



# County of El Dorado

Charter Review Committee  
330 Fair Lane, Building "A"  
Placerville, CA 95667

## Minutes - Final Charter Review Committee

*Jim Mitrising, Chair, District 3*  
*Richard Ross, Vice-Chair, District 1*  
*Cherie Raffety, District 2*  
*Laurel Brent Bumb, District 4*  
*Pat Frega, District 5*

*Alternate Members:*  
*Tim White, District 1*  
*Mindy Jackson, District 3*

*Paula Frantz, Sr. Deputy County Counsel*  
*Emma Owens, Principal Management Analyst*  
*Kaylee Runkle, Sr. Deputy Clerk of the Board of Supervisors*

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Monday, February 13, 2023

5:00 PM

<https://edcgov-us.zoom.us/j/86537382627>

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**Board Meeting Room 330 Fair Lane, Building A, Placerville, CA**  
**OR Live Streamed - [Click here to view](#)**

**PUBLIC PARTICIPATION INSTRUCTIONS:** The Committee meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom.

Members of the public may address the Committee in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 865 3738 2627. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Committee meeting go to <https://edcgov-us.zoom.us/j/86537382627>.

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Committee meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the Friday before the meeting to ensure the Committee has adequate time to review. Please submit your comment to the Clerk of the Board at [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us). Your comment will be placed into the record and forwarded to Committee members.

**PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Committee Chair.

Individuals will have three minutes to address the Committee. Except with the consent of the Committee, individuals shall be allowed to speak to an item only once.

Individual Committee members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Committee.

If a person providing input to the Committee creates a disruption by refusing to follow Committee guidelines, the Committee Chair may take the following actions:

Step 1. Request the person adhere to Committee guidelines. If the person refuses, the Committee Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Committee Chair may order a recess of the Committee meeting.

Step 3. If the disruption continues, the Committee Chair may order the removal of the person from the Committee meeting.

**CALLED TO ORDER AT 5:00 P.M.**

**ROLL CALL**

- Present:** 5 - Member Mitrisin, Member Raffety, Alternate White, Member Brent Bumb and Member Frega  
**Absent:** 1 - Member Ross

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

**A Motion was made by Alternate Member White, seconded by Member Brent Bumb to adopt the agenda and approve the consent calendar.**

**Member Frega abstained from the approval of the minutes from December 12, 2022 as this meeting took place prior to his appointment to the Committee.**

- Yes:** 5 - Member Mitrisin, Member Raffety, Alternate White, Member Brent Bumb and Frega  
**Absent:** 1 - Member Ross

**CONSENT CALENDAR**

1. [22-1360](#) Charter Review Committee recommending as a result of ongoing concerns related to COVID-19, approve the following finding pursuant to Government Code subsection 54953(e)(3) in order to allow for the continued use of virtual or hybrid Charter Review Committee meetings as authorized under Assembly Bill 361: Pursuant to Government Code subsections 54953(e)(3)(A) and (e)(3)(B)(ii), the Charter Review Committee has reconsidered the circumstances of the Governor's proclaimed state of emergency resulting from COVID-19 and finds that the El Dorado County Public Health Officer continues to recommend measures to promote social distancing, as documented in the September 30, 2021 "Public Health Officer's Recommendations for Safe Board and Commission Meetings During COVID-19 Pandemic".

**This matter was approved on the Consent Calendar.**

- Yes:** 5 - Member Mitrisin, Member Raffety, Alternate White, Member Brent Bumb and Frega  
**Absent:** 1 - Member Ross

2. [23-0016](#) Approval of the Minutes from the regular meeting on December 12, 2022.

**This matter was approved on the Consent Calendar.**

- Yes:** 4 - Member Mitrisin, Member Raffety, Alternate White and Member Brent Bumb  
**Absent:** 1 - Member Ross  
**Abstained:** 1 - Frega

**END OF CONSENT CALENDAR****OPEN FORUM**

*Public Comment: C. Lewis*

Open Forum is an opportunity for members of the public to address the Committee on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Committee Chair may limit public comment during Open Forum.

[23-0488](#) Open Forum (See Attachment)

**MEMBER REPORTS**

**Chair Mitrisin reported on a tracking sheet he has created to track the status of topics assigned for review by the Board of Supervisors as well as any additional topics the Committee decides to review.**

[23-0466](#) Member Reports Attachment

**STAFF/COUNSEL REPORTS**

**There was nothing to report.**

**AGENDA ITEMS**

3. [23-0094](#) Charter Review Committee to discuss the role, authority, and oversight of the Grand Jury and discuss a possible revision to the Charter regarding the Grand Jury.

*Public Comment: C. Lewis*

**A motion was made by Alternate Member White, seconded by Member Frega that no recommendation for revision be made to the Board of Supervisors concerning the role, authority, and oversight of the Grand Jury.**

**Yes:** 5 - Member Mitrisin, Member Raffety, Alternate White, Member Brent Bumb and Frega

**Absent:** 1 - Member Ross

4. [23-0095](#) Charter Review Committee to discuss the preparation of a document that articulates the Charter review process that the Committee members could use as a uniform document in outreach to the public.

**Chair Mitrisin provided the Committee with a draft document prepared by the Communications Ad Hoc Committee to use for public outreach. The Communications Ad Hoc Committee will make updates and bring it back to the Committee for approval.**

**No formal action was taken.**

5. [23-0360](#) Charter Review Committee to review the impact of Charter Section 504, Sheriff's Salary Limitation, on retention of deputies and deputy turn over.

*Public Comment: C. Lewis*

**This matter was Continued to the next regular meeting.**

6. [23-0096](#) Charter Review Committee to determine a recommended revision or no revision to the Charter regarding staggered terms for Elected Department Heads.

**A motion was made by Alternate Member White, seconded by Member Raffety that no recommendation for revision be made to the Board of Supervisors regarding staggered terms for Elected Department Heads.**

**Yes:** 5 - Member Mitrisin, Member Raffety, Alternate White, Member Brent Bumb and Frega

**Absent:** 1 - Member Ross

7. [23-0097](#) Charter Review Committee to determine a recommended revision or no revision to the Charter regarding terms limits of members of the Board of Supervisors.

**A motion was made by Member Brent Bumb, seconded by Member Mitrisin for a recommendation to be made to the Board of Supervisors to consider a limit of 3 complete terms for any Supervisor. And requesting Member Frega to work with Paula Frantz and Emma Owens to bring back a draft rephrasing of Charter Section 202 for the Committee to review for further consideration.**

**Yes:** 4 - Member Mitrisin, Alternate White, Member Brent Bumb and Frega

**Noes:** 1 - Member Raffety

**Absent:** 1 - Member Ross

8. [23-0098](#) Charter Review Committee to determine the topics and confirm the date for the next meeting, scheduled for March 13, 2023.

*Public Comment: M. Jackson*

1. Continued item # 5: Charter Review Committee to review the impact of Charter Section 504, Sheriff's Salary Limitation, on retention of deputies and deputy turn over.
2. Review Charter Section 205 concerning travel to each district by the Board of Supervisors to hold public meetings and receive summary of the justification from the 2004 Charter Review Committee that amended this section from Emma Owens.
3. Review the proposed revision to Board of Supervisors term limits language from Member Frega and discuss how amendment would be delivered to the Board of Supervisors.
4. Discussion the Taxpayer's Association suggested Charter additions regarding department presentations and budget hearing (items 1 & 2 from public comment letter received for item # 5 and Open Forum) and receive an overview of the budget process to be provided by Emma Owens.

**ADJOURNED AT 7:15 P.M.**