



## AGREEMENT CONTRACT ROUTING SHEET

Date Prepared:	1/28/20	Need Date:	2/4/20	
PROCESSING DEPARTMENT:		CONTRACT	CONTRACTOR:	
Department: Dept. Contact: Phone: Department Head Signature:	P&C Matthew Potter X5417  A. R. Wutt Sandy Ewert Administrative Analyst Supervisor	Name: Address: Phone: Org Code: Project String (if applicable		
Service Requeste Description: Fai Contract Term:	DEPARTMENT: Non-Department: Non-Department: Review & Approve rgrounds RV Park & Encroachment Semenths Agent  SEL: (Must approve all contracts	nental lent Contract Value	Department 15 Special Projects  : \$165,857.00	
Approved:		Date:	24/2020 By:	
HR APPROVAL:	WILL BE REVIEWED THROUGH	SH WORKFLOW		

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RISK MANAGEMENT: WILL BE REVIEWED THROUGH WORKFLOW