



*Jim Mitrison, President (El Dorado)*  
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October 22, 2018

To: Honorable Chair of the Board of Supervisors

From: Jim Mitrison, President of the California Clerk of the Board of Supervisors Association

Subject: Proclamation recognizing *California Clerk of the Board of Supervisors Week*

Greetings Honorable Chair,

It is my distinct privilege to reach out to you today requesting your support of an agenda item for your Board's consideration to proclaim November 26 – 30, 2018 as *California Clerk of the Board of Supervisors Week*.

In California, the Clerk of the Board satisfies numerous statutory and locally mandated requirements and serves as the official record keeper of actions taken by each County's Board of Supervisors. I am confident you have come to recognize the broad scope of services each Clerk of the Board and their respective office provides with the highest integrity and respect for the public's business as we carry out the provisions of our role with a quiet, steadfast determination and always with great pride.

As you will find in the enclosed customizable Proclamation, our proud profession is a time honored and vital component of effective, transparent local governance. Please consider a Proclamation to recognize *California Clerk of the Board of Supervisors* week at a meeting of the Board on or before November 20, 2018 and we further ask that your Clerk transmit an electronic copy of the signed Proclamation to our organization for your county to be recognized as an official supporter of your Clerk and, by extension, Clerk's in all 58 California Counties.

On behalf of the California Clerk of the Board of Supervisors Association, I extend our collective gratitude for your service, and that of your colleagues, to your County and the great State of California.

With sincere thanks,

Jim Mitrison  
President, California Clerk of the Board of Supervisors Association  
County of El Dorado Clerk of the Board