

# CONTRACT ROUTING SHEET

Date Prepared: May 20, 2016

Need Date: June 17, 2016

### PROCESSING DEPARTMENT:

Department: Procurement & Contracts  
 Dept. Contact: Linda Silacci-Smith *JS*  
 Phone: x5417  
 Department Head Signature: *mf*

### CONTRACTOR:

Name: Placerville Masonic Center Association, Inc.  
 Address: 2820 Cold Springs Road  
Placerville, CA 95667  
 Phone: (530) 622-1054

### CONTRACTING DEPARTMENT: CAO – Facilities

Service Requested: Lease of 471 Pierroz Road  
 Contract Term: 3 Years Contract Value: \$340,966.10  
 Compliance with Human Resources requirements? Yes:            No:             
 Compliance verified by: N/A – Lease

### COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: ✓ Disapproved:            Date: 6/29/16 By: *JS*  
 Approved:            Disapproved:            Date:            By:           

EL DORADO COUNTY COUNSEL  
2016 MAY 23 AM 7:55

With changes as noted.

7/1 - changes incorporated - JJK

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

### RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved:            Date: 7-1-16 By: *JS*  
 Approved:            Disapproved:            Date:            By:           

COMPLIANT IN EBIX VENDOR # 002064

EDCHR/RISK

'16 JUN 29 PM 02:23

### OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments:             
 Approved:            Disapproved:            Date:            By:             
 Approved:            Disapproved:            Date:            By: