

# ORIGINAL

N<sup>o</sup>          - 223

<b>County of El Dorado Property Transfer Request</b>			
<input checked="" type="checkbox"/> <b>Surplus</b>	<input type="checkbox"/> <b>Trade-In</b>	<input type="checkbox"/> <b>Inter-Department Transfer</b>	
Transfer from ORG code: 3630350		Transfer to ORG code:	
Department: Transportation		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date <i>11/14/23</i>	Approved (Dept Head)	Date
Specific location (address): 2441 Headington Rd			
Where in facility?			
First contact person: Nathan Haynes		Phone: (530) 642-4900	
Second contact person: Forrest Hewett		Phone: (530) 642-4899	

Cty Tag #	Description	Serial/VIN #	Condition
200475	International 7600 Vactor pipe cleaning truck (79-02)	1HTWXAHT75J012774	Poor
200180	International 4900 water truck (34-07)	1HTSDN2N1NH419893	Poor
200405	International 10 wheel dump truck (25-10)	1HTGGAET72H551195	Poor
200663	International 4300 Tynco street sweeper (71-08)	1HTMMAAN6EH788588	Poor

<b>Routing of PTR Form</b>	<b>N/A or Date</b>	<b>Remarks:</b>
Sent to Auditor/Purchasing	<i>11/15/23</i>	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
Auditor records updated by:		Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado  
Property Transfer Request**

<input checked="" type="checkbox"/> <b>Surplus</b>		<input type="checkbox"/> <b>Trade-In</b>		<input type="checkbox"/> <b>Inter-Department Transfer</b>	
Transfer from ORG code:			Transfer to ORG code:		
Department: HHS A			Department:		
Approved (Dept Head) Date <i>A.B.C.</i> <small>Olivia Byron Cooper (Dec 13, 2023 09:55 PST)</small>			Approved (Dept Head) Date		
Dec 13, 2023					
Specific location (address): 1900 Lake Tahoe Blvd., South Lake Tahoe, CA 96150					
Where in facility? Room 20					
First contact person: Michelle Callahan				Phone: 530-573-7969	
Second contact person: Amy Higdon				Phone: 530-642-4836	

Cty Tag #	Description/Comments	Serial/VIN #	Condition
N/A	Brown Bookcases (2)	N/A	Functional
N/A	Tall Brown Bookcase	N/A	Functional
N/A	Blue Chair	N/A	Functional
N/A	Black Chairs (3)	N/A	Functional
N/A	Misc. Computer accessories (mouse, Keyboards, headsets) some w	N/A	Functional

<b>Routing of PTR Form</b>		<b>N/A or Date</b>	<b>Remarks:</b>
Sent to Auditor/Purchasing		<i>12/14/23</i>	
Posted to Intranet			
Board Approval			
Pick-up by Contractor			
Copy to Auditor			
		Auditor records updated by:	Date:

**PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS**

# ORIGINAL

N<sup>o</sup>            -- 8081

<b>County of El Dorado Property Transfer Request</b>			
<input checked="" type="checkbox"/> <b>Surplus</b>	<input type="checkbox"/> <b>Trade-In</b>	<input type="checkbox"/> <b>Inter-Department Transfer</b>	
Transfer from ORG Code: 36		Transfer to ORG Code:	
Department: Transportation		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date <i>12/7/23</i>	Approved (Dept Head)	Date
Specific location (address): 2850 Fairlane Court			
Where in facility? <del>2nd Floor, Cubicle 2E-304</del> <i>in front of Johanna's desk</i>			
First contact person: Kelly Carnahan		Phone: 621-7502	
Second contact person: Shanann Findley		Phone: 621-5125	

Cty Tag #	Description	Serial/VIN #	Condition
<i>NONE</i>	3 Drawer Filing Cabinet	N/A	Good

<u>Routing of PTR Form</u>	<u>N/A or Date</u>	<u>Remarks:</u>      Auditor records updated by: _____ Date: _____
Sent to Auditor/Purchasing	<i>12/19/23</i>	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

# ORIGINAL

Nº 37-418-A

<b>County of El Dorado Property Transfer Request</b>			
<input checked="" type="checkbox"/> <b>Surplus</b>	<input type="checkbox"/> <b>Trade-In</b>	<input type="checkbox"/> <b>Inter-Department Transfer</b>	
Transfer from ORG code: 3700000		Transfer to ORG code:	
Department: Planning and Building		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date <i>12/1/23</i>	Approved (Dept Head)	Date
Specific location (address): 2850 Fairlane Court, Building C			
Where in facility? 1W-219			
First contact person: Patricia Soto		Phone: 621-5706	
Second contact person: Kevin Willard		Phone: 621-5820	

Cty Tag #	Description	Serial/VIN #	Condition
	1. Chair - Gray		Poor
	2. Chair - Seafoam Green		Broken
	3. Chair - Salt and Pepper		Stained
	4. Chair - Dark Green		Broken
	5. Chair - Green		Broken
	6. Chair - Orange		Stained
	7. Document Holder - x2		Poor
	8. Suggestion Box - Gray		No Key
	9. Fellowes Shredder	070-991110-A104-00129551	Broken
	10. Smartboard Projector		Broken
	11. Electric Pencil Sharpener		Broken
	12. Hole Punch		Broken
	13. Wrist Rest		Poor
	14. Keyboard Holder		Ok
	15. File Holder		Ok
	16. Hanging Light		Broken
	17. Metal bookshelf - Beige Short (2 Shelves)		Ok
	18. Chair - Gray		Broken
	19. Large Table - Beige		Ok
	20. Furniture - Corner Desk Section		Ok
	21. Furniture - Stand Alone Desk Portion		Ok

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<i>12/6/23</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<b>Remarks:</b>	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

# ORIGINAL

Nº 37 -- 418-B

County of El Dorado Property Transfer Request			
<input type="checkbox"/> Surplus		<input type="checkbox"/> Trade-In	
		<input type="checkbox"/> Inter-Department Transfer	
Transfer from ORG code: 370000		Transfer to ORG code:	
Department: Planning and Building		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date

Specific location (address): 2850 Fairlane Court, Building C

Where in facility? 1E-323

First contact person: Patricia Soto

Phone: 621-5706

Second contact person: Kevin Willard

Phone: 621-5820

Cty Tag #	Description	Serial/VIN #	Condition
	22. File Cabinet - Short 2 Drawer, Deep		Ok
	23. File Cabinets x2 - Short 2 Drawer, Shallow		Ok
	24. Floor Mat - Clear		Poor

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	12/6/23
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<u>Remarks:</u>	
Auditor records updated by:	Date:

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# ORIGINAL

No PH - 121323

**County of El Dorado  
Property Transfer Request**

Surplus                       Trade-In                       Inter-Department Transfer

Transfer from ORG code: Department: HHSA	Transfer to ORG code: Department:
Approved (Dept Head) Date <u>Olivia Byren-Cooper</u> <small>Olivia Byren-Cooper (Dec 13, 2023 11:19 PST)</small>	Approved (Dept Head) Date Dec 13, 2023

Specific location (address): 931 Spring Street

Where in facility? work station 16

First contact person: Robynn James                      Phone: 530-621-6177

Second contact person: Amy Higdon                      Phone: 530-642-4836

Cty Tag #	Description/Comments	Serial/VIN #	Condition
N/A	Broken 4' Table	N/A	Broken

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	12/14/23
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:
Auditor records updated by: _____ Date: _____

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# ORIGINAL

Nº **BH - 110623**

**County of El Dorado  
Property Transfer Request**

**Surplus**
                         
  **Trade-In**
                         
  **Inter-Department Transfer**

Transfer from ORG code:	Transfer to ORG code:
Department: HHSA	Department:
Approved (Dept Head) Date	Approved (Dept Head) Date
<i>OLB</i> <small>Olivia Byron-Cooper (Dec 13, 2023 11:19 PST)</small>	Dec 13, 2023

Specific location (address): 768 Pleasant Valley Rd., Diamon Springs, CA 95619

Where in facility? Tahoe Room and desk #120A

First contact person: Cherie Sim Phone: 530-621-6366

Second contact person: Amy Higdon Phone: 530-642-4836

Cty Tag #	Description/Comments	Serial/VIN #	Condition
N/A	Desk Chair	N/A	Broken
N/A	Desk Chair	N/A	Broken
N/A	DESK CHAIR	N/A	Broken

<b>Routing of PTR Form</b>	N/A or Date	<b>Remarks:</b>
Sent to Auditor/Purchasing	<i>12/14/23</i>	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by _____ Date _____

**PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS**

County of El Dorado
Property Transfer Request

[x] Surplus

[ ] Inter-Department Transfer

Transfer from index code: 2300000

Transfer to index code:

Department: PD

Department:

Approved (Dept Head) [Signature] Date 11/14/23

Approved (Dept Head) Date

Specific location (address): 360 Fair Lane

Where in facility? IT Lab - Surplus area

First contact person: Scott Bos

Phone: 621-5436

Second contact person: Lesley Heath

Phone: 621-6745

Date: 11/14/2023

Table with 4 columns: Cty Tag #, Description/Comments, Serial/VIN #, Condition. Row 1: 108734, Dell Precision T1650, BDF1PW1, Broken Not Funcional

Routing of PTR Form table with columns: Routing of PTR Form, N/A or Date. Rows include: Sent to Auditor/Purchasing (11/16/23), Posted to Intranet, Board Approval, Pick-up by Contractor, Copy to Auditor

Remarks table with a large empty space for notes and fields for Auditor records updated by and Date.

Do not separate form. All parts of form are to be submitted as follows: Surplus only - to Purchasing, Inter-Department transfers - to Auditor. When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

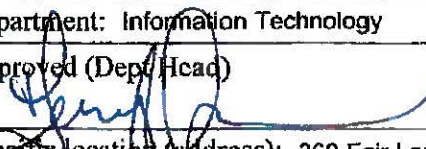


# ORIGINAL

N<sup>o</sup> IT - 1225

**County of El Dorado**  
**Property Transfer Request**

**Surplus**  **Inter-Department Transfer**

Transfer from org code: 104000	Transfer to org code:
Department: Information Technology	Department:
Approved (Dept Head)  Date <u>12/4/23</u>	Approved (Dept Head) _____ Date _____
Specific location (address): 360 Fair Lane	
Where in facility? IT Lab	
First contact person: Scott Bos	Phone: (530) 621-5436
Second contact person: Bill Howard	Phone: (530) 621-7579
Date: 6/21/23	

Cty Tag #	Description/Comments	Serial/VIN #	Condition
104144	ACER 1830-3595	LXR1W020020411385C2000	Functional Expired Warranty
103795	DELL POWEREDGE T410	DZYRPM1	Functional Expired Warranty

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<u>12/4/23</u>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

**Remarks:**

Auditor records updated by: \_\_\_\_\_ Date: \_\_\_\_\_

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor  
When processing is complete, form will be separated and distributed as follows. White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

# ORIGINAL

N<sup>o</sup> -- 3210

**County of El Dorado  
Property Transfer Request**

**Surplus**                       **Trade-In**                       **Inter-Department Transfer**

Transfer from ORG code: 1400000

Transfer to ORG code:

Department: CAO - Parks Division

Department:

Approved (Dept Head)                      Date

Approved (Dept Head)                      Date

VS  
/s/ Laura Schwartz  
Laura Schwartz (Dir. 1, 20231419PST)

Specific location (address): 200 Armory Lane

Where in facility? In Office

First contact person: Forrest Andra

Phone: (530) 621-6060

Second contact person: Jessica Arazia

Phone: (530) 621-6052

Cty Tag #	Description	Serial/VIN #	Condition
N/A	Icom Radio	7201300	Unknown
N/A	Icom Radio	7201301	Unknown
N/A	Icom Radio	7201302	Unknown
N/A	Icom Radio	7201506	Unknown
N/A	Icom Radio	7201507	Unknown
N/A	Icom Radio	7201508	Unknown
N/A	Icom Radio	7201510	Unknown
N/A	(5) Icom Radio Chargers & Misc Icom Batteries	N/A	Unknown

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	12/6/23
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:
Auditor records updated by:                      Date:

# ORIGINAL

Nº            - 1932

**County of El Dorado  
Property Transfer Request**

**Surplus**                                   **Trade-In**                                   **Inter-Department Transfer**

Transfer from ORG code: 1400000		Transfer to ORG code:	
Department: CAO - Parks Division <span style="float: right;"><u>VS</u> vs</span>		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
<u>Laura Schwartz</u> <small>Laura Schwartz (Nov 30 2023 14 15 PST)</small>			

Specific location (address): 200 Armory Lane

Where in facility? In Office

First contact person: Forrest Andra

Phone: (530) 621-6060

Second contact person: Jessica Arazia

Phone: (530) 621-6052

Cty Tag #	Description	Serial/VIN #	Condition
N/A	Dell Monitor	CN-0FP182-71618-81F-GDEP	Broken
N/A	Icom Radio	0105181	Broken
N/A	Icom Radio	0110156	Broken
N/A	Icom Radio	1106086	Broken
N/A	Icom Radio	0110151	Broken
N/A	Icom Radio	01058196	Broken
N/A	Misc (5) Radio Chargers & Wires	N/A	Functional
107440	Dell Precision T1700	5VSJB42	Unknown
N/A	Avaya AWH55	BC604106	Unknown

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<u>12/16/23</u>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:
Auditor records updated by: _____ Date: _____

# ORIGINAL

N<sup>o</sup> GJ -- 1111

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> <b>Surplus</b>	<input type="checkbox"/> <b>Inter-Department Transfer</b>		
Transfer from index code: 2100000	Transfer to index code:		
Department: GJ	Department:		
Approved (Dept Head) <i>Michelle Fallon</i>	* <i>See Below</i> Date <i>for Michael Colomas</i>	Approved (Dept Head)	Date
Specific location (address): 360 Fair Lane			
Where in facility? IT Lab - Surplus area			
First contact person: Scott Bos		Phone: 621-5436	
Second contact person:		Phone:	
Date: 11/14/2023			
Cty Tag #	Description/Comments	Serial/VIN #	Condition
111698	Dell Latitude 3500	3MG3Y22	Functional. Expired Warranty
111697	Dell Latitude 3500	4722Y22	Functional. Expired Warranty
<i>* [Signature]</i>			

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	12/8/23
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<u>Remarks:</u>
Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only -- to Purchasing, Inter-Department transfers -- to Auditor  
When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

**County of El Dorado  
Property Transfer Request**

**Surplus**                                       **Trade-In**                                       **Inter-Department Transfer**

Transfer from ORG code:	Transfer to ORG code:
Department: HHSA	Department:
Approved (Dept Head) Date <u>OLB, O</u> <small>Olivia Byron-Cooper (Dec 13, 2023 11:19 PST)</small>	Approved (Dept Head) Date <b>Dec 13, 2023</b>

Specific location (address): 3057 Briw Rd

Where in facility? Room 16 ( data Room)

First contact person: Fred Dunphy Phone: 530-642-7222

Second contact person: Amy Higdon Phone: 530-642-4836

Cty Tag #	Description/Comments	Serial/VIN #	Condition
109359	Microsoft Surface Pro 4	7E+09	Functional Expired Warranty
109208	Dell Latitude 5580 XCTO	21C1SN2	Functional Expired Warranty
101124	HP Laserjet P300	CND1S10628	Functional Expired Warranty
107324	Dell Latitude 14 5000	806PN32	Functional Expired Warranty
108462	Dell Latitude E6440	BMZTDC2	Functional Expired Warranty
105884	Apple iPad Wi-Fi Cellular 16GB W - Verizon	DMPKF698F190	Functional Expired Warranty
NA	Amazon Fire tablet QT: 3	NA	Functional
NA	Android Cellular Phones	8	Broken
109903	Dell Optiplex 5070 SFF	42LJ513	Functional Expired Warranty
109899	Dell Optiplex 5070 SFF	42LVHO13	Functional Expired Warranty
110003	Dell Optiplex 3070	15DKY23	Functional Expired Warranty
110428	Dell Optiplex 3070	HPPPD43	Functional Expired Warranty
NA	Laptop batteries QT: 5	NA	Functional Expired Warranty
108427	Dell Optiplex 3020	8G4WGB2	Functional Expired Warranty
108428	Dell Optiplex 3020	8G521IB2	Functional Expired Warranty
104938	IIPLJ 4015X	CNDYB64638	Functional Expired Warranty
103531	Dell Latitude E6510 Laptop	9VTCRM1	Functional Expired Warranty
110154	Dell Optiplex 5070 SFF	1K1HR33	Functional Expired Warranty
108696	Microsoft Surface Pro 4	9ZG6LH2	Functional Expired Warranty
107166	Dell Venue 11	IIKKNR02	Functional Expired Warranty

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<u>12/14/23</u>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<b>Remarks:</b>	
NCDC1A117A	
Auditor records updated by:	Date

**PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS**

# ORIGINAL

No 22--003

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> <b>Surplus</b>		<input type="checkbox"/> <b>Trade-In</b>	<input type="checkbox"/> <b>Inter-Department Transfer</b>
Transfer from index code:		Transfer to index code:	
Department: DA		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date 12-15-23	Approved (Dept Head)	Date
Specific location (address): <u>778 PEARL ST</u>			
Where in facility? <u>upstairs outside conference room</u>			
First contact person: Joe Ramsey		Phone: (530) 621-3887	
Second contact person:		Phone:	

Cty Tag #	Description	Serial/VIN #	Condition
none	4 desk chairs	none	broken
none	2 cubicle partitions and railing	none	good
<del>NONE</del>	<del>CHERRY 2 DEAN'S OFFICE</del>	<del>NONE</del>	<del>POOR/BROKEN</del>
<del>NONE</del>	<del>2 DESK CHAIRS</del>	<del>NONE</del>	<del>POOR/BROKEN</del>

<u>Routing of PTR Form</u>	<u>N/A or Date</u>	<u>Remarks:</u> partition no longer needed, Chairs are old and semi broken	
Sent to Auditor/Purchasing	12/19/23		
Posted to Intranet			
Board Approval			
Pick-up by Contractor			
Copy to Auditor			
		Auditor records updated by:	Date:

# ORIGINAL

Nº 22 -- 002

<b>County of El Dorado Property Transfer Request</b>			
<input checked="" type="checkbox"/> <b>Surplus</b>	<input type="checkbox"/> <b>Trade-In</b>	<input type="checkbox"/> <b>Inter-Department Transfer</b>	
Transfer from index code:		Transfer to index code:	
Department: DAO		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date <u>12-11-23</u>	Approved (Dept Head)	Date
Specific location (address): <u>5821 MOTHER WIDE DRIVE (DA STORAGE)</u>			
Where in facility? <u>SMALL GARAGE ON STALLS / CALL FOR PICK UP</u>			
First contact person: Joe Ramsey <u>(531-247-7153)</u>		Phone: (530) 621-3887	
Second contact person:		Phone:	

Cty Tag #	Description	Serial/VIN #	Condition
None	(12) HP thin client desktops		obsolete / <i>FDA</i>
106178	Dell Optiplex 7010		Fair / <i>OBSOLETE</i>
108637	Dell Latitude E5570		Fair
109060	Dell Latitude 5580		Fair
109062	Dell Latitude 5480		Fair
109064	Dell Latitude 5480		Fair
109067	Dell Latitude 5480		Fair
109070	Dell Latitude 5480		Fair
109071	Dell Latitude 5480		Fair
109568	Dell Latitude 5590		Fair
109605	Dell Latitude 5490		Fair
109952	Microsoft Surface Pro 6		not working
108914	Dell Latitude 5580		Fair / <i>obsolete</i>
110455	Dell Latitude 5400		Fair

<b>Routing of PTR Form</b>	<b>N/A or Date</b>	<b>Remarks:</b> All items have been replaced with upgraded new equipmen  <u>CALL RAMSEY FOR PICK UP</u> <u>ALL ITEMS OBSOLETE AND REPLACED</u>
Sent to Auditor/Purchasing	<u>12/19/23</u>	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
Auditor records updated by:		Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

# ORIGINAL

Nº 22 -- 001

<b>County of El Dorado Property Transfer Request</b>			
<input checked="" type="checkbox"/> <b>Surplus</b>		<input type="checkbox"/> <b>Trade-In</b>	
		<input type="checkbox"/> <b>Inter-Department Transfer</b>	
Transfer from index code:		Transfer to index code:	
Department: <u>DA</u>		Department:	
Approved (Dept Head) <u>[Signature]</u>		Approved (Dept Head)	
Date <u>12-16-23</u>		Date	
Specific location (address): <u>5821 MOTHER LODE DR DA STURGE</u>			
Where in facility? <u>SMALL GARAGE ON STREET</u>			
First contact person: <u>JUNE JAMES</u>		Phone: <u>X 3887</u>	
Second contact person:		Phone:	

Cty Tag #	Description	Serial/VIN #	Condition
31513	Infocus projector		fair / OBSOLETE ↓
no tag	(17) fujitsu scanners		
102017	Optiplex 755		
102777	Optiplex 755		
105272	Optiplex 790		
106603	Optiplex 9020		
107145	Optiplex 3020		
107237	Optiplex 3020		
104687	Optiplex 780		
105778	Dell Inspiron 15		
No tag	Dell Inspiron		
105818	Dell XPS laptop		
no tag	old 16 inch tube tv		
no tag	old audio cd player/FM AM radio		

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<b>Remarks:</b> <u>ALL ITEMS OBSOLETE AND HAVE BEEN REMOVED</u>	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS



<b>County of El Dorado Property Transfer Request</b>			
<input checked="" type="checkbox"/> <b>Surplus</b>	<input type="checkbox"/> <b>Trade-In</b>	<input type="checkbox"/> <b>Inter-Department Transfer</b>	
Transfer from index code:		Transfer to index code:	
Department: <b>DA</b>		Department:	
Approved (Dept Head)	Date <b>12-15-23</b>	Approved (Dept Head)	Date
Specific location (address): <b>5821 MOTHER LORE AZ DA STORAGE</b>			
Where in facility? <b>SMALL GARAGE ON SHELF</b>			
First contact person: <b>JUDE RAMSEY</b>		Phone: <b>x 3887</b>	
Second contact person:		Phone:	

Cty Tag #	Description	Serial/VIN #	Condition
109065	Latitude 5480		fair / <b>OBSELETE</b>
109068	Latitude 5480		fair
109069	Latitude 5480		fair
No tag	Latitude 5480		fair
106948	Laptop XPS		fair
35831	Sony Monitor		fair
103762	Qsee Monitor		fair
105705	Scanner 6130Z		fair
106807	Scanner 7160		fair
106918	Scanner 7160		fair
33174	Storage Server		fair
35829	Storage Server		fair
No tag	HP 8750 Printer		
no tag	(18) dell monitors		
no tag	Panasonic 13in CRT		
no tag	Avaya phones		
no tag	Avaya side cars		
no tag	Old surveillance camera equipment		
no tag	Old HP thin Client + misc power cables		
No tag	sony flat screen TV		
No tag	DVD Duplicator		

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<b>12/19/23</b>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<b>Remarks: ALL ITEMS OBSOLETE AND HAVE BEEN REPAIRED</b>	
Auditor records updated by:	Date:

**PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS**

# ORIGINAL

Nº          -- 6989

<b>County of El Dorado Property Transfer Request</b>			
<input checked="" type="checkbox"/> <b>Surplus</b>		<input type="checkbox"/> <b>Trade-In</b>	
		<input type="checkbox"/> <b>Inter-Department Transfer</b>	
Transfer from index code:		Transfer to index code:	
Department: <u>DA</u>		Department:	
Approved (Dept Head) <u>V.M.</u>		Approved (Dept Head)	
Date <u>12-15-23</u>		Date	
Specific location (address): <u>5821 MOTHER LANE DA STORAGE</u>			
Where in facility? <u>SMALL GARAGE ON SHELF</u>			
First contact person:		Phone:	
Second contact person:		Phone:	

Cty Tag #	Description	Serial/VIN #	Condition
107202	Optiplex 3020		fair / <del>OBSCURE</del>
107235	Optiplex 3020		fair
107287	optiplex 3020		fair
107311	Optiplex 3020		fair
107498	optiplex 3020 slim		fair
103519	Prec M6500		fair
103554	Prec M4400		fair
103757	Lat E6500		fair
104654	Vostro 3570		fair
104600	Vostro 3570		fair
105815	XPS		fair
105820	XPS		fair
106150	XPS		fair
106327	Inspersion 15		fair
107575	insperion 15		fair
107576	Inspersion 15		fair
107580	INspersion 15		fair
107747	Inspersion 15		fair
108636	Latitude E5570		fair
109061	Latitude 5480		fair
109063	Latitude 5480		fair

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<u>12/19/23</u>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<b>Remarks:</b> Old outdated and previously replaced equipment	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

# ORIGINAL

N<sup>o</sup> -- 1804

<b>County of El Dorado Property Transfer Request</b>			
<input checked="" type="checkbox"/> <b>Surplus</b>	<input type="checkbox"/> <b>Trade-In</b>	<input type="checkbox"/> <b>Inter-Department Transfer</b>	
Transfer from index code: 220210		Transfer to index code:	
Department: DA		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date 12-15-23	Approved (Dept Head)	Date
Specific location (address): <i>5421 MOTTAR LANE DR DA STORAGE</i>			
Where in facility? <i>SMALL GARAGE ON SHELF</i>			
First contact person:		Phone:	
Second contact person:		Phone:	

Cty Tag #	Description	Serial/VIN #	Condition
106239	Acer Laptop		fair / <i>OBSOLETE</i>
106240	Acer Laptop		fair
106241	Acer Laptop		fair
101817	Optiplex 755		fair
104015	Optiplex 780		fair
104029	Optiplex 780		fair
104669	Optiplex 780		fair
105271	Optiplex 790		fair
105275	optiplex 790		fair
105312	optiplex 7010		fair
105388	Optiplex 7010		fair
105406	Optiplex 7010		fair
106055	Optiplex 7010		fair
106616	Optiplex 3020		fair
106619	optiplex 3020		fair
107005	Optiplex 3020		fair
107030	optiplex 3020		fair
107099	Optiplex 3020		fair
107114	Optiplex 3020 slim		fair
107161	optiplex 3020 Slim		Fair
107162	Optiplex 3020 slim		Fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>12/19/23</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<b>Remarks:</b>	
<i>ALL ITEMS OBSOLETE &amp; HAVE BEEN REPLACED</i>	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS