

**EL DORADO COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL  
Meeting of September 12, 2006**

**AGENDA TITLE:** Oakleaf Circle Road Zone of Benefit #13 Road Maintenance and Repair Funding Agreement

**DEPARTMENT:** Transportation

**DEPT SIGNOFF**

**CAO USE ONLY:**

**CONTACT:** Tom Celio

**DATE:** 8/25/06

**PHONE:** 4905

*[Handwritten signature]*

*C - vsg*

**DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION:**

The El Dorado County Department of Transportation recommends the Board of Supervisors:

1. approve and authorize the Chairman to sign the Funding Agreement with residents of the Oakleaf Circle Road Zone of Benefit #13 to provide funding in addition to the annual benefit assessment in the amount of \$2,960 for a road maintenance and repair project; and
2. authorize the Chairman of the Board to sign the attached budget transfer increasing revenue and expenditures by \$2,960 for the Oakleaf Circle Road Zone of Benefit #13. The funds will be used for a specific road maintenance project to be completed in September of this year.

**CAO RECOMMENDATIONS:** *Recommend approval. Laura A. Hill 8/30/06*

Financial impact?  Yes  No

Funding Source:  Gen Fund  Other

**BUDGET SUMMARY:**

Total Est. Cost	\$23,858.00
<b>Funding</b>	
Budgeted	\$20,898.00
New Funding*	\$2,960.00
Savings	_____
Other	_____
Total Funding	\$23,858.00
<b>Change in Net County Cost</b>	_____

Other: Donations

**CAO Office Use Only:**

- 4/5's Vote Required  Yes  No  
 Change in Policy  Yes  No  
 New Personnel  Yes  No

**CONCURRENCES:**

- Risk Management  \_\_\_\_\_  
 County Counsel  \_\_\_\_\_  
 Other \_\_\_\_\_

\***Explain** Budget Transfer to add new funding from donations.

**BOARD ACTIONS:**

**Vote:** Unanimous \_\_\_\_\_ Or

**Ayes:**

**Noes:**

**Abstentions:**

**Absent:**

Rev. 04/05

**I hereby certify that this is a true and correct copy of an action taken and entered into the minutes of the Board of Supervisors**

**Date:** \_\_\_\_\_

**Attest:** Cindy Keck, Board of Supervisors Clerk

**By:** \_\_\_\_\_



**MAINTENANCE DIVISION:**  
2441 Headington Road  
Placerville CA 95667  
Phone: (530) 642-4909  
Fax: (530) 642-9238

**RICHARD W. SHEPARD, P.E.**  
Director of Transportation  
  
Internet Web Site:  
<http://co.el-dorado.ca.us/dot>

**MAIN OFFICE:**  
2850 Fairlane Court  
Placerville CA 95667  
Phone: (530) 621-5900  
Fax: (530) 626-0387



August 23, 2006

Board of Supervisors  
330 Fair Lane  
Placerville, California 95667

**Title:** Oakleaf Circle Road Zone of Benefit #13 Road Maintenance and Repair Funding Agreement

**Meeting Date:** September 12, 2006

**District/Supervisor:** District 2, Supervisor Helen Baumann

Dear Members of the Board:

**Recommendations:**

The El Dorado County Department of Transportation recommends the Board of Supervisors:

1. approve and authorize the Chairman to sign the Funding Agreement with residents of the Oakleaf Circle Road Zone of Benefit #13 to provide funding in addition to the annual benefit assessment in the amount of \$2,960 for a road maintenance and repair project; and
2. authorize the Chairman of the Board to sign the attached budget transfer increasing revenue and expenditures by \$2,960 for the Oakleaf Circle Road Zone of Benefit #13. The funds will be used for a specific road maintenance project to be completed in September of this year.

**Reasons for Recommendations:**

On April 30, 1985 your Board adopted Resolution No. 90-85 forming the Oakleaf Circle Zone of Benefit No. 13 within County Service Area 9 to provide road improvement and maintenance services within the zone boundaries. Funding for the services is provided through a benefit assessment on each parcel of real property within the zone. The total annual assessment for the zone is \$7,980.

The cost of labor and materials has increased such that the benefit assessment does not supply sufficient revenue to adequately maintain the 2.16 miles of road within the zone. The zone of benefit Advisory Committee has been advised of the process that is required to increase the benefit assessment; however no increase could be realized through an increased benefit assessment unit fiscal year 2007/2008. Zone residents wish to complete

a road maintenance project this year for which the quoted price exceeds the funds available in their budget. In order to complete the project, some of the residents expressed an interest in contributing additional funds. County Counsel assisted the Department of Transportation in developing the attached Funding Agreement that facilitates the donation of funds by zone residents toward a specific road maintenance project.

There are fifteen residents who contributed funds for a total contribution of \$2,960. In order to expedite the signature process, County Counsel permitted signatures by each contributor on individual signature pages. The Board Chairman is requested to sign the first signature page as marked.

**Fiscal Impact:**

Upon approval by the Board, \$2,960 will be added to the fiscal year 2006/2007 estimated revenues for the Oakleaf Circle Road Zone of Benefit #13. The amount budgeted for road maintenance in the zone in fiscal year 2006/2007 will also be increased by the \$2,960 bringing total expenditures to \$23,858.00.

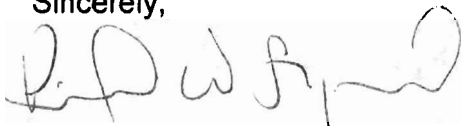
**Net County Cost:**

There is no cost to the County General Fund.

**Action to be Taken Following Approval:**

1. The Board Chairman will sign two originals of the Funding Agreement.
2. The Board Clerk will forward two copies of the fully executed Agreement to the Department of Transportation for further processing.
3. The Board Chairman will approve and sign the budget transfer included with this letter.

Sincerely,



Richard W. Shepard, P. E.  
Director of Transportation

RWS: esz  
Attachment(s)

Road Maintenance and Repair Funding Agreement

# CONTRACT ROUTING SHEET

**PROCESSING DEPARTMENT:**

**DONOR**

Department: Transportation  
 Dept. Contact: Tim Prudhel/Michele Smith  
 Phone: x5974 / x4937  
 Department Head  
 Signature: J. Prudhel 07-14-06  
 Tim C. Prudhel  
 Contract Services Officer

Name: Oakleaf Circle Road Zone of Benefit # 13  
 Address: Mary Schneider  
5370 Oakleaf Circle  
Placerville, California  
 Phone: (530) 644-4312

**CONTRACTING DEPARTMENT:** Transportation

Compliance with Human Resources requirements? Yes: N/A No: \_\_\_\_\_

Compliance verified by: N/A

**COUNTY COUNSEL:** (must approve all contracts and MOUs)

Approved:  Disapproved: \_\_\_\_\_ Date: 8/17/06 By: D. Lindwood  
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

*\*CONDITIONAL APPROVAL: PLEASE SEE RESOLVING NOTICE IN THE ATTACHED MEMORANDUM. - REVISIONS MADE AS INDICATED ON ATTACHED MEMO FROM DAVID LIVINGSTON. 08-09-06 J. Prudhel*

**Please forward to Risk Management upon approval.**

Index Code: Special Districts N/C User Code: \_\_\_\_\_

**RISK MANAGEMENT:** (All contracts and MOUs except boilerplate grant funding agreements)

Approved:  Disapproved: \_\_\_\_\_ Date: 8/17/06 By: J. Prudhel  
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

AUG 07 2006

**OTHER APPROVAL** (Specify department(s) participating or directly affected by this contract).

Department(s): \_\_\_\_\_  
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

ASSIGNMENT

DATE: 07/14/06  
 COUNTY: PLACERVILLE  
 DISTRICT: 2  
 DEPT INDEX NO: 2005000  
 BY: J. Prudhel

RECEIVED  
 DO NOT  
 AUG 07 2006

AUDITOR / CONTROLLER'S USE	
	270255
DATE	
CODE BY	

EL DORADO COUNTY APPROPRIATION TRANSFER (29130 GOV. CODE)  
**BUDGET TRANSFER REQUEST # 1**

TO BE COMPLETED BY THE DEPARTMENT	
DOCUMENT TOTAL	5920.00
NUMBER OF LINES	2
TRANSACTION CODE TOTAL *	013

Transportation  
 DEPARTMENT OR AGENCY NAME

BOS AGENDA TRANSMITTAL ATTACHED, DATED: 9/12/06 AGENDA TITLE Oakleaf Circle Rd Zone of Benefit #13 Rd Maint + Repair Funding Agree.  
8-28-06 Ruth Young  
 DATE DEPARTMENT AUTHORIZATION SIGNATURE AND PHONE NUMBER PAGE 1 OF 1

COMPLETE THE INFORMATION BELOW, WITH JUSTIFICATION NARRATIVE OR ATTACH A MEMO.  
 REMOVE THE GOLD COPY AND SUBMIT COMPLETED REQUEST TO THE AUDITOR / CONTROLLER'S OFFICE.  
 A BUDGET TRANSFER REQUEST MUST BE AT LEAST TWO LINES, NOT EXCEED TWENTY SIX LINES, AND USE AN "ODD AND EVEN" NUMBERED TRANSACTION CODE \*  
 \* 002 = INCREASE ESTIMATED REVENUE \* 011 = INCREASE IN APPROPRIATION / BOS APPROVED  
 \* 003 = DECREASE ESTIMATED REVENUE \* 012 = DECREASE IN APPROPRIATION / BOS APPROVED

S F X	TRANS CODE NO. *	INDEX CODE NUMBER	SUB OBJECT NUMBER	USER CODE NUMBER	AMOUNT	DESCRIPTION (50 CHARACTERS MAX.)
1	011	308605	4303		2960.00	FY06-07 Bud Rev - Repair Funding Agmt
2	102	308605	1943		2960.00	
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						

06 AUG 31 PM 4:07

REVIEWED FOR FORMAT BY Joe Harn 9/5/06  
 JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE  
[Signature] 8/30/06  
 CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE  
Janna A. Hill 8/30/06  
 CHIEF ADMINISTRATIVE OFFICE DATE

APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO  
[Signature]  
 SIGNATURE: CHAIRMAN, BOARD OF SUPERVISORS DATE

ATTEST: CLERK, BOARD OF SUPERVISORS



OFFICE OF COUNTY COUNSEL  
INTER-DEPARTMENT MEMORANDUM

TO: Tim Prudhel, Department of Transportation  
FROM: Dave Livingston, Deputy County Counsel *DAL*  
RE: Oakleaf Circle Road Zone of Benefit – Funding Agreement  
DATE: August 7, 2006

I have reviewed the Road Maintenance and Repair Project Funding Agreement for the Oakleaf Circle Road Zone of Benefit #13. The only comment I have is that the agreement should make clear that the donors are the actual residents of the zone, not the zone itself. To that end, I suggest the following revisions:

- Done 08-09-06 JLP* • Change "DONOR" to "DONORS" throughout the agreement and change subject-verb agreement accordingly.
- SPECIAL DISTRICTS STAFF TO LIVE & GET SIGNATURES FROM EACH PROPERTY OWNER AS INDICATED 8-9-06 JLP* • In the signature block, list and get signatures from each individual property owner that intends to donate money pursuant to the agreement. And for any donor that is a member of the zone advisory committee, don't refer to them as such – I want to retain the distinction between the zone (which is a public entity) and the property owners that live in the zone.
- Add language indicated on page 2 of the draft agreement. — *Done 8-9-06 JLP*

Please do not hesitate to contact me if you have any further questions.

DAL

s:\transportation-120\correspondence\memo re oakleaf circle road zone funding agreement.doc

*Also added Consent Administrator, Counterparties, effective date & RESUBMITTING Dept Concurrence per telephone call to DAL 8-9-06 JLP*

**OAKLEAF CIRCLE ROAD ZONE OF BENEFIT # 13  
ROAD MAINTENANCE AND REPAIR PROJECT  
FUNDING AGREEMENT**

**THIS AGREEMENT**, entered into by and between the County of El Dorado, a public entity, (hereinafter "DONEE") and the residents of the Oakleaf Circle Road Zone of Benefit # 13 within County Service Area #9 (hereinafter "DONORS").

**RECITALS**

1. The parties agree that road work contemplated by this Agreement is in the public interest; and
2. Oakleaf Circle at the location of the contemplated road work is a public road and is maintained by the Oakleaf Circle Road Zone of Benefit; and
3. The DONORS listed above desire to donate to the County of El Dorado the approximate maximum sum of \$2,960 (two thousand, nine hundred and sixty dollars) for the express purpose of accomplishing the road work described below. The donation is a gift to the County of funds.

**PROJECT DESCRIPTION**

The road maintenance and repair work described herein will be performed by a licensed contractor and is subject to all applicable requirements for public works, including the payment of prevailing wages. The Oakleaf Circle Road Zone of Benefit road maintenance and repair work described herein shall consist of the following:

1. removal of failed pavement and replacement with asphalt concrete, compacted, to existing grade in seven (7) areas on Oakleaf Circle and one (1) area on Oakleaf Court as marked in the field; and

2. cleaning of debris from ditches and grading of road edges for proper drainage on Oakleaf Circle; and
3. cleaning of eighteen (18) culverts in various locations on Oakleaf Circle as marked in the field; and
4. cleaning the Oakleaf Circle road surface thoroughly with high velocity blowers; and
5. applying geo-fabric patch and placing 5/16 inch by no. 8 double chip seal over a 9,000 square feet of area on Oakleaf Circle; and
6. cleaning and sweeping road surface seven (7) days after cure.

The location of this road work shall be on Oakleaf Circle and Oakleaf Court in the Oakleaf Circle Road Zone of Benefit. The exact location of repairs will be marked in the field by a road zone representative prior to the start of work.

## **PROJECT COSTS**

The estimated maximum cost of the project is \$22,176 (twenty-two thousand one hundred and seventy six dollars). Funds provided by the DONORS will be used to pay for a portion of the labor, materials and equipment costs to complete the work described herein.

Funding received from DONORS is a gift/donation, not a loan, and will not be refunded or reimbursed or credited against any taxes or assessments that are due now or will become due in the future. If for whatever reason this project is not completed before November 1, 2006 ALL donations will be returned to the DONORS.

All funds donated for this project shall be deposited in cash with the Department of Transportation prior to the commencement of work. The funds will be held in the separate operating account specifically identified for the Oakleaf Circle Road Zone of Benefit #13. The account will be interest bearing and established with the County Auditor upon receipt of cash deposit.



**PROJECT DATE**

This project will take place during fiscal year 2006/2007 upon full execution of a contract with a qualified contractor.

**MAINTENANCE**

The newly conditioned portion of Oakleaf Circle will remain under the control and responsibility of the Oakleaf Circle Road Zone of Benefit to maintain at its discretion.

The road work done pursuant to this Agreement shall not vest in the DONORS any greater rights to travel Oakleaf Circle than exist in the public, and do not commit the County to any duty of maintenance under the terms of this Agreement, or as a condition of the gift made.

**CONTRACT ADMINISTRATOR**

The County Officer or employee with responsibility for administering this Agreement is Tom Celio, Deputy Director, Maintenance, Department of Transportation, or successor.

**EXECUTION IN COUNTERPARTS**

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original instrument and each of which shall have the force and effect of an original and all of which together shall constitute one and the same instrument.

**Requesting Department Concurrence:**

By: \_\_\_\_\_  
Richard W. Shepard, P.E.  
Director of Transportation

Dated: \_\_\_\_\_

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates indicated below, the latest of which shall be deemed to be the effective date of this Agreement.

COUNTY OF EL DORADO

By: \_\_\_\_\_

Dated: \_\_\_\_\_

Board of Supervisors  
"Donee"

Attest:

Cindy Keck  
Clerk of the Board of Supervisors

By: \_\_\_\_\_

Dated: \_\_\_\_\_

Deputy Clerk

DONORS

By Mary Jane Schneider  
Mary Schneider

Dated 8-16-06

By \_\_\_\_\_

Dated \_\_\_\_\_

Oscar Snyder, Jr.

By \_\_\_\_\_

Dated \_\_\_\_\_

Peggy Leddy

By \_\_\_\_\_

Dated \_\_\_\_\_

Janice Douglass

By \_\_\_\_\_

Dated \_\_\_\_\_

Dennis Youngdahl

By \_\_\_\_\_  
Rich Vassar

Dated \_\_\_\_\_

By \_\_\_\_\_  
Suzanne Groth

Dated \_\_\_\_\_

By \_\_\_\_\_  
Pat Woolston

Dated \_\_\_\_\_

By \_\_\_\_\_  
Kathy Libicki

Dated \_\_\_\_\_

By \_\_\_\_\_  
Robert Matranga

Dated \_\_\_\_\_

By \_\_\_\_\_  
John Rubke

Dated \_\_\_\_\_

By \_\_\_\_\_  
Billie Hegglin

Dated \_\_\_\_\_

By \_\_\_\_\_  
John LaGrou

Dated \_\_\_\_\_

By \_\_\_\_\_  
Joyce Lang

Dated \_\_\_\_\_

By \_\_\_\_\_  
Janet Bath

Dated \_\_\_\_\_

By \_\_\_\_\_  
LeeAnn Galbraith

Dated \_\_\_\_\_

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates indicated below, the latest of which shall be deemed to be the effective date of this Agreement.

**COUNTY OF EL DORADO**

By: \_\_\_\_\_

Dated: \_\_\_\_\_

Board of Supervisors  
"Donee"

Attest:  
Cindy Keck  
Clerk of the Board of Supervisors

By: \_\_\_\_\_

Dated: \_\_\_\_\_

Deputy Clerk

**DONORS**

By \_\_\_\_\_

Dated \_\_\_\_\_

Mary Schneider

By \_\_\_\_\_

Dated 8-21-04

Oscar Snyder, III

By \_\_\_\_\_

Dated \_\_\_\_\_

Peggy Leddy

By \_\_\_\_\_

Dated \_\_\_\_\_

Janice Douglass

By \_\_\_\_\_

Dated \_\_\_\_\_

Dennis Youngdahl

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates indicated below, the latest of which shall be deemed to be the effective date of this Agreement.

**COUNTY OF EL DORADO**

By: \_\_\_\_\_

Dated: \_\_\_\_\_

Board of Supervisors  
"Donee"

Attest:  
Cindy Keck  
Clerk of the Board of Supervisors

By: \_\_\_\_\_

Dated: \_\_\_\_\_

Deputy Clerk

**DONORS**

By \_\_\_\_\_

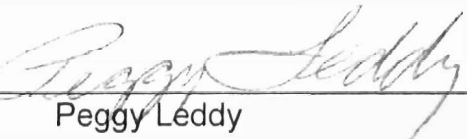
Dated \_\_\_\_\_

Mary Schneider

By \_\_\_\_\_

Dated \_\_\_\_\_

Oscar Snyder, Jr.

By  \_\_\_\_\_  
Peggy Leddy

Dated 3/21/06

By \_\_\_\_\_

Dated \_\_\_\_\_

Janice Douglass

By \_\_\_\_\_

Dated \_\_\_\_\_

Dennis Youngdahl

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates indicated below, the latest of which shall be deemed to be the effective date of this Agreement.

**COUNTY OF EL DORADO**

By: \_\_\_\_\_

Dated: \_\_\_\_\_

Board of Supervisors  
"Donee"

Attest:  
Cindy Keck  
Clerk of the Board of Supervisors

By: \_\_\_\_\_

Dated: \_\_\_\_\_

Deputy Clerk

**DONORS**

By \_\_\_\_\_

Dated \_\_\_\_\_

Mary Schneider

By \_\_\_\_\_


Dated \_\_\_\_\_

Oscar Snyder, Jr.

By \_\_\_\_\_

Dated \_\_\_\_\_

Peggy Leddy

By  \_\_\_\_\_  
Janice Douglass

Dated 8-17-06

By \_\_\_\_\_

Dated \_\_\_\_\_

Dennis Youngdahl

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates indicated below, the latest of which shall be deemed to be the effective date of this Agreement.

**COUNTY OF EL DORADO**

By: \_\_\_\_\_

Dated: \_\_\_\_\_

Board of Supervisors  
"Donee"

Attest:  
Cindy Keck  
Clerk of the Board of Supervisors

By: \_\_\_\_\_

Dated: \_\_\_\_\_

Deputy Clerk

**DONORS**

By \_\_\_\_\_

Dated \_\_\_\_\_

Mary Schneider

By \_\_\_\_\_

Dated \_\_\_\_\_

Oscar Snyder, Jr.

By \_\_\_\_\_

Dated \_\_\_\_\_

Peggy Leddy

By \_\_\_\_\_

Dated \_\_\_\_\_

Janice Douglass

By  \_\_\_\_\_

Dated 15 Aug 03

Dennis Youngdahl

By Rich Vassar  
Rich Vassar  
Vassar

Dated 8/16/06

By \_\_\_\_\_  
Suzanne Groth

Dated \_\_\_\_\_

By \_\_\_\_\_  
Pat Woolston

Dated \_\_\_\_\_

By \_\_\_\_\_  
Kathy Libicki

Dated \_\_\_\_\_

By \_\_\_\_\_  
Robert Matranga

Dated \_\_\_\_\_

By \_\_\_\_\_  
John Rubke

Dated \_\_\_\_\_

By \_\_\_\_\_  
Billie Hegglin

Dated \_\_\_\_\_

By \_\_\_\_\_  
John LaGrou

Dated \_\_\_\_\_

By \_\_\_\_\_  
Joyce Lang

Dated \_\_\_\_\_

By \_\_\_\_\_  
Janet Bath

Dated \_\_\_\_\_

By \_\_\_\_\_  
LeeAnn Galbraith

Dated \_\_\_\_\_



By \_\_\_\_\_  
Rich Vassar

Dated \_\_\_\_\_

By Suzanne Groth  
Suzanne Groth

Dated 08-16-06

By \_\_\_\_\_  
Pat Woolston

Dated \_\_\_\_\_

By \_\_\_\_\_  
Kathy Libicki

Dated \_\_\_\_\_

By \_\_\_\_\_  
Robert Matranga

Dated \_\_\_\_\_

By \_\_\_\_\_  
John Rubke

Dated \_\_\_\_\_

By \_\_\_\_\_  
Billie Hegglin

Dated \_\_\_\_\_

By \_\_\_\_\_  
John LaGrou

Dated \_\_\_\_\_

By \_\_\_\_\_  
Joyce Lang

Dated \_\_\_\_\_

By \_\_\_\_\_  
Janet Bath

Dated \_\_\_\_\_

By \_\_\_\_\_  
LeeAnn Galbraith

Dated \_\_\_\_\_

By \_\_\_\_\_  
Rich Vassar

Dated \_\_\_\_\_

By \_\_\_\_\_  
Suzanne Groth

Dated \_\_\_\_\_

By Pat Woolston  
Pat Woolston

Dated 8/20/06

By \_\_\_\_\_  
Kathy Libicki

Dated \_\_\_\_\_

By \_\_\_\_\_  
Robert Matranga

Dated \_\_\_\_\_

By \_\_\_\_\_  
John Rubke

Dated \_\_\_\_\_

By \_\_\_\_\_  
Billie Heggin

Dated \_\_\_\_\_

By \_\_\_\_\_  
John LaGrou

Dated \_\_\_\_\_

By \_\_\_\_\_  
Joyce Lang

Dated \_\_\_\_\_

By \_\_\_\_\_  
Janet Bath

Dated \_\_\_\_\_

By \_\_\_\_\_  
LeeAnn Galbraith

Dated \_\_\_\_\_

By \_\_\_\_\_  
Rich Vassar

Dated \_\_\_\_\_

By \_\_\_\_\_  
Suzanne Groth

Dated \_\_\_\_\_

By \_\_\_\_\_  
Pat Woolston

Dated \_\_\_\_\_

By  \_\_\_\_\_  
Kathy Libicki

Dated August 24, 2006

By \_\_\_\_\_  
Robert Matranga

Dated \_\_\_\_\_

By \_\_\_\_\_  
John Rubke

Dated \_\_\_\_\_

By \_\_\_\_\_  
Billie Heggin

Dated \_\_\_\_\_

By \_\_\_\_\_  
John LaGrou

Dated \_\_\_\_\_

By \_\_\_\_\_  
Joyce Lang

Dated \_\_\_\_\_

By \_\_\_\_\_  
Janet Bath

Dated \_\_\_\_\_

By \_\_\_\_\_  
LeeAnn Galbraith

Dated \_\_\_\_\_

By \_\_\_\_\_  
Rich Vassar

Dated \_\_\_\_\_

By \_\_\_\_\_  
Suzanne Groth

Dated \_\_\_\_\_

By \_\_\_\_\_  
Pat Woolston

Dated \_\_\_\_\_

By \_\_\_\_\_  
Kathy Libicki

Dated \_\_\_\_\_

By *Robert Matranga*  
Robert Matranga

Dated 8-18-06

By \_\_\_\_\_  
John Rubke

Dated \_\_\_\_\_

By \_\_\_\_\_  
Billie Heggin

Dated \_\_\_\_\_

By \_\_\_\_\_  
John LaGrou

Dated \_\_\_\_\_

By \_\_\_\_\_  
Joyce Lang

Dated \_\_\_\_\_

By \_\_\_\_\_  
Janet Bath

Dated \_\_\_\_\_

By \_\_\_\_\_  
LeeAnn Galbraith

Dated \_\_\_\_\_

By \_\_\_\_\_  
Rich Vassar

Dated \_\_\_\_\_

By \_\_\_\_\_  
Suzanne Groth

Dated \_\_\_\_\_

By \_\_\_\_\_  
Pat Woolston

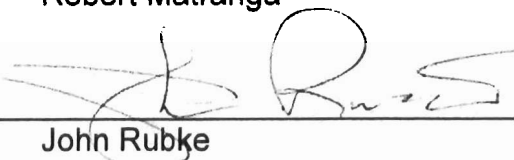
Dated \_\_\_\_\_

By \_\_\_\_\_  
Kathy Libicki

Dated \_\_\_\_\_

By \_\_\_\_\_  
Robert Matranga

Dated \_\_\_\_\_

By \_\_\_\_\_  
  
John Rubke

Dated 8/17/06

By \_\_\_\_\_  
Billie Hegglin

Dated \_\_\_\_\_

By \_\_\_\_\_  
John LaGrou

Dated \_\_\_\_\_

By \_\_\_\_\_  
Joyce Lang

Dated \_\_\_\_\_

By \_\_\_\_\_  
Janet Bath

Dated \_\_\_\_\_

By \_\_\_\_\_  
LeeAnn Galbraith

Dated \_\_\_\_\_

By \_\_\_\_\_  
Rich Vassar

Dated \_\_\_\_\_

By \_\_\_\_\_  
Suzanne Groth

Dated \_\_\_\_\_

By \_\_\_\_\_  
Pat Woolston

Dated \_\_\_\_\_

By \_\_\_\_\_  
Kathy Libicki


Dated \_\_\_\_\_

By \_\_\_\_\_  
Robert Matranga

Dated \_\_\_\_\_

By \_\_\_\_\_  
John Rubke

Dated \_\_\_\_\_

By   
Billie Hegglin

Dated 8-21-06

By \_\_\_\_\_  
John LaGrou

Dated \_\_\_\_\_

By \_\_\_\_\_  
Joyce Lang

Dated \_\_\_\_\_

By \_\_\_\_\_  
Janet Bath

Dated \_\_\_\_\_

By \_\_\_\_\_  
LeeAnn Galbraith

Dated \_\_\_\_\_

By \_\_\_\_\_  
Rich Vassar

Dated \_\_\_\_\_

By \_\_\_\_\_  
Suzanne Groth

Dated \_\_\_\_\_

By \_\_\_\_\_  
Pat Woolston

Dated \_\_\_\_\_

By \_\_\_\_\_  
Kathy Libicki

Dated \_\_\_\_\_

By \_\_\_\_\_  
Robert Matranga

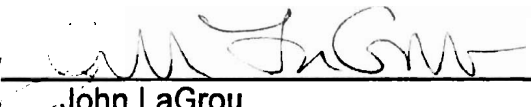
Dated \_\_\_\_\_

By \_\_\_\_\_  
John Rubke

Dated \_\_\_\_\_

By \_\_\_\_\_  
Billie Hegglin

Dated \_\_\_\_\_

By   
John LaGrou

Dated 18 AUGUST 2006

By \_\_\_\_\_  
Joyce Lang

Dated \_\_\_\_\_

By \_\_\_\_\_  
Janet Bath

Dated \_\_\_\_\_

By \_\_\_\_\_  
LeeAnn Galbraith

Dated \_\_\_\_\_

By \_\_\_\_\_  
Rich Vassar

Dated \_\_\_\_\_

By \_\_\_\_\_  
Suzanne Groth

Dated \_\_\_\_\_

By \_\_\_\_\_  
Pat Woolston

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By \_\_\_\_\_  
Kathy Libicki

Dated \_\_\_\_\_

By \_\_\_\_\_  
Robert Matranga

Dated \_\_\_\_\_

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John Rubke

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Billie Hegglin

Dated \_\_\_\_\_

By \_\_\_\_\_  
John LaGrou

Dated \_\_\_\_\_

By \_\_\_\_\_  
Joyce Lang

Dated \_\_\_\_\_

By \_\_\_\_\_  
*Janet Bath*  
Janet Bath

Dated \_\_\_\_\_  
*8/19/06*

By \_\_\_\_\_  
LeeAnn Galbraith

Dated \_\_\_\_\_



By \_\_\_\_\_  
Rich Vassar

Dated \_\_\_\_\_

By \_\_\_\_\_  
Suzanne Groth

Dated \_\_\_\_\_

By \_\_\_\_\_  
Pat Woolston

Dated \_\_\_\_\_

By \_\_\_\_\_  
Kathy Libicki

Dated \_\_\_\_\_

By \_\_\_\_\_  
Robert Matranga

Dated \_\_\_\_\_

By \_\_\_\_\_  
John Rubke

Dated \_\_\_\_\_

By \_\_\_\_\_  
Billie Hegglin

Dated \_\_\_\_\_

By \_\_\_\_\_  
John LaGrou

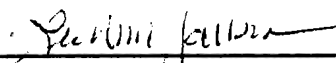
Dated \_\_\_\_\_

By \_\_\_\_\_  
Joyce Lang

Dated \_\_\_\_\_

By \_\_\_\_\_  
Janet Bath

Dated \_\_\_\_\_

By   
LeeAnn Galbraith

Dated 8-21-06