

Contract #: 518-S1311  
Index Code: 531010

# CONTRACT ROUTING SHEET

Date Prepared: 3/22/13

Need Date: 4/18/13

### PROCESSING DEPARTMENT:

Department: HHSA/CS  
Dept. Contact: Amy Higdon  
Phone #: x4836  
Department Head Signature: *[Signature]*  
Daniel Nielson, M.P.A., Director

### CONTRACTOR:

Name: Liebert Cassidy Whitmore  
Address: 6033 W. Century Blvd., Ste 500  
Los Angeles, CA 90045  
Phone:

EL DORADO COUNTY COUNSEL  
APR 11 11:29 AM

### CONTRACTING DEPARTMENT: Health and Human Services Agency/CS

Service Requested: Labor relations and negotiation services for the IHSS Public Authority  
Contract Term: 3 yrs from date of execution Contract/Grant Value: \$100,000  
Compliance with Human Resources requirements? N/A Yes X No:  
Compliance verified by: Mike Strella 3/21/13

### COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: X Disapproved: \_\_\_\_\_ Date: 4/18/13 By: *[Signature]*  
Approved: \_\_\_\_\_ Disapproved: X Date: 5/20/13 By: *[Signature]*

*"OK" (not thrilled) by their other prop. chgs, but duty to defend is ordinarily broader than duty to indemnify. its something we require in all contracts.*

*3/24 Duty to defend put back into agrmt. Can approve other prop. chgs to the indemn. provision*

PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!

### RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: X Disapproved: \_\_\_\_\_ Date: 4/22/13 By: *[Signature]*  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

*\* Condition: w.c. Policy expired on 4/1/13 need updated certificate. Updated certificate received 4/25/13.*

### OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

NOTE: All contracts that involve the acquisition of software or computer related items must be first approved by IT. Any contract that requires approval from another department must also be first approved by the other department.

Departments:

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

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*[Signatures]*  
Michelle Hart 3/27/13 CFO Review/Date  
K... 4/2/13  
... 4/2/13 Contracts Supe Review/Date  
... 4/2/13 Contracts Mgr. Review/Date