon

Phone: 642-4836

Cty Tag #	Description/Comments	Serial/VIN #	Condition
105232	Work station cubicles		
105231	Work station cubicles		
105230	Work station cubicles		
105239	Work station cubicles		
105238	Work station cubicles		
105220	Work station cubicles		
105221	Work station cubicles		
105226	Work station cubicles		
105225	Work station cubicles		
105228	Work station cubicles		
105227	Work station cubicles		
105240	Work station cubicles		
105236	Work station cubicles		
105237	Work station cubicles		

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<i>8/2/19</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<u>Remarks:</u>
Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

County of El Dorado Property Transfer Request	
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In
<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code:	Transfer to index code:
Department: Elections	Department:
Approved (Dept Head) <i>[Signature]</i>	Approved (Dept Head)
Date <i>7/17/19</i>	Date
Specific location (address): 2850 Fairlane Ct. Placerville	
Where in facility? Basement, Warehouse 1	
First contact person: Linda Webster	Phone: 621-7483
Second contact person: Cynthia Morrison	Phone: 621-7481

Cty Tag #	Description	Serial/VIN #	Condition
<i>200737</i>	<i>ICX Voting machine</i>	<i>25880</i>	<i>disabled</i>
<i>200662</i>	<i>ICX case</i>		<i>↓</i>
<i>200689</i>	<i>ICX voting machine</i>	<i>223039</i>	
<i>100820</i>	<i>AcuVote scanner</i>	<i>31062</i>	
<i>100557</i>	<i>AcuVote scanner</i>	<i>41416</i>	
<i>100596</i>	<i>AcuVote scanner</i>	<i>41075</i>	
<i>103048</i>	<i>AcuVote scanner</i>	<i>41021</i>	
<i>100818</i>	<i>AcuVote scanner</i>	<i>41028</i>	
<i>100554</i>	<i>AcuVote scanner</i>	<i>41023</i>	
<i>100823</i>	<i>AcuVote scanner</i>	<i>41049</i>	
	<i>Sure tech Smartcard Terminal</i>	<i>78002580</i>	
	<i>" " " "</i>	<i>78003260</i>	
	<i>7 Pc Adapter cards</i>		
	<i>Rolling TSX Racks (20)</i>		<i>good</i>
	<i>Rolling Suitcases (100)</i>		<i>good</i>

Routing of PTR Form	N/A or Date	Remarks:	
Sent to Auditor/Purchasing	<i>7/24/19</i>		
Posted to Intranet			
Board Approval			
Pick-up by Contractor			
Copy to Auditor			
		Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: Elections	Department:
Approved (Dept Head) <i>7/17/19</i>	Approved (Dept Head)
Date	Date

Specific location (address): 2850 Fairlane Ct. Placerville

Where in facility? Basement, Warehouse 1

First contact person: Linda Webster

Phone: 621-7483

Second contact person: Cynthia Morrison

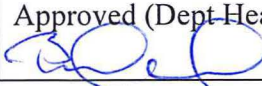
Phone: 621-7481

Cty Tag #	Description	Serial/VIN #	Condition
102509	voter card encoder	P300204249	fair
102524	voter card encoder	P300204204	fair
102517	voter card encoder	P300204169	fair
102513	voter card encoder	P300204158	fair
102487	voter card encoder	P300204219	fair
102510	voter card encoder	P300204085	fair
102575	voter card encoder	P300204049	fair
102653	voter card encoder	P300204206	fair
102627	voter card encoder	P300204079	fair
102585	voter card encoder	P300204034	fair
102532	voter card encoder	P300204191	fair
102580	voter card encoder	P300204029	fair
102515	voter card encoder	P300204152	fair
102525	voter card encoder	P300204069	fair
102504	voter card encoder	P300204175	fair
102505	voter card encoder	P300204163	fair
102650	voter card encoder	P300204200	fair
102651	voter card encoder	P300204228	fair
102586	voter card encoder	P300204018	fair
102652	voter card encoder	P300204226	fair
102628	voter card encoder	P300204094	fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>7/18/19</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Trade-In	
		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code:		Transfer to index code:	
Department: Elections		Department:	
Approved (Dept Head) 		Approved (Dept Head)	
Date <u>7/17/19</u>		Date	
Specific location (address): 2850 Fairlane Ct. Placerville			
Where in facility? Basement, Warehouse 1			
First contact person: Linda Webster		Phone: 621-7483	
Second contact person: Cynthia Morrison		Phone: 621-7481	

Cty Tag #	Description	Serial/VIN #	Condition
102572	voter card encoder	P300204046	fair
102577	voter card encoder	P300204026	fair
102584	voter card encoder	P300204023	fair
102654	voter card encoder	P300204156	fair
102517	voter card encoder	P300204161	fair
102506	voter card encoder	P300204239	fair
102658	voter card encoder	P300204201	fair
102659	voter card encoder	P300204202	fair
102660	voter card encoder	P300204203	fair
102662	voter card encoder	P300181728	fair
102501	voter card encoder	P300204165	fair
102486	voter card encoder	P300204090	fair
102571	voter card encoder	P300204049	fair
102626	voter card encoder	P300204173	fair
102625	voter card encoder	P300204064	fair
102507	voter card encoder	P300204061	fair
102622	voter card encoder	P300204080	fair
102583	voter card encoder	P300204032	fair
102576	voter card encoder	P300204050	fair
102516	voter card encoder	P300204056	fair
102514	voter card encoder	P300204083	fair

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	<u>7/18/19</u>	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: _____ Date: _____

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: Elections	Department:
Approved (Dept Head) <i>[Signature]</i>	Approved (Dept Head)
Date <i>7/17/19</i>	Date

Specific location (address): 2850 Fairlane Ct. Placerville

Where in facility? Basement, Warehouse 1

First contact person: Linda Webster Phone: 621-7483

Second contact person: Cynthia Morrison Phone: 621-7481

Cty Tag #	Description	Serial/VIN #	Condition
102452	voter card encoder	P300203977	fair
102453	voter card encoder	P300203975	fair
102454	voter card encoder	P300203951	fair
102455	voter card encoder	P300203960	fair
102456	voter card encoder	P300203971	fair
102446	voter card encoder	P300203979	fair
102423	voter card encoder	P300203958	fair
102567	voter card encoder	P300204040	fair
102418	voter card encoder	P300204057	fair
102458	voter card encoder	P300203983	fair
102459	voter card encoder	P300203953	fair
102460	voter card encoder	P300205198	fair
102461	voter card encoder	P300204070	fair
102439	voter card encoder	P300203999	fair
102440	voter card encoder	P300203996	fair
102441	voter card encoder	P300203995	fair
102442	voter card encoder	P300203994	fair
102424	voter card encoder	P300203956	fair
102419	voter card encoder	P300203963	fair
102425	voter card encoder	P300203954	fair
102475	voter card encoder	P300204218	fair

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	<i>7/18/19</i>	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: _____ Date: _____

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: Elections	Department:
Approved (Dept Head) 	Approved (Dept Head)
Date 7/12/19	Date

Specific location (address): 2850 Fairlane Ct. Placerville

Where in facility? Basement, Warehouse 1

First contact person: Linda Webster Phone: 621-7483

Second contact person: Cynthia Morrison Phone: 621-7481

Cty Tag #	Description	Serial/VIN #	Condition
102476	voter card encoder	P300204071	fair
102477	voter card encoder	P300204097	fair
102476	voter card encoder	P300203952	fair
102421	voter card encoder	P300203961	fair
102478	voter card encoder	P300203962	fair
102422	voter card encoder	P300202959	fair
102478	voter card encoder	P300204214	fair
102479	voter card encoder	P300204189	fair
102437	voter card encoder	P300203990	fair
102581	voter card encoder	P300204030	fair
102511	voter card encoder	P300204192	fair
102443	voter card encoder	P300203987	fair
102573	voter card encoder	P300204047	fair
102444	voter card encoder	P300203986	fair
102445	voter card encoder	P300203985	fair
102518	voter card encoder	P300204066	fair
102520	voter card encoder	P300204060	fair
102521	voter card encoder	P300204213	fair
102522	voter card encoder	P300204231	fair
102480	voter card encoder	P300204076	fair
102502	voter card encoder	P300204194	fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	7/18/19
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: Elections	Department:
Approved (Dept Head) 	Approved (Dept Head)
Date 7/17/19	Date

Specific location (address): 2850 Fairlane Ct. Placerville

Where in facility? Basement, Warehouse 1

First contact person: Linda Webster

Phone: 621-7483

Second contact person: Cynthia Morrison

Phone: 621-7481

Cty Tag #	Description	Serial/VIN #	Condition
102451	voter card encoder	P30020 3978	fair
102427	voter card encoder	P30020 3964	fair
102428	voter card encoder	P30020 3965	fair
102429	voter card encoder	P30020 3966	fair
102430	voter card encoder	P30020 3967	fair
102431	voter card encoder	P30020 3984	fair
102560	voter card encoder	P30020 4086	fair
102432	voter card encoder	P30020 3980	fair
102433	voter card encoder	P30020 3981	fair
102434	voter card encoder	P30020 3989	fair
102435	voter card encoder	P30020 4001	fair
102436	voter card encoder	P30020 3982	fair
102565	voter card encoder	P30020 4038	fair
102566	voter card encoder	P30020 4039	fair
102640	voter card encoder	P30020 4223	fair
102568	voter card encoder	P30020 4042	fair
102569	voter card encoder	P30020 4043	fair
102570	voter card encoder	P30020 4044	fair
102549	voter card encoder	P30020 4036	fair
102550	voter card encoder	P30020 3970	fair
102551	voter card encoder	P30020 4091	fair

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	7/18/19	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: _____ Date: _____

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code: _____ Transfer to index code: _____

Department: Elections Department: _____

Approved (Dept Head) _____ Date 7/17/19 Approved (Dept Head) _____ Date _____

Specific location (address): 2850 Fairlane Ct. Placerville

Where in facility? Basement, Warehouse 1

First contact person: Linda Webster Phone: 621-7483

Second contact person: Cynthia Morrison Phone: 621-7481

City Tag #	Description	Serial/VIN #	Condition
102552	voter card encoder	P300203968	fair
102553	voter card encoder	P300204007	fair
102543	voter card encoder	P300204088	fair
102544	voter card encoder	P300204246	fair
102545	voter card encoder	P300204241	fair
102546	voter card encoder	P300204053	fair
102523	voter card encoder	P300204227	fair
102633	voter card encoder	P300204058	fair
102663	voter card encoder	P300201292	fair
102656	voter card encoder	P300204209	fair
102657	voter card encoder	P300204210	fair
102655	voter card encoder	P300204216	fair
102667	voter card encoder	P300201771	fair
102408	voter card encoder	P300204248	fair
102641	voter card encoder	P300204092	fair
102642	voter card encoder	P300204222	fair
102643	voter card encoder	P300204220	fair
102594	voter card encoder	P300204008	fair
102595	voter card encoder	P300204011	fair
102596	voter card encoder	P300204007	fair
102597	voter card encoder	P300204012	fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<u>7/18/19</u>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:
Auditor records updated by: _____ Date: _____

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: Elections	Department:
Approved (Dept Head) Date 7/17/19	Approved (Dept Head) Date

Specific location (address): 2850 Fairlane Ct. Placerville

Where in facility? Basement, Warehouse 1

First contact person: Linda Webster Phone: 621-7483

Second contact person: Cynthia Morrison Phone: 621-7481

Cty Tag #	Description	Serial/VIN #	Condition
102590	voter card encoder	P300204022	fair
102561	voter card encoder	P300203957	fair
102562	voter card encoder	P300204035	fair
102463	voter card encoder	P300204036	fair
102464	voter card encoder	P300204037	fair
102438	voter card encoder	P300204074	fair
102439	voter card encoder	P300204054	fair
102540	voter card encoder	P300204247	fair
102541	voter card encoder	P300204198	fair
102542	voter card encoder	P300204230	fair
102591	voter card encoder	P300204023	fair
102592	voter card encoder	P300204024	fair
102593	voter card encoder	P300204025	fair
102582	voter card encoder	P300204031	fair
102609	voter card encoder	P300204009	fair
102610	voter card encoder	P300204012	fair
102599	voter card encoder	P300204014	fair
102600	voter card encoder	P300204015	fair
102601	voter card encoder	P300204016	fair
102602	voter card encoder	P300204017	fair
102603	voter card encoder	P300204001	fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	7/18/19
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: Elections	Department:
Approved (Dept Head)	Approved (Dept Head)
Date 7/17/19	Date

Specific location (address): 2850 Fairlane Ct. Placerville

Where in facility? Basement, Warehouse 1

First contact person: Linda Webster Phone: 621-7483
 Second contact person: Cynthia Morrison Phone: 621-7481

Cty Tag #	Description	Serial/VIN #	Condition
102598	voter card encoder	P200704013	fair
102613	voter card encoder	P300204154	fair
102615	voter card encoder	P300204180	fair
102616	voter card encoder	P300204170	fair
102619	voter card encoder	P300204250	fair
102620	voter card encoder	P300204190	fair
102639	voter card encoder	P300204068	fair
102635	voter card encoder	P300204293	fair
102997	voter card encoder	P300203969	fair
102908	voter card encoder	P300203299	fair
102999	voter card encoder	P300203976	fair
102611	voter card encoder	P300204232	fair
102612	voter card encoder	P300204167	fair
102613	voter card encoder	P300204157	fair
102620	voter card encoder	P300204077	fair
102630	voter card encoder	P300204082	fair
102931	voter card encoder	P300204055	fair
102632	voter card encoder	P300204229	fair
102636	voter card encoder	P300204238	fair
102637	voter card encoder	P300204292	fair
102638	voter card encoder	P300204233	fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	7/18/19
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: Elections	Department:
Approved (Dept Head) Date 7/17/19	Approved (Dept Head) Date

Specific location (address): 2850 Fairlane Ct. Placerville

Where in facility? Basement, Warehouse 1

First contact person: Linda Webster Phone: 621-7483

Second contact person: Cynthia Morrison Phone: 621-7481

Cty Tag #	Description	Serial/VIN #	Condition
102623	voter card encoder	P300204166	fair
102624	voter card encoder	P300203991	fair
102621	voter card encoder	P300204063	fair
102617	voter card encoder	P300204153	fair
102618	voter card encoder	P300204168	fair
102639	voter card encoder	P300204078	fair
102481	voter card encoder	P300204208	fair
102482	voter card encoder	P300204096	fair
102483	voter card encoder	P300204098	fair
102484	voter card encoder	P300204224	fair
102485	voter card encoder	P300204207	fair
102499	voter card encoder	P300204217	fair
102	voter card encoder	P30020	fair
102	voter card encoder	P30020	fair
102	voter card encoder	P30020	fair
102	voter card encoder	P30020	fair
102	voter card encoder	P30020	fair
102	voter card encoder	P30020	fair
102	voter card encoder	P30020	fair
102	voter card encoder	P30020	fair
102	voter card encoder	P30020	fair
102	voter card encoder	P30020	fair
102	voter card encoder	P30020	fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	7/18/19
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	Date:
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: Elections	Department:
Approved (Dept Head) Date 7/17/19	Approved (Dept Head) Date

Specific location (address): 2850 Fairlane Ct. Placerville

Where in facility? Basement, Warehouse 1

First contact person: Linda Webster Phone: 621-7483

Second contact person: Cynthia Morrison Phone: 621-7481

Cty Tag #	Description	Serial/VIN #	Condition
n/a	untagged voter card encoder	P300 182071	fair
n/a	untagged voter card encoder	P300 182068	fair
n/a	untagged voter card encoder	P300 181698	fair
n/a	untagged voter card encoder	P300 182098	fair
n/a	untagged voter card encoder	P300 181764	fair
n/a	untagged voter card encoder	P300 182065	fair
n/a	untagged voter card encoder	P300 181671	fair
n/a	untagged voter card encoder	P300 181790	fair
n/a	untagged voter card encoder	P300 182076	fair
n/a	untagged voter card encoder	P300 181783	fair
n/a	untagged voter card encoder	P300 181788	fair
n/a	untagged voter card encoder	P300 181652	fair
n/a	untagged voter card encoder	P300 181671	fair
n/a	untagged voter card encoder	P300 181785	fair
n/a	untagged voter card encoder	P300 181762	fair
n/a	untagged voter card encoder	P300 181753	fair
n/a	untagged voter card encoder	P300 181791	fair
n/a	untagged voter card encoder	P300 182090	fair
n/a	untagged voter card encoder	P300 161296	fair
n/a	untagged voter card encoder	P300 181751	fair
n/a	untagged voter card encoder	P300 203993	fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	7/18/19
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:
Auditor records updated by: _____ Date: _____

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: Elections	Department:
Approved (Dept Head) <i>[Signature]</i> Date <i>7/11/19</i>	Approved (Dept Head) Date

Specific location (address): 2850 Fairlane Ct. Placerville

Where in facility? Basement, Warehouse 1

First contact person: Linda Webster Phone: 621-7483

Second contact person: Cynthia Morrison Phone: 621-7481

Cty Tag #	Description	Serial/VIN #	Condition
n/a	untagged voter card encoder	P300 181758	fair
n/a	untagged voter card encoder	P300 191722	fair
n/a	untagged voter card encoder	P300 186704	fair
n/a	untagged voter card encoder	P300 181749	fair
n/a	untagged voter card encoder	P300 182091	fair
n/a	untagged voter card encoder	P300 181750	fair
n/a	untagged voter card encoder	P300 203997	fair
n/a	untagged voter card encoder	P300 182077	fair
n/a	untagged voter card encoder	P300 181756	fair
n/a	untagged voter card encoder	P300 181718	fair
n/a	untagged voter card encoder	P300 182092	fair
n/a	untagged voter card encoder	P300 182093	fair
n/a	untagged voter card encoder	P300 182078	fair
n/a	untagged voter card encoder	P300 186708	fair
n/a	untagged voter card encoder	P300 114256	fair
n/a	untagged voter card encoder	P300 181713	fair
n/a	untagged voter card encoder	P300 182058	fair
n/a	untagged voter card encoder	P300 182055	fair
n/a	untagged voter card encoder	P300 181682	fair
n/a	untagged voter card encoder	P300 182066	fair
n/a	untagged voter card encoder	P300 181681	fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>7/18/19</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code:		Transfer to index code:	
Department: Elections		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date <i>7/17/19</i>	Approved (Dept Head)	Date

Specific location (address): 2850 Fairlane Ct. Placerville

Where in facility? Basement, Warehouse 1

First contact person: Linda Webster Phone: 621-7483

Second contact person: Cynthia Morrison Phone: 621-7481

Cty Tag #	Description	Serial/VIN #	Condition
n/a	untagged voter card encoder	P300 186714	fair
n/a	untagged voter card encoder	P300 182060	fair
n/a	untagged voter card encoder	P300 181796	fair
n/a	untagged voter card encoder	P300 181237	fair
n/a	untagged voter card encoder	P300 181684	fair
n/a	untagged voter card encoder	P300 161293	fair
n/a	untagged voter card encoder	P300 181746	fair
n/a	untagged voter card encoder	P300 182079	fair
n/a	untagged voter card encoder	P300 181770	fair
n/a	untagged voter card encoder	P300 182064	fair
n/a	untagged voter card encoder	P300 181729	fair
n/a	untagged voter card encoder	P300 164298	fair
n/a	untagged voter card encoder	P300 181692	fair
n/a	untagged voter card encoder	P300 181735	fair
n/a	untagged voter card encoder	P300 181717	fair
n/a	untagged voter card encoder	P300 186707	fair
n/a	untagged voter card encoder	P300 182094	fair
n/a	untagged voter card encoder	P300 181694	fair
n/a	untagged voter card encoder	P300 181738	fair
n/a	untagged voter card encoder	P300 181690	fair
n/a	untagged voter card encoder	P300 181697	fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>7/18/19</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In	<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code:		Transfer to index code:	
Department: Elections		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date <i>7/17/19</i>	Approved (Dept Head)	Date
Specific location (address): 2850 Fairlane Ct. Placerville			
Where in facility? Basement, Warehouse 1			
First contact person: Linda Webster		Phone: 621-7483	
Second contact person: Cynthia Morrison		Phone: 621-7481	

Cty Tag #	Description	Serial/VIN #	Condition
n/a	untagged voter card encoder	P300 181776	fair
n/a	untagged voter card encoder	P300 181736	fair
n/a	untagged voter card encoder	P300 181653	fair
n/a	untagged voter card encoder	P300 181669	fair
n/a	untagged voter card encoder	P300 182082	fair
n/a	untagged voter card encoder	P300 181757	fair
n/a	untagged voter card encoder	P300 161291	fair
n/a	untagged voter card encoder	P300 181710	fair
n/a	untagged voter card encoder	P300 181795	fair
n/a	untagged voter card encoder	P300 181700	fair
n/a	untagged voter card encoder	P300 181725	fair
n/a	untagged voter card encoder	P300 181670	fair
n/a	untagged voter card encoder	P300 182086	fair
n/a	untagged voter card encoder	P300 181659	fair
n/a	untagged voter card encoder	P300 161298	fair
n/a	untagged voter card encoder	P300 161295	fair
n/a	untagged voter card encoder	P300 182063	fair
n/a	untagged voter card encoder	P300 181972	fair
n/a	untagged voter card encoder	P300 181658	fair
n/a	untagged voter card encoder	P300 186702	fair
n/a	untagged voter card encoder	P300 181651	fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>7/18/19</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: Elections	Department:
Approved (Dept Head) Date 7/17/19	Approved (Dept Head) Date

Specific location (address): 2850 Fairlane Ct. Placerville

Where in facility? Basement, Warehouse 1

First contact person: Linda Webster Phone: 621-7483

Second contact person: Cynthia Morrison Phone: 621-7481

Cty Tag #	Description	Serial/VIN #	Condition
n/a	untagged voter card encoder	P300 181780	fair
n/a	untagged voter card encoder	P300 181701	fair
n/a	untagged voter card encoder	P300 181665	fair
n/a	untagged voter card encoder	P300 164299	fair
n/a	untagged voter card encoder	P300 164297	fair
n/a	untagged voter card encoder	P300 182100	fair
n/a	untagged voter card encoder	P300 181685	fair
n/a	untagged voter card encoder	P300 164295	fair
n/a	untagged voter card encoder	P300 181744	fair
n/a	untagged voter card encoder	P300 181687	fair
n/a	untagged voter card encoder	P300 186709	fair
n/a	untagged voter card encoder	P300 181769	fair
n/a	untagged voter card encoder	P300 182080	fair
n/a	untagged voter card encoder	P300 181730	fair
n/a	untagged voter card encoder	P300 182054	fair
n/a	untagged voter card encoder	P300 164300	fair
n/a	untagged voter card encoder	P300 181726	fair
n/a	untagged voter card encoder	P300 182052	fair
n/a	untagged voter card encoder	P300 181727	fair
n/a	untagged voter card encoder	P300 181740	fair
n/a	untagged voter card encoder	P300 186711	fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	7/18/19
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: Elections	Department:
Approved (Dept Head) Date <u>7/17/19</u>	Approved (Dept Head) Date

Specific location (address): 2850 Fairlane Ct. Placerville

Where in facility? Basement, Warehouse 1

First contact person: Linda Webster Phone: 621-7483

Second contact person: Cynthia Morrison Phone: 621-7481

Cty Tag #	Description	Serial/VIN #	Condition
n/a	untagged voter card encoder	P300181769	fair
n/a	untagged voter card encoder	P300181699	fair
n/a	untagged voter card encoder	P300181716	fair
n/a	untagged voter card encoder	P300181765	fair
n/a	untagged voter card encoder	P300181721	fair
n/a	untagged voter card encoder	P300181789	fair
n/a	untagged voter card encoder	P300181753	fair
n/a	untagged voter card encoder	P300181656	fair
n/a	untagged voter card encoder	P300181719	fair
n/a	untagged voter card encoder	P300181785	fair
n/a	untagged voter card encoder	P300181702	fair
n/a	untagged voter card encoder	P300181667	fair
n/a	untagged voter card encoder	P300181759	fair
n/a	untagged voter card encoder	P300181289	fair
n/a	untagged voter card encoder	P300181752	fair
n/a	untagged voter card encoder	P200181678	fair
n/a	untagged voter card encoder	P200181741	fair
n/a	untagged voter card encoder	P300181706	fair
n/a	untagged voter card encoder	P300181787	fair
n/a	untagged voter card encoder	P300181798	fair
n/a	untagged voter card encoder	P300181797	fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<u>7/18/19</u>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: Elections	Department:
Approved (Dept Head) Date 7/19/19	Approved (Dept Head) Date

Specific location (address): 2850 Fairlane Ct. Placerville

Where in facility? Basement, Warehouse 1

First contact person: Linda Webster Phone: 621-7483

Second contact person: Cynthia Morrison Phone: 621-7481

Cty Tag #	Description	Serial/VIN #	Condition
n/a	untagged voter card encoder	P300 181655	fair
n/a	untagged voter card encoder	P300 181696	fair
n/a	untagged voter card encoder	P300 181297	fair
n/a	untagged voter card encoder	P300 169290	fair
n/a	untagged voter card encoder	P300 181277	fair
n/a	untagged voter card encoder	P300 192095	fair
n/a	untagged voter card encoder	P300 181661	fair
n/a	untagged voter card encoder	P300 181739	fair
n/a	untagged voter card encoder	P300 181703	fair
n/a	untagged voter card encoder	P300 181799	fair
n/a	untagged voter card encoder	P300 181719	fair
n/a	untagged voter card encoder	P300 181759	fair
n/a	untagged voter card encoder	P300 181694	fair
n/a	untagged voter card encoder	P300 181668	fair
n/a	untagged voter card encoder	P300 181706	fair
n/a	untagged voter card encoder	P300 182062	fair
n/a	untagged voter card encoder	P300 181773	fair
n/a	untagged voter card encoder	P300 191771	fair
n/a	untagged voter card encoder	P300 191771	fair
n/a	untagged voter card encoder	P300 196715	fair
n/a	untagged voter card encoder	P300 181723	fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	7/18/19
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: Elections	Department:
Approved (Dept Head) Date 7/19/19	Approved (Dept Head) Date

Specific location (address): 2850 Fairlane Ct. Placerville

Where in facility? Basement, Warehouse 1

First contact person: Linda Webster Phone: 621-7483

Second contact person: Cynthia Morrison Phone: 621-7481

Cty Tag #	Description	Serial/VIN #	Condition
n/a	untagged voter card encoder	P300 182061	fair
n/a	untagged voter card encoder	P300 181683	fair
n/a	untagged voter card encoder	P300 181733	fair
n/a	untagged voter card encoder	P300 182075	fair
n/a	untagged voter card encoder	P300 181695	fair
n/a	untagged voter card encoder	P300 181660	fair
n/a	untagged voter card encoder	P300 181775	fair
n/a	untagged voter card encoder	P300 186710	fair
n/a	untagged voter card encoder	P300 181702	fair
n/a	untagged voter card encoder	P300 182070	fair
n/a	untagged voter card encoder	P300 181799	fair
n/a	untagged voter card encoder	P300 181719	fair
n/a	untagged voter card encoder	P300 181763	fair
n/a	untagged voter card encoder	P300 181755	fair
n/a	untagged voter card encoder	P300 181760	fair
n/a	untagged voter card encoder	P300 181707	fair
n/a	untagged voter card encoder	P300 186205	fair
n/a	untagged voter card encoder	P300 181291	fair
n/a	untagged voter card encoder	P300 181732	fair
n/a	untagged voter card encoder	P300 181675	fair
n/a	untagged voter card encoder	P300 182076	fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	7/18/19
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: Elections	Department:
Approved (Dept Head) <i>[Signature]</i>	Approved (Dept Head)
Date 7/19/19	Date

Specific location (address): 2850 Fairlane Ct. Placerville

Where in facility? Basement, Warehouse 1

First contact person: Linda Webster Phone: 621-7483

Second contact person: Cynthia Morrison Phone: 621-7481

Cty Tag #	Description	Serial/VIN #	Condition
n/a	untagged voter card encoder	P300186717	fair
n/a	untagged voter card encoder	P300181795	fair
n/a	untagged voter card encoder	P300166699	fair
n/a	untagged voter card encoder	P300181622	fair
n/a	untagged voter card encoder	P300142024	fair
n/a	untagged voter card encoder	P300182069	fair
n/a	untagged voter card encoder	P300191297	fair
n/a	untagged voter card encoder	P300181712	fair
n/a	untagged voter card encoder	P300161290	fair
n/a	untagged voter card encoder	P300182084	fair
n/a	untagged voter card encoder	P300182056	fair
n/a	untagged voter card encoder	P300182083	fair
n/a	untagged voter card encoder	P300181761	fair
n/a	untagged voter card encoder	P300181804	fair
n/a	untagged voter card encoder	P300182087	fair
n/a	untagged voter card encoder	P300141796	fair
n/a	untagged voter card encoder	P300181724	fair
n/a	untagged voter card encoder	P300181778	fair
n/a	untagged voter card encoder	P300181715	fair
n/a	untagged voter card encoder	P300191782	fair
n/a	untagged voter card encoder	P300164204	fair

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	7/18/19	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: _____ Date: _____

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: Elections	Department:
Approved (Dept Head) 	Approved (Dept Head)
Date 7/19/19	Date

Specific location (address): 2850 Fairlane Ct. Placerville

Where in facility? Basement, Warehouse 1

First contact person: Linda Webster Phone: 621-7483

Second contact person: Cynthia Morrison Phone: 621-7481

Cty Tag #	Description	Serial/VIN #	Condition
n/a	untagged voter card encoder	P300 181686	fair
n/a	untagged voter card encoder	P300 181788	fair
n/a	untagged voter card encoder	P300 182073	fair
n/a	untagged voter card encoder	P300 181706	fair
n/a	untagged voter card encoder	P300 181657	fair
n/a	untagged voter card encoder	P300 181743	fair
n/a	untagged voter card encoder	P300 181705	fair
n/a	untagged voter card encoder	P300 181718	fair
n/a	untagged voter card encoder	P300 181774	fair
n/a	untagged voter card encoder	P300 181709	fair
n/a	untagged voter card encoder	P300 181702	fair
n/a	untagged voter card encoder	P300 182088	fair
n/a	untagged voter card encoder	P300 181786	fair
n/a	untagged voter card encoder	P300 181700	fair
n/a	untagged voter card encoder	P300 181688	fair
n/a	untagged voter card encoder	P300 181662	fair
n/a	untagged voter card encoder	P300 181720	fair
n/a	untagged voter card encoder	P300 181734	fair
n/a	untagged voter card encoder	P300 182051	fair
n/a	untagged voter card encoder	P300 181689	fair
n/a	untagged voter card encoder	P300 181693	fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	7/18/19
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: Elections	Department:
Approved (Dept Head) Date <u>7/19/19</u>	Approved (Dept Head) Date

Specific location (address): 2850 Fairlane Ct. Placerville

Where in facility? Basement, Warehouse 1

First contact person: Linda Webster Phone: 621-7483

Second contact person: Cynthia Morrison Phone: 621-7481

Cty Tag #	Description	Serial/VIN #	Condition
n/a	untagged voter card encoder	P300 181797	fair
n/a	untagged voter card encoder	P300 181691	fair
n/a	untagged voter card encoder	P300 182057	fair
n/a	untagged voter card encoder	P300 181781	fair
n/a	untagged voter card encoder	P300 186701	fair
n/a	untagged voter card encoder	P300 181711	fair
n/a	untagged voter card encoder	P300 181664	fair
n/a	untagged voter card encoder	P300 181676	fair
n/a	untagged voter card encoder	P300 181672	fair
n/a	untagged voter card encoder	P300 181294	fair
n/a	untagged voter card encoder	P300 181792	fair
n/a	untagged voter card encoder	P300 181793	fair
n/a	untagged voter card encoder	P300 181666	fair
n/a	untagged voter card encoder	P300 181754	fair
n/a	untagged voter card encoder	P300 169293	fair
n/a	untagged voter card encoder	P300 161650	fair
n/a	untagged voter card encoder	P300 181699	fair
n/a	untagged voter card encoder	P300 161300	fair
n/a	untagged voter card encoder	P300 203992	fair
n/a	untagged voter card encoder	P300 181766	fair
n/a	untagged voter card encoder	P300 181677	fair

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	<u>7/18/19</u>	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: Elections	Department:
Approved (Dept Head) Date <u>7/19/19</u>	Approved (Dept Head) Date

Specific location (address): 2850 Fairlane Ct. Placerville

Where in facility? Basement, Warehouse 1

First contact person: Linda Webster Phone: 621-7483

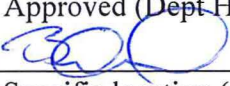
Second contact person: Cynthia Morrison Phone: 621-7481

Cty Tag #	Description	Serial/VIN #	Condition
n/a	untagged voter card encoder	P300 182067	fair
n/a	untagged voter card encoder	P300 182099	fair
n/a	untagged voter card encoder	P300 164296	fair
n/a	untagged voter card encoder	P300 181784	fair
n/a	untagged voter card encoder	P300 186920	fair
n/a	untagged voter card encoder	P300 181680	fair
n/a	untagged voter card encoder	P300 181663	fair
n/a	untagged voter card encoder	P300 161299	fair
n/a	untagged voter card encoder	P300	fair
n/a	untagged voter card encoder	P300	fair
n/a	untagged voter card encoder	P300	fair
n/a	untagged voter card encoder	P300	fair
n/a	untagged voter card encoder	P300	fair
n/a	untagged voter card encoder	P300	fair
n/a	untagged voter card encoder	P300	fair
n/a	untagged voter card encoder	P300	fair
n/a	untagged voter card encoder	P300	fair
n/a	untagged voter card encoder	P300	fair
n/a	untagged voter card encoder	P300	fair
n/a	untagged voter card encoder	P300	fair
n/a	untagged voter card encoder	P300	fair
n/a	untagged voter card encoder	P300	fair
n/a	untagged voter card encoder	P300	fair
n/a	untagged voter card encoder	P300	fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<u>7/18/19</u>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Trade-In	
<input type="checkbox"/> Inter-Department Transfer			
Transfer from index code:		Transfer to index code:	
Department: Elections		Department:	
Approved (Dept Head) 		Approved (Dept Head)	
Date 7/17/19		Date	
Specific location (address): 2850 Fairlane Ct. Placerville			
Where in facility? Basement, Warehouse 1			
First contact person: Linda Webster		Phone: 621-7483	
Second contact person: Cynthia Morrison		Phone: 621-7481	

Cty Tag #	Description	Serial/VIN #	Condition
102491	voter card encoder	P300204072	fair
102644	voter card encoder	P300204245	fair
102578	voter card encoder	P300204027	fair
102574	voter card encoder	P300204048	fair
102579	voter card encoder	P300204028	fair
102645	voter card encoder	P300204093	fair
102646	voter card encoder	P300204205	fair
102647	voter card encoder	P300204171	fair
102648	voter card encoder	P300204197	fair
102534	voter card encoder	P300204186	fair
102535	voter card encoder	P300204185	fair
102536	voter card encoder	P300204081	fair
102537	voter card encoder	P300204176	fair
102649	voter card encoder	P300204162	fair
102587	voter card encoder	P300204019	fair
102588	voter card encoder	P300204020	fair
102589	voter card encoder	P300204021	fair
102528	voter card encoder	P300204062	fair
102529	voter card encoder	P300204100	fair
102530	voter card encoder	P300204151	fair
102531	voter card encoder	P300204225	fair

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	7/18/19	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: _____ Date: _____

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Trade-In	
		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code:		Transfer to index code:	
Department: Elections		Department:	
Approved (Dept Head) 	Date 7/17/19	Approved (Dept Head)	Date
Specific location (address): 2850 Fairlane Ct. Placerville			
Where in facility? Basement, Warehouse 1			
First contact person: Linda Webster		Phone: 621-7483	
Second contact person: Cynthia Morrison		Phone: 621-7481	

Cty Tag #	Description	Serial/VIN #	Condition
102503	voter card, encoder	P300204193	fair
102438	voter card, encoder	P300204020	fair
102470	voter card, encoder	P300204169	fair
102471	voter card, encoder	P300204172	fair
102472	voter card, encoder	P200204073	fair
102473	voter card, encoder	P300204221	fair
102474	voter card, encoder	P300204199	fair
102554	voter card, encoder	P300204089	fair
102468	voter card, encoder	P300204089	fair
102555	voter card, encoder	P300204188	fair
102557	voter card, encoder	P300204099	fair
102558	voter card, encoder	P300204215	fair
102559	voter card, encoder	P300204052	fair
102462	voter card, encoder	P3002041065	fair
102463	voter card, encoder	P300204196	fair
102464	voter card, encoder	P300204160	fair
102465	voter card, encoder	P300204095	fair
102466	voter card, encoder	P300204159	fair
102457	voter card, encoder	P300203972	fair
102548	voter card, encoder	P300204239	fair
102450	voter card, encoder	P300203974	fair

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	7/18/19	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: _____ Date: _____

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: Elections	Department:
Approved (Dept Head) <i>[Signature]</i>	Approved (Dept Head)
Date <i>7/17/19</i>	Date

Specific location (address): 2850 Fairlane Ct. Placerville

Where in facility? Basement, Warehouse 1

First contact person: Linda Webster

Phone: 621-7483

Second contact person: Cynthia Morrison

Phone: 621-7481

Cty Tag #	Description	Serial/VIN #	Condition
102526	voter card encoder	P300204184	fair
102489	voter card encoder	P300204217	fair
102488	voter card encoder	P300204211	fair
102527	voter card encoder	P300204237	fair
102508	voter card encoder	P300204075	fair
102494	voter card encoder	P300204240	fair
102495	voter card encoder	P300204179	fair
102492	voter card encoder	P300204187	fair
102490	voter card encoder	P300204234	fair
102496	voter card encoder	P300204183	fair
102497	voter card encoder	P300204051	fair
102498	voter card encoder	P300204195	fair
102499	voter card encoder	P300204212	fair
102500	voter card encoder	P300204155	fair
102533	voter card encoder	P300204067	fair
102604	voter card encoder	P300204002	fair
102605	voter card encoder	P300204003	fair
102606	voter card encoder	P300204004	fair
102607	voter card encoder	P300204005	fair
102608	voter card encoder	P300204006	fair
102493	voter card encoder	P300204059	fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>7/18/19</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS