

CHIEF ADMINISTRATIVE OFFICE
Procurement and Contracts Division

Date Received

NON-COMPETITIVE PURCHASE REQUEST JUSTIFICATION

Required for all (non-emergency) sole source acquisitions in excess of \$5,000.00 and sole source service requests in excess of \$100,000.00.

This justification document consists of three (3) pages. All information must be provided and all questions must be answered. **Department Head approval is required.**

Requesting Department Information



Department: 51-Social Services	Org Code: 5130	
Contact Name: Alexxa Lotze	Subsubject: 	User Code:
Telephone: (530)642-4860	Fax: (530)626-7427	

Required Supplier / Vendor Information

Vendor / Supplier Name: Shamanic Living Center (DBA Recovery in Action)	Vendor / Supplier Address: 484 Pleasant Valley Rd, Ste 4, Diamond Springs, CA 95619
Contact Name: Lissa Hill	Program Director
Estimated Purchase Price/Contract Amount: \$250,000	Vendor / Supplier Email Address: lissa@recoveryinactionedc.org
Telephone: Personal (530)320-0148; RIA Main (530)344-7633	Fax:

Provide a brief description of the request, including all goods and/or services the vendor/supplier will provide and supporting exemption reference from Board Policy C-17 - Procurement Policy:

Child Welfare Services (CWS) is requesting to renew the agreement for the Shamanic Living Center (DBA Recovery in Action) contract #5989. Pursuant to California Welfare and Institutions Code Sections 16501-16508, HHS Child Welfare Services (CWS) is required to provide services to promote family reunification for children and families. Such services are designed to promote the well-being of children by ensuring safety, achieving permanency, and strengthening families to successfully care for their children. HHS maintains agreements with vendors, including Recovery in Action, for the provision of substance use treatment centers to ensure that CWS clients can be referred by their case worker on an "as needed" basis to receive necessary, and often court-mandated services from the most appropriate and conveniently located provider. The choice of provider is based upon the specific needs of each individual HHS client. Currently, Recovery in Action is the only contracted provider on the West Slope of El Dorado County that provides substance use assessments.

Department Head:	 Signature
Purchasing Agent:	 Signature

Board of Supervisors:	
Date:	
Item:	

P&C Assignment:	
Assigned To:	
Date:	

A. The good/service requested is restricted to one supplier for the reason stated below:

1. Why is the acquisition restricted to this goods/services supplier? (Explain why the acquisition cannot be competitively sourced. Explain how the supplier is the only source for the acquisition.)

Services provided by Shamanic Living Center (DBA Recovery in Action) contract #5989 include: case management/care coordination, attendance at court appearances, Child and Family Team (CFT) or Multidisciplinary Team (MDT) meetings, individual/group counseling, initial alcohol and other drug (AOD) assessments, substance use testing, and recovery housing. Currently, Recovery in Action is the only contracted provider on the West Slope of El Dorado County that provides substance use/alcohol and other drug (AOD) assessments as well as recovery housing.

2. Provide the background of events leading to this acquisition.

The current Shamanic Living Center (DBA Recovery in Action) contract #5989 is coming up for renewal effective 10/31/2024 which necessitates the submittal of a contract renewal request. Furthermore, the maximum obligation/NTE of the renewed contract will exceed \$100,000 and will require Board of Supervisor approval.

3. Describe the uniqueness of the acquisition. (Why was the goods/services supplier chosen?)

Services provided by Shamanic Living Center (DBA Recovery in Action) contract #5989 include: case management/care coordination, attendance at court appearances, Child and Family Team (CFT) or Multidisciplinary Team (MDT) meetings, individual/group counseling, initial alcohol and other drug (AOD) assessments, substance use testing, and recovery housing. Currently, Recovery in Action is the only contracted provider on the West Slope of El Dorado County that provides substance use/alcohol and other drug (AOD) assessments as well as recovery housing.

4. What are the consequences of not purchasing the goods/services or contracting with the proposed supplier?

If we are unable to continue contracting with Shamanic Living Center (DBA Recovery in Action) the courts could find a lack of reasonable efforts conducted by the County for family reunification cases, which could result in children remaining in foster care for longer periods, further delaying family reunification. In addition, there could be a negative fiscal impact due to the inability to claim federal dollars for those families impacted by the lack of County substance use testing and outpatient services.

5. What market research was conducted to substantiate no competition, including the evaluation of other items or service providers? (Provide a narrative of your efforts to identify other similar or appropriate goods/services, including a summary of how the department concluded that such alternatives are either inappropriate or unavailable. The name and addresses of suppliers contacted and the reasons for not considering them must be included OR an explanation of why the survey or effort to identify other goods/services was not performed.)

When researching providers on the West Slope of El Dorado County that provide substance use/alcohol and other drug (AOD) assessments as well as recovery housing, Shamanic Living Center (DBA Recovery in Action) is the only provider on the West Slope that meets that criteria. Therefore, there were no further efforts to identify other providers that can provide these services.

B. Price Analysis:

1. How was the price offered determined to be fair and reasonable? (Explain what basis was used for comparison and include cost analysis as applicable.)

Shamanic Living Center (DBA Recovery in Action) is the only provider on the West Slope that provides substance use (AOD) assessments as well as recovery housing. When comparing the cost of substance use testing and recovery housing to our prior contract with Progress House (who used to provide both services to CWS clients, but has since terminated their contract with HHSA), the cost per day for the Progress House contract appeared to equate to more than what Recovery in Action charges per month for recovery housing. Furthermore, a review of the website American Addiction Centers - Recovery First Treatment Center states that the average rent for a four-bedroom sober living home should be \$900 per room per month which is close to what Recovery in Action will be charging at \$850 per month for Perinatal Recovery Housing (includes accommodations for women with infants and/or young children).

2. Describe any cost savings or avoidance realized (one-time or ongoing) by acquiring the goods/services from this supplier.

N/A.