



Round 2: Implementation Grant Application

Round 2 of the PATH Justice-Involved Capacity Building Program will provide implementation grants to County Social Service Departments (SSDs), County Sheriff's Offices (to support county jails or their delegates), County Probation offices (to support youth correctional facilities or their delegates), and the California Department of Corrections and Rehabilitation (CDCR) (to support their prisons). Round 2 of the PATH Justice-Involved funding is intended to support these agencies as they implement processes, protocols, and IT system modifications that are necessary to implement or modify pre-release Medi-Cal enrollment and suspension processes. This funding can be used for investments in personnel, infrastructure, capacity, or IT systems that are needed to effectuate pre-release enrollment and suspension processes. This opportunity will provide larger application-based grants to support entities as they implement the processes, protocols, and IT system modifications that were identified during the Round 1 planning phase.

PATH Background

California received targeted expenditure authority for the "Providing Access and Transforming Health" (PATH) initiative as part of its section 1115 demonstration renewal to scale whole person approaches to care statewide with a clear equity lens, ensure a strong foundation for integrated, comprehensive care, and a smooth transition from Whole Person Care (WPC) and Health Homes that retains investments made by the state, local partners, and the federal government. PATH will provide funding for services to members during the transition to CalAIM and will also provide tools and resources to county and community-based providers including public hospitals, county, city and other government agencies, justice agencies, community-based organizations (CBOs), Medi-Cal Tribal and Designees of Indian Health Programs and others to ensure a successful implementation of Enhanced Care Management (ECM) and Community Supports (California's nomenclature for the proposed list of state-approved In Lieu of Services/ILOS).

PATH is comprised of multiple aligned initiatives that will support implementation of ECM and Community Support services in varying ways. See the DHCS Funding Opportunities summary document [here](#) and California's approved 1115 Waiver **Special Terms and Conditions** for additional details on the various PATH initiatives.

This application is to receive funding from one key initiative under the ECM/Community Supports program called, the Justice-Involved (JI) Capacity Building Program. Additional detail on the JI program is included below.

Overview

California statute (AB-133 Chapter 143, Statutes of 2021) mandates all counties implement pre-release Medi-Cal enrollment processes by January 1, 2023. Establishing pre-release Medi-Cal enrollment processes is part of the State's vision to enhance the Medi-Cal health care delivery system for justice-involved populations. Implementation of pre-release enrollment and suspension processes will help ensure Medi-Cal coverage upon re-entry into the community in order to facilitate access to needed Medi-Cal covered services. These processes are also foundational to the provision of Medi-Cal services in the 90 days prior to release, as requested by the Department of Health Care Services (DHCS) through its CalAIM 1115 Demonstration request.[1]

California has received targeted expenditure authority through "Providing Access and Transforming Health" (PATH) as part of its CalAIM section 1115 demonstration. PATH is a \$1.85 billion initiative made up of two programs. The first will support implementation of Enhanced Care Management (ECM) and Community Support services,[2] and the other will support implementation of statewide justice-involved initiatives.[3] California's approved 1115 waiver Special Terms and Conditions provide additional details regarding both CalAIM as well as PATH initiatives.[4]

The DHCS CalAIM Section 1115 demonstration waiver initially requested a total of \$561 million in expenditure authority for PATH funding to support implementation of pre-release enrollment and

suspension processes as well as pre-release and re-entry services. The final approved waiver includes \$151 million in expenditure authority to support implementation of pre-release enrollment and suspension processes.

The PATH Justice-Involved Capacity Building Program will provide funding to support implementation of pre-release Medi-Cal application and suspension processes. This program will provide funding to support collaborative planning, as well as IT system modifications necessary to implement pre-release Medi-Cal application and suspension processes. This program will provide \$151 million in funding to correctional agencies, correctional institutions, and county SSDs that will be made available in two rounds:

1. Round 1 is a planning grant funding opportunity that provided small planning grants to correctional agencies county correctional agencies (or an entity applying on behalf of a Correctional Agency) to support collaborative planning with County SSDs and other enrollment implementation partners to identify processes, protocols, and IT modifications that are necessary to support implementation of pre-release enrollment and suspension processes.

2. Round 2 is an implementation grant funding opportunity that will provide larger application-based grants to support entities as they implement the processes, protocols, and IT system modifications that were identified during the Round 1 planning phase. While entities do not need to participate in Round 1 in order to apply for funding in Round 2, the Round 1 planning grant funds provide an opportunity to support the development of a comprehensive application for Round 2 funding.

[1] *On December 29, 2021, DHCS received approval from CMS for a portion of the 1115 demonstration request. Negotiations between the State and CMS on the request to provide targeted services in the 90 days prior to release are ongoing. Approved waiver is available at: [CalAIM-1115-Waiver-Approval-Letter-STCs-12-29-21.pdf](#)*

[2] <https://www.dhcs.ca.gov/enhancedcaremanagementandinlieuofservices>

[3] *CalAIM 1115 Waiver Approved Special Terms and Conditions: <https://www.dhcs.ca.gov/provgovpart/Documents/CalAIM-1115-Approval-Letter-and-STCs.pdf>.*

[4] *Ibid*

Eligibility

The following entities are eligible to apply for funding through this initiative:

- 1. County Social Service Departments (SSDs)**
- 2. County Sheriff's Offices to support county jails**
- 3. County Probation Offices to support youth correctional facilities**
- 4. California Department of Corrections and Rehabilitation (CDCR) to support state prisons**

County Sheriff's Offices and/or County Probation Offices may also elect to have a delegate (i.e. another county agency that is responsible for managing correctional health services) apply for this funding on their behalf. The Sheriff's Office or Probation Office within a county must submit a joint application with the County SSD. Sheriff's Offices, Probation Offices, and County SSDs may not apply for funding independently. CDCR may apply for funding independently with a letter of support from the County Welfare Directors Association (CWDA). **For the purposes of this application, "Correctional Agency" (CA) describes County Sheriff's Offices, County Probation Offices, and the California Department of Corrections and Rehabilitation (CDCR).** The ability of a Correctional Agency (CA) or a County SSD to receive Round 2 funding is not contingent on when they submit their application during this open application period. In order for the application form to be considered complete, applicants must respond to all questions and the application must be signed by an authorized representative from the entity applying for funding. The authorized representative will be the primary point of contact for this initiative.

Applicants are not required to have participated in Round 1 of the PATH Justice-Involved Capacity Building Program in order to apply for funding in Round 2.

The final deadline for submission of the Round 2 PATH Justice-Involved Capacity Building application is March 31, 2023. DHCS encourages eligible applicants to submit the completed application as soon as possible, as DHCS will be approving applications on a rolling basis throughout the open application period.

Please note that California statute (AB-133 Chapter 143, Statutes of 2021) mandates that all counties implement pre-release Medi-Cal enrollment processes by January 1, 2023. The new Round 2 application deadline does not change the January 1 implementation date.

Reminder: If counties have existing pre-release application processes that meet the requirements of the CalAIM Pre-Release Medi-Cal Application mandate, such processes can be leveraged and built upon, if necessary, to comply with this mandate.

Contact Information

If you have general questions about the PATH Justice-Involved Capacity Building Program or any of the information included in the Round 2 application, please email justice-involved@ca-path.com with the

subject "PATH JI Round 2."

Application Review Process

Applications will be reviewed by Public Consulting Group (PCG), the entity that has been contracted by DHCS to serve as the third party administrator (TPA) for this initiative. The TPA will review applications for completeness and accuracy and to ensure that intended uses of funding are permissible. The TPA will recommend applications for funding to DHCS within 30 days of receipt. DHCS will ultimately approve applications upon receipt from the TPA, and the TPA will notify those applicants awarded funding via email. If DHCS or the TPA identify issues or questions related to applications, they may reach out to applicants via email to seek additional information. If applications are not approved or are pending additional information, then the TPA will respond to the applicants in writing and will describe specific reasons for denial of the application or the specific information required from the applicant to complete the application. In these cases, applicants will have 30 days to address issues flagged by the TPA and resubmit applications for approval.

Round 2 Policy Guidance

For more information on the PATH Justice-Involved Capacity Building Program, including the specific requirements of Round 2 funding, please click on the Guidance Document linked below. Round 2 applications will be assessed against a set of 'operational criteria', which CAs and County SSDs must implement as a condition of receiving PATH JI Round 2 funding. The operational criteria reflect the pre-release Medi-Cal application process requirements put forth by **ACWDL 22-27**.

Applicants should refer to the PATH Round 2 Guidance, **ACWDL 22-27**, and any other policy guidance released by DHCS to ensure they meet pre-release Medi-Cal application process implementation requirements. Please note that the aforementioned guidance documents are current as of January 26, 2023 supersedes any previously released guidance pertaining to this initiative.

Round 2 Guidance Memo

PATH-JI Round 2 PDF Application

Please select the type of applicant(s) seeking funding through Round 2.

Applicant(s)

County SSD, County Sheriff's Office and County Probation Office (Or Delegate)

Are you a Delegate, and completing this application on behalf of another party?

No

The purpose of this section is to collect general information about the county correctional agency (CA) and County Social Service Department (SSD) that are applying for funding. Please complete all information requested in the fields below.

Name of County SSD

El Dorado County Health and Human Services

County SSD Authorized Representative (or delegate if applicable)

Olivia Byron-Cooper

County SSD Authorized Representative Telephone Number (or delegate if applicable)

(530) 642-7246

County SSD Authorized Representative Email Address (or delegate if applicable)

olivia.byron-cooper@edcgov.us

County SSD Mailing Address (or delegate if applicable)

3057 Briw Road Ste. A
Placerville, California, 95667

SSD County

El Dorado

The purpose of this section is to collect general information about the correctional agencies (CA) and County Social Service Department (SSD) that are applying for funding. Please complete all information requested in the fields below.

Name of Correctional Agency #1

El Dorado County Sheriff's Office

Type of Correctional Agency

County Sheriff's Office

Name of Correctional Agency #2

El Dorado Probation

Type of Correctional Agency

County Probation Office

Name of Correctional Agency Authorized Representative #1

Monica Ferguson

Name of Correctional Agency Authorized Representative #2

Kaci Smith

Title of Correctional Agency Authorized Representative #1

Agency Chief Fiscal Officer

Title of Correctional Agency Authorized Representative #2

Superintendent

Telephone Number of Correctional Agency Authorized Representative #1

(530) 621-7613

Telephone Number of Correctional Agency Authorized Representative #2

(530) 573-7985

Email of Correctional Agency Authorized Representative #1

fergusonm@edso.org

Email of Correctional Agency Authorized Representative #2

kaci.smith@edcgov.us

Mailing Address of Correctional Agency #1

200 Industrial Drive
Placerville, California, 95667

Mailing Address of Correctional Agency #2

3974 Durock Road, Suite 205
Shingle Springs, California, 95682

County of Correctional Agency #1

El Dorado

Application Review Process

Applications will be reviewed by Public Consulting Group (PCG), the entity that has been contracted by DHCS to serve as the third party administrator (TPA) for this initiative. The TPA will review applications for completeness and accuracy and to ensure that intended uses of funding are permissible. **The TPA will recommend applications for funding to DHCS within 30 days of receipt.** DHCS will ultimately approve applications upon receipt from the TPA, and the TPA will notify those applicants awarded funding via email.

If DHCS or the TPA identify issues or questions related to applications, they may reach out to applicants via email to seek additional information. If applications are not approved or are pending additional information, then the TPA will respond to the applicants in writing and will describe specific reasons for denial of the application or the specific information required from the applicant to continue reviewing the application. In these cases, applicants will have 30 days to address issues flagged by the TPA and resubmit applications for approval.

The purpose of this section is to collect information about the amount of funding you are requesting, as well as information about how the requested funding will be used. Awardees will receive 80% of approved funding within 45 days of Grant Agreement execution and will receive the remaining 20% of approved funding upon completion of an interim progress report. Applicants will also need to submit a final progress report, which will serve as your organization’s final invoice for this initiative. More information regarding the Progress Reporting Requirements will be included in the grant terms and conditions.

The maximum amount of funding that applicants are eligible to request will depend on the type of applicant and the number of correctional institutions within their jurisdiction.

Applicant Type	Funding Limit
CA Dept. of Corrections and Rehabilitation	\$100,000 per correctional facility
County SSD	\$150,000 per adult and youth correctiona
Probation Office	\$250,000 per youth correctional facility
Sheriff's Office	\$500,000 per adult jail

If you are a County Sheriff's Office which will utilize Round 2 funding to serve multiple jail facilities, this is still considered (one) 1 Correctional Agency for the Round 2 application. For the purposes of this application, "Correctional Agency" (CA) describes County Sheriff's Offices, County Probation Offices, and the California Department of Corrections and Rehabilitation (CDCR).

In the table below, please check the box to indicate which categories of permissible funding you are requesting for both the correctional agency (CA) and County SSD. You may select one or more permissible use category(s). County SSDs and CAs may use PATH Round 2 to fund staff that support the planning or implementation of pre-release Medi-Cal application processes (i.e., staff salaries that support the permissible use of funding functions described below). See the Round 2 Guidance for guardrails that apply if applicants plan to allocate their funding to staff salaries. If you plan to use your PATH Justice-Involved Round 2 funding to support County SSD and CA staff salaries for positions that support the planning or implementation of pre-release Medi-Cal application processes for longer than 12 or 18 months per the salary guardrails, please include justification in the budget template “justification section”. The correctional agency and County SSD applicant may select the same or different category(s) of permissible uses.

	Correctional Agency	County SSD
Modifying Technology and IT systems needed to support Medi-Cal enrollment and suspension processes		
Recruiting, hiring, onboarding, and training staff to assist with the coordination of Medi-Cal enrollment and suspension for justice-involved individuals		
Development or modification of protocols and procedures that specify steps to be taken in preparation for and execution of the Medi-Cal enrollment and suspension processes for eligible individuals		
Facilitating collaborative planning activities between correctional institutions, correctional agencies, County SSDs, and other stakeholders as needed to support planning, implementation, and modification of Medi-Cal enrollment and suspension processes		
Modifications to physical infrastructure to support implementation of Medi-Cal pre-release enrollment and suspension processes		
Supporting salaries for correctional facility staff, or their delegates (e.g., CBO, health department, county SSD), that administer the pre-release Medi-Cal application process (i.e., assisting applicants to complete and submit applications) for a limited period of time until Medicaid Administrative Activity (MAA) funding becomes available (subject to guardrails) *		

	Correctional Agency	County SSD
Setting up infrastructure/processes for correctional facilities (or their delegate) to draw down MAA funding to support salaries of staff who administer the pre-release Medi-Cal application process **		
Other activities supported by the state		

*County SSDs are not eligible to apply for salary support for processing (i.e., reviewing and making eligibility determinations) pre-release Medi-Cal applications.

**County SSDs are not eligible to apply for support for setting up MAA funding, as this permissible use of funding will only be relevant to correctional facilities.

In the table below, please check the box to indicate which categories of permissible funding you are requesting for both the correctional agency (CA) and County SSD. You may select one or more permissible use category(s). County SSDs and CAs may use PATH Round 2 to fund staff that support the planning or implementation of pre-release Medi-Cal application processes (i.e., staff salaries that support the permissible use of funding functions described below). If you plan to use your PATH Justice-Involved Round 2 funding to support County SSD and CA staff salaries for positions that support the planning or implementation of pre-release Medi-Cal application processes for longer than 12 or 18 months per the salary guardrails, please include justification in the budget template “justification section”. The correctional agency and County SSD applicant may select the same or different category(s) of permissible uses.

	Correctional Agency
Modifying Technology and IT systems needed to support Medi-Cal enrollment and suspension processes	
Recruiting, hiring, onboarding, and training staff to assist with the coordination of Medi-Cal enrollment and suspension for justice-involved individuals	
Development or modification of protocols and procedures that specify steps to be taken in preparation for and execution of the Medi-Cal enrollment and suspension processes for eligible individuals	
Facilitating collaborative planning activities between correctional institutions, correctional agencies, County SSDs, and other stakeholders as needed to support planning, implementation, and modification of Medi-Cal enrollment and suspension processes	
Modifications to physical infrastructure to support implementation of Medi-Cal pre-release enrollment and suspension processes	

	Correctional Agency
Supporting salaries for correctional facility staff, or their delegates (e.g., CBO, health department, county SSD), that administer the pre-release Medi-Cal application process (i.e., assisting applicants to complete and submit applications) for a limited period of time until Medicaid Administrative Activity (MAA) funding becomes available (subject to guardrails) *	
Setting up infrastructure/processes for correctional facilities (or their delegate) to draw down MAA funding to support salaries of staff who administer the pre-release Medi-Cal application process **	
Other activities supported by the state	

*County SSDs are not eligible to apply for salary support for processing (i.e., reviewing and making eligibility determinations) pre-release Medi-Cal applications.

**County SSDs are not eligible to apply for support for setting up MAA funding, as this permissible use of funding will only be relevant to correctional facilities.

In the table below, please check the box to indicate which categories of permissible funding you are requesting for both the correctional agency (CA) and County SSD. You may select one or more permissible use category(s). County SSDs and CAs may use PATH Round 2 to fund staff that support the planning or implementation of pre-release Medi-Cal application processes (i.e., staff salaries that support the permissible use of funding functions described below). If you plan to use your PATH Justice-Involved Round 2 funding to support county SSD and CA staff salaries for positions that support the planning or implementation of pre-release Medi-Cal application processes for longer than 12 or 18 months per the salary guardrails, please include justification in the budget template “justification section”. The correctional agency and County SSD applicant may select the same or different category(s) of permissible uses.

	Correctional Agency #1	Correctional Agency #2	County SSD
Modifying Technology and IT systems needed to support Medi-Cal enrollment and suspension processes	✓	✓	✓
Recruiting, hiring, onboarding, and training staff to assist with the coordination of Medi-Cal enrollment and suspension for justice-involved individuals	✓	✓	✓
Development or modification of protocols and procedures that specify steps to be taken in preparation for and execution of the Medi-Cal enrollment and suspension processes for eligible individuals	✓	✓	

	Correctional Agency #1	Correctional Agency #2	County SSD
Facilitating collaborative planning activities between correctional institutions, correctional agencies, County SSDs, and other stakeholders as needed to support planning, implementation, and modification of Medi-Cal enrollment and suspension processes	✓	✓	✓
Modifications to physical infrastructure to support implementation of Medi-Cal pre-release enrollment and suspension processes			
Supporting salaries for correctional facility staff, or their delegates (e.g., CBO, health department, county SSD), that administer the pre-release Medi-Cal application process (i.e., assisting applicants to complete and submit applications) for a limited period of time until Medicaid Administrative Activity (MAA) funding becomes available (subject to guardrails) *	✓		
Setting up infrastructure/processes for correctional facilities (or their delegate) to draw down MAA funding to support salaries of staff who administer the pre-release Medi-Cal application process **			
Other activities supported by the state			

*County SSDs are not eligible to apply for salary support for processing (i.e., reviewing and making eligibility determinations) pre-release Medi-Cal applications.

**County SSDs are not eligible to apply for support for setting up MAA funding, as this permissible use of funding will only be relevant to correctional facilities.

Enter the total amount of funding requested by the correctional agency and the County SSD in the boxes below, as well as the estimated target date by which all of these funds will be used. DHCS has not set a deadline by which PATH Round 2 funding recipients must spend their funds. Funding should be expended in a reasonable and appropriate timeline which will be evaluated by the TPA. The "estimated target date for use of funds" as submitted below will be used as the grant period end date. Please reference the Funding Methodology section regarding the maximum amount of funding that correctional agencies / County SSDs are permitted to request.

Enter the total amount of funding requested by the correctional agency and the County SSD in the boxes below, as well as the estimated target date by which all of these funds will be used. DHCS has not set a deadline by which PATH Round 2 funding recipients must spend their funds. Funding should be

expended in a reasonable and appropriate timeline which will be evaluated by the TPA. The "estimated target date for use of funds" as submitted below will be used as the grant period end date. Please reference the Funding Methodology section regarding the maximum amount of funding that correctional agencies / County SSDs are permitted to request.

Enter the total amount of funding requested by correctional agencies and the County SSD in the boxes below, as well as the estimated target date by which all of these funds will be used. DHCS has not set a deadline by which PATH Round 2 funding recipients must spend their funds. Funding should be expended in a reasonable and appropriate timeline which will be evaluated by the TPA. The "estimated target date for use of funds" as submitted below will be used as the grant period end date. Please reference the Funding Methodology section regarding the maximum amount of funding that correctional agencies / County SSDs are permitted to request.

Correctional Agency #1 Total Funding Request \$ 1000000.00

Estimated Target Date for Use of Funds by Correctional Agency #1 Wednesday, December 31, 2025

Correctional Agency #2 Total Funding Request \$ 250000.00

Estimated Target Date for Use of Funds by Correctional Agency #2 Wednesday, December 31, 2025

County SSD Total Funding Request \$ 450000.00


Estimated Target Date for Use of Funds by the County SSD Wednesday, December 31, 2025

Applications for PATH JI Round 2 must be accompanied by a completed budget template from the Correctional Agency(ies)/County SSD applying for funding. This budget template(s) will collect information including descriptions, justifications, and requested funding associated with each item, or activity for which the applicant is requesting funding. Each agency applying for funding must use this budget template. **A separate budget is requested from the Correctional Agency(ies), or CDCR, and SSD.** If an SSD is not applying for funding, they do not have to submit a budget. Please download and complete the PATH JI Budget Spreadsheet(s) by selecting the relative link below. The link will redirect to a file download page. Please select 'Download' in the top right of the page to receive a copy of the template. After downloading and completing the spreadsheet(s), use the File Upload - Budget Template to upload your completed PATH JI Budget(s).

[Correctional Agency PATH-JI Budget Spreadsheet](#)
[County SSD PATH-JI Budget Spreadsheet](#)

**File Upload - Budget Template(s)
(Microsoft Excel Workbook)**

 PATH JI Round 2 Correctiona... .xlsx

 PATH JI Round 2 Correctiona... .xlsx



The purpose of this section is to collect information on how correctional agencies and County SSDs intend to use PATH JI Round 2 funding to support implementation or refinement of processes that are necessary to effectuate pre-release Medi-Cal enrollment and suspension processes, as described in ACWDL 22-27. Round 2 applications will be assessed against a set of 'operational criteria', which correctional agencies and County SSDs are required to implement in order to receive PATH JI Round 2 funding. The operational criteria reflect the pre-release Medi-Cal application process requirements put forth by ACWDL 22-27. Policies and procedures for state inmates remain unchanged for the Pre-Release Medi-Cal Application Process for CWDs and within CDCR state prison facilities as outlined in ACWDL 14-24.

Applicants should refer to the Round 2 Guidance, the ACWDL, and any other policy guidance released by DHCS to ensure they meet pre-release Medi-Cal application process implementation requirements. If a Correctional Agency/County SSD applicant already has one or more of these processes in place, then you will be required to explain at a high-level how that process currently operates and supports the requirements of the pre-release application processes, regardless of the funding amount requested.

Correctional Agency Operational Criteria #1 - Initial Enrollment Screening

Step 1.1

Screen and identify individuals or youth who are eligible for Medi-Cal and would like to apply or already enrolled in Medi-Cal as part of the intake process or shortly thereafter.

*For CDCR – Screen and identify individuals or youth who are eligible for Medi-Cal and would like to apply or are already enrolled in Medi-Cal as part of the reentry process or shortly thereafter.

Describe how Correctional Agency #1 will implement Operational Criteria #1.1. If your Correctional Agency already supports this process, please describe at a high-level how the current process operates.

El Dorado County Sheriff's Office, (EDSO), is modifying our pre-release processes with the El Dorado County Health and Human Services Agency, (HHSA), for an improved pre-release Medi-Cal application process. The following is a basic outline of our planned processes:

During the booking process of all incarcerated persons will have a completed CalAIM Medi-Cal questionnaire to determine if the incarcerated person being booked currently has a Medi-Cal benefit, or if the person wants to proceed with a new Medi-Cal application. If there is a desire to pursue Medi-Cal benefits, the questionnaire will be sent to the county HHSA designated application specialist. The county HHSA designated application specialist will check the Medi-Cal database, (MEDS), for a current Medi-Cal benefit for the incarcerated person. If there is no record of Medi-Cal benefit for the incarcerated person, HHSA will notify EDSO CCF staff of the need to start a new Medi-Cal application. If there is an existing profile/record for the incarcerated person, HHSA will proceed with the benefit suspension, or activation process. Upon receipt of a new application request, EDSO staff will facilitate the completion of the Medi-Cal application and forward the application to the HHSA designated application specialist for processing. Completed Medi-Cal applications will be provided to HHSA on a weekly basis. HHSA will then process the Medi-Cal application. Upon the approval of a Medi-Cal application, HHSA will notify the incarcerated person of the approved benefit. If the incarcerated person is no longer in custody, HHSA will send the approval notice to the incarcerated person's physical address given during their incarceration. EDSO staff will work in continued cooperation with HHSA to notify HHSA designated application specialist of expected inmate release dates, as well as the cases of unplanned releases.

Describe how Correctional Agency #2 will implement Operational Criteria #1.1. If your Correctional Agency already supports this process, please describe at a high-level how the current process operates.

processes with the El Dorado County Health and Human Services Agency, (HHSA), for an improved pre-release Medi-Cal application process. The following is a basic outline of our planned processes: For each youth in our Juvenile Treatment Center who remains detained following booking and assessments, an administrative staff member will contact the designated Application Specialist at HHSA to determine Medi-Cal status as an initial screening during intake. Once the status is determined,

the information will be transferred to our on-site and contracted Wellpath Registered Nurse or our Health Educator and the pre-release Medi-Cal application will be completed during the medical intake process or sick call appointment to ensure the youth is provided support and assistance with the application. Completed applications will be submitted via email to the designated Application Specialist. To enhance and ensure efficiencies with our process, we are working with our County Agency Partners to solidify a plan that includes County IT, and potentially hiring a consultant to review the process and identify ways to improve communication and processes.

Correctional Agency Operational Criteria #2 – Verifying Medi-Cal Enrollment

Step 2.1

Verify Medi-Cal enrollment through DHCS eligibility verification systems (EVS) or in collaboration with County SSD and identify individuals or youth who are not currently enrolled in Medi-Cal. CCF must have processes in place to obtain consent to submit a Medi-Cal application on behalf of youth under 18 years old.

- A. If an individual is enrolled in Medi-Cal and incarceration is not reported in EVS, the CCF shall communicate incarceration details to the SSD (including incarceration date and expected release date, if known).
- B. If an individual is enrolled in Medi-Cal and incarceration or suspension is displayed in EVS the CCF shall communicate expected release date to County SSD, if known.
- C. If an individual is not enrolled in Medi-Cal, the CCF shall assist the individual with completing/submitting a Medi-Cal application.

Describe how Correctional Agency #1 will implement Operational Criteria #2.1. If your Correctional Agency already supports this process, please describe at a high-level how the current process operates.

During the booking process of all incarcerated persons there will be a CalAIM Medi-Cal questionnaire that is completed to determine if the incarcerated person being booked currently has a Medi-Cal benefit, or if the person wants to proceed with a new Medi-Cal application. If there is a desire to pursue Medi-Cal benefits, the questionnaire will be sent to the county HHS designated application specialist. If an incarcerated person is already signed up for Medi-Cal benefits, the HHS designated application specialist will verify if the benefits are suspended or active. The designated EDSO staff communicates the release date once determined via a secure spreadsheet that is updated on daily basis by EDSO and HSSA staff. If an incarcerated person is not enrolled in Medi-Cal and they have requested to enroll, they are given an application by the designated EDSO staff and it is documented in the spread sheet. If an incarcerated person requests assistance, the EDSO staff will assist in the completion of the application. Once the application is completed, it is sent via inter-office mail to HHS to process the application.

Describe how your Correctional Agency #2 will implement Operational Criteria #2.1. If your Correctional Agency already supports this process, please describe at a high-level how the current process operates.

For each youth in our Juvenile Treatment Center who remains detained following booking and assessments, an administrative staff member will contact the designated Application Specialist at HHS to determine Medi-Cal status as an initial screening during intake. Once the status is determined, the information will be transferred to our on-site and contracted Wellpath Registered Nurse or our Health Educator and the pre-release Medi-Cal application will be completed during the medical intake process or sick call appointment to ensure the youth is provided support and assistance with the application. Completed applications will be submitted via email to the designated Application Specialist. To enhance and ensure efficiencies with our process, we are working with our County Agency Partners to solidify a plan that includes County IT, and potentially hiring a consultant to review the process and identify ways to improve communication and processes.

Correctional Agency Operational Criteria #3 - Application Submission and Processing

Step 3.1:

Complete and submit the Medi-Cal application. CCFs shall submit the Medi-Cal application at least 135 days before release if release date is known.

- A. The CCF shall ask an individual for desired mailing address and use this address on application.
- B. If CCF uses a paper application, it should submit the application to the county where the individual intends to reside upon release. If using application available via BenefitsCal/MyBenefitsCalWIN or CalHEERS, the application goes to the county of residency based upon address.
- C.

Applications of all forms (e.g., paper, electronic, email, etc.) should include a cover sheet/transmittal form or some notification to the County SSD to identify the Medi-Cal application as a pre-release application and ensure the County SSD is aware of the individual's incarceration status.

Describe how Correctional Agency #1 will implement Operational Criteria #3.1. If your Correctional Agency already supports this process, please describe at a high-level how the current process operates.

uring the booking process of all incarcerated persons there will be a CalAIM Medi-Cal questionnaire that is completed for all new incarcerated persons. In the questionnaire they are asked what county they will be living after release and what address they want their benefits sent to. This information is provided to HHSA via email and a secure spreadsheet during the application process. All paper applications are sent to the HHSA via inter-office by EDSO staff. All applications are identified by a secure envelop that contains the questionnaire and a cover letter to assist the HSSA in the enrollment process. These envelopes are to be easily identifiable for more efficient processing.

Describe how Correctional Agency #2 will implement Operational Criteria #3.1. If your Correctional Agency already supports this process, please describe at a high-level how the current process operates.

The submission of all applications will be scanned in and sent via email to the assigned Application Specialist within Social Services at HHSA by assigned Juvenile Treatment Center staff members. The emails will be triaged by HHSA staff and processed in an efficient manner that follows appropriate guidelines, procedures, and policies.

Correctional Agency Operational Criteria #4 - Communication with SSD

Step 4.1

Communicate with SSD to troubleshoot application questions, requests for follow-up information, and other necessary information for County SSD to process the pre-release application.

Describe how Correctional Agency #1 will implement Operational Criteria #4.1. If your Correctional Agency already supports this process, please describe at a high-level how the current process operates.

County HHSA designated application specialist and designated EDSO staff communicate via secure encrypted email to address any application questions, follow-up information needed and to gather any additional informational needed to process an application. Information pertaining to all application needs or missing information is also documented and shared with county HHSA designated application specialist by designated EDSO staff via a secure spreadsheet. Information will be provided on a 'need to know, right to know' basis and will only be shared in a secured manner.

Describe how Correctional Agency #2 will implement Operational Criteria #4.1. If your Correctional Agency already supports this process, please describe at a high-level how the current process operates.

For each youth in our Juvenile Treatment Center who remains detained following booking and assessments, an administrative staff member will contact the designated Application Specialist at HHSA to determine Medi-Cal status as an initial screening during intake. Once the status is determined, the appropriate next step will be taken to ensure Medi-Cal benefits are un-suspended or re-enrolled prior to release and as close to intake as possible for those with stays less than 90 days.

Correctional Agency Operational Criteria #5 - Notifications of Release Date

5.1

Ensure the individual has their County SSD's contact information upon release.

Describe how Correctional Agency #1 will implement Operational Criteria #5.1. If your Correctional Agency already supports this process, please describe at a high-level how the current process operates.

All inmates who are currently enrolled and have had their benefits suspended, or those who are new applicants, will be given a temporary benefits card provided by HSSA prior to their release. The temporary benefits card is sent to EDSO staff via inter-office mail and EDSO staff give the card to the incarcerated person upon release. Additionally, all inmates who are to receive benefits or still are in the process of their benefits being approved upon release, are tracked in a shared secure spread sheet,

between designated EDSO staff and the HHSA designated application specialist. The known release dates are updated and checked daily to ensure accuracy. If an inmate is released without an established release date, they are given information for contacts to the County HSSA offices and the person to speak with about their benefits. HHSA staff and EDSO staff are working on a pamphlet to help in this release process. This will provide a streamlined approach for both staff and Medi-Cal recipients.

Describe how Correctional Agency #2 will implement Operational Criteria #5.1. If your Correctional Agency already supports this process, please describe at a high-level how the current process operates.

Our department is unsure of the correct/appropriate collection/storage method currently, pending conversation with HHSA Department Staff. Correspondence will occur via secure email, and the application submissions will be logged in our Case Management System Caseload Explorer. Documents will be easily tracked between the two departments with notation of follow-up where necessary. Frequent communication will occur electronically with all data sharing being secure to ensure that all eligible participants are enrolled in services.

Correctional Agency Operational Criteria #6 - Suspension/Unsuspending (Activation) of Medi-Cal Benefits

Step 6.1

Context: County SSDs shall not suspend Medi-Cal for individuals or youth who are released within 28 days. For individuals or youths who are released after 28 days, the County SSD shall record the incarceration in MEDS on the 29th day and suspend Medi-Cal accordingly. The suspension of Medi-Cal benefits for all inmates and youth is to remain in effect for the duration of their incarceration, as long as they remain otherwise eligible for Medi-Cal. The suspension shall end on the date the individual is no longer an inmate of a public institution.

CCF shall notify county SSD as soon as they become aware of expected release date for an individual or youth.

- For individuals or youth being released, the CCF shall notify the SSD of the individual's release date, once known.
- CCF shall submit information to the County SSD within one week of the individual's expected release and no later than one business day before release unless release is unplanned.
- At minimum, the CCF shall provide the County SSD with the individual's full name (and any known aliases), DOB, CIN/SSN, and known/estimated release date.

Describe how Correctional Agency #1 will implement Operational Criteria #6.1. If your Correctional Agency already supports this process, please describe at a high-level how the current process operates.

When a release date is established it is updated in the shared secure spreadsheet that is managed by designated EDSO staff and the HHSA designated application specialist. If an incarcerated person has active benefits and is released prior to 28 days, this is notated in the spreadsheet. This information is the same for those incarcerated persons who are incarcerated for longer than 28 days. When EDSO is notified of a release date it is updated for the incarcerated person in the secure spreadsheet, the HHSA designated application specialist will have the updated information without delay.

Describe how Correctional Agency #2 will implement Operational Criteria #6.1. If your Correctional Agency already supports this process, please describe at a high-level how the current process operates.

Probation is not currently looking to bring in external personnel, however staff hired by HHSA for the services would be permitted in the facility as required/necessary. All current assigned facilitators/service providers/staff already work in a 24/7 correctional facility with strict security clearances and protocols for safety assurances.

Correctional Agency and County SSD Operational Criteria #7 – Data Sharing

Step 7.1

Both County SSDs and CCFs shall enter into written agreements that impose, at a minimum, the same restrictions and conditions with respect to Medi-Cal personally identifiable information (Medi-Cal PII) that apply to the SSD through the Medi-Cal Privacy and Security Agreement between the County SSD and DHCS, released via ACWDL 19-16 or any applicable superseding ACWDL. These shall include:

1. Restrictions on disclosure of Medi-Cal PII;
2. Conditions regarding the use of appropriate administrative, physical, and technical safeguards to

- protect Medi-Cal PII; and, where relevant,
3. The requirement that any breach, security incident, intrusion, or unauthorized access, use, or disclosure of Medi-Cal PII be reported to the SSD.

Describe how Correctional Agency #1 will implement Operational Criteria #7.1. If your Correctional Agency already supports this process, please describe at a high-level how the current process operates.

All information gathered in the questionnaire that is completed during the incarcerated persons booking process is sent via secure encrypted email to the HHSA. The CalAIM questionnaire created by the EDSO does not have information that would fall under the guidelines of HIPPA and has been vetted by the HSSA. The information of incarcerated persons collected is kept in the EDSO jail management system (JMS). The JMS is a secure platform, with access by only EDSO staff. The applications, which do contain information protected by HIPPA, are processed by designated EDSO CCF and hand delivered to the HHSA. EDSO and HSSA have an MOU that details the requirements of handling of data and the procedures in the event a data breach occurs. The MOU outlines the requirements and procedures to report any data breach detected by either EDSO or HHSA.

Describe how Correctional Agency #2 will implement Operational Criteria #7.1. If your Correctional Agency already supports this process, please describe at a high-level how the current process operates.

All information gathered in the questionnaire that is completed during the youth's booking process is sent via secure encrypted email to the HHSA. The CalAIM questionnaire created by the Probation does not have information that would fall under the guidelines of HIPPA and has been vetted by the HSSA. The information on youth in custody collected is kept in the Probation Department's Case Management System Caseload Explorer (CE). CE is a secure platform, with access by only Probation Department staff. The applications, which do contain information protected by HIPPA, are processed by designated Probation and Wellpath Staff and emailed via secure encryption to the HHSA. Probation and HHSA have an MOU that details the requirements of handling of data and the procedures in the event a data breach occurs. The MOU outlines the requirements and procedures to report any data breach detected by either Probation or HHSA.

**County SSD Operational Criteria #1 - Initial Enrollment Screening
Step 1.1**

If needed, the County SSD shall collaborate with the CA to verify the individual's current Medi-Cal enrollment status in order to assist the CA with identifying individuals or youths that require a pre-release Medi-Cal application.

If an individual is enrolled in Medi-Cal and incarceration is not reported in MEDS, the County SSD can obtain incarceration details from CA, including incarceration date and expected release date (if known).

A. *If applicable, the County SSD shall suspend benefits.*

B. *If the County SSD determines that the individual is not enrolled in Medi-Cal, the County SSD shall notify the CA of current enrollment status so the CA can assist the individual with completing/submitting a pre-release application.*

Describe how your County SSD will implement Operational Criteria #1.1. If your County SSD already supports this process, please describe at a high-level how the current process operates.

EDSO collects intake information on individuals during the booking process. This information includes the incarceration date and a release date if available. HHSA checks the Medi-Cal database, (MEDS), to determine if there is a current Medi-Cal benefit for the incarcerated person. If there is no record of a Medi-Cal benefit for the incarcerated person, HHSA notifies EDSO of the need to start a Medi-Cal application. If there is an existing profile/record for the incarcerated person, HHSA proceeds with the benefit suspension, or activation process.

El Dorado County Probation provides information on youths through secure email to HHSA. HHSA checks MEDS to determine if there is a current Medi-Cal benefit for the incarcerated youth. If there is no record of a Medi-Cal benefit for the incarcerated youth, HHSA notifies Probation of the need to start a Medi-Cal application. If there is an existing profile/record for the incarcerated youth, HHSA proceeds with the benefit suspension, or activation process.

County SSD Operational Criteria #2 - Application Submission and Processing

Step 2.1

Receive and process pre-release applications for CAs. County SSDs must accept Medi-Cal applications via mail, online, phone, fax, or in person.

- A. *If County SSD receives an application for an individual expected to be released in a different county, County SSD should coordinate with the county of responsibility to transition the application.*
- B. *County SSD should initiate an inter-county transfer (ICT) if necessary.*
- C. *SSDs must work with the County Youth Correctional Facility to ensure that the application for an incarcerated youth is processed appropriately.*

Describe how your County SSD will implement Operational Criteria #2.1. If your County SSD already supports this process, please describe at a high-level how the current process operates.

on receipt of a new application request, EDSO and Probation facilitates the completion of the Medi-Cal application and forwards the application to HHSA for processing. Completed Medi-Cal applications are provided to HHSA on a weekly basis. HHSA has assigned specific staff to prioritize and process Medi-Cal applications received from EDSO and Probation.

Upon the approval of a Medi-Cal application, HHSA notifies the incarcerated person or youth of the approved benefit by sending notification through secure email to Probation and inter-office mail with EDSO. If the incarcerated person or youth is no longer in custody, HHSA will send the approval notice and Benefit Identification Card to the incarcerated person or youth's mailing address.

If the incarcerated person intends to reside in another county upon release El Dorado County is processing the application and initiating an ICT to the intended county of residence.

County SSD Operational Criteria #3 Communication

Step 3.1

Communicate with the CA, as needed, to troubleshoot application questions, requests for follow-up information, and other necessary information to process the application.

- A. **County SSD should initiate an inter-county transfer (ICT) if necessary.**

Describe how your County SSD will implement Operational Criteria #3.1. If your County SSD already supports this process, please describe at a high-level how the current process operates.

Requests for additional information will be sent by secure email to EDSO or Probation for follow up. The correctional facilities will provide additional information and request clarification through secure email to HHSA.

If it is discovered during the application process that the applicant intends to reside in another county, HHSA will forward the application to the intended county of residence.

If an incarcerated recipient intends to reside in another county upon release, HHSA will initiate an Inter-County Transfer.

County SSD Operational Criteria #4 - Eligibility Determination

Step 4.1

Notify County Correctional Facility if Medi-Cal determination is not expected to be complete before release (if release date is known).

Describe how your County SSD will implement Operational Criteria #4.1. If your County SSD already supports this process, please describe at a high-level how the current process operates.

HHSA and the Correctional Facilities will share information using secure electronic tools so that both parties are aware of release dates and the status of the MediCal application.

Step 4.2

Notify the applicants of the outcome of their eligibility determination, provide all necessary Medi-Cal documentation (i.e., Notices of Action), and issue a Benefits Identification Card (BIC), if applicable.

- *In cases where there is an immediate need for services, SSD shall arrange with the CCF to issue a temporary BIC to the individual so they can access Medi-Cal benefits upon release.*

Describe how your County SSD will implement Operational Criteria #4.2. If your County SSD already supports this process, please describe at a high-level how the current process operates.

All necessary Medi-Cal documentation will be picked up by EDSO twice a week and delivered to incarcerated individuals. If there is an immediate need for a temp BIC, HHSA will send a secure email to EDSO for printing and distribution to the individual upon release.

All necessary Medi-Cal documentation for incarcerated youth will be emailed to Probation. If there is an immediate need for a temp BIC, HHSA will send a secure email to Probation for printing and distribution to the youth upon release.

County SSD Operational Criteria #5 - Contact Information

Step 5.1

Ensure that the CA has appropriate contact information for the County SSD to ensure the individual can contact the County SSD, if needed.

Describe how your County SSD will implement Operational Criteria #5.1. If your County SSD already supports this process, please describe at a high-level how the current process operates.

Secure electronic mailboxes between HHSA and the Correctional Facilities have been developed. Each department manages appropriate contacts within the mailboxes to facilitate information reaching the correct people. HHSA has provided the Correctional Facilities with key staff contact information including name, address, email and phone number.

County SSD Operational Criteria #6 - Suspension/Unsuspending (Activation) of Medi-Cal Benefits and Reporting in MEDS

Step 6.1

Once notified of an individual's release, the County SSD must activate (i.e unsuspend) Medi-Cal benefits within 1 business day of the release by reporting the release date in MEDS.

Describe how your County SSD will implement Operational Criteria #6.1. If your County SSD already supports this process, please describe at a high-level how the current process operates.

Correctional Facilities communicate release dates to HHSA. HHSA has designated specific staff skilled in MEDS to prioritize and process transactions promptly.

Step 6.2

In cases where immediate need for services must be established, the County SSD shall follow the standard Immediate Need process to ensure the individual's benefits are active on the day of their release.

Describe how your County SSD will implement Operational Criteria #6.2. If your County SSD already supports this process, please describe at a high-level how the current process operates.

Correctional Facilities communicate immediate needs to HHSA. HHSA has designated specific staff skilled in MEDS to prioritize and process immediate need transactions promptly

The purpose of this section is to collect information on on-going collaboration with key stakeholders. This section must be completed by the Correctional Agency in partnership with the County SSD.

Describe how your organization(s) will ensure sustainability of pre-release enrollment and suspension processes that are implemented using PATH JI Round 2 funding.

HHSA, EDSO, and Probation have continuously met to create streamlined processes. The goal is to ensure all eligible candidates are enrolled in Medi-Cal and the Path JI round 2 funding will provide needed technological support. Currently, each department uses a different system to monitor Medi-Cal eligible individuals, this funding would provide a much needed integration of those systems. Once the information is easily flowing from one department to the next the pre-release enrollment and suspension processes will be far more efficient and sustainable.

Please upload letters of support in the section below.

Letters of support are required in the following circumstances:

1. You are applying as a delegate. A delegate must provide a letter of support from the organization(s) you are representing.
2. You are applying for the California Department of Corrections and Rehabilitation (CDCR). The CDCR must include a letter of support from the County Welfare Directors Association (CWDA).

As the authorized representative of the entities applying for funding, each entity attests and agrees to the following conditions:

- The funding received through this program will not duplicate or supplant funds received through other programs or initiatives, or other federal, state, or local funding sources.
- The funding received through this program must not supplant funding provided for the state's Department of Corrections (DOC) for the purchase of technology for state prisons, county jails, and youth correction facilities.
- Funds from this initiative may only be spent on permissible uses of funds as documented in program guidance and this application.
- The entity will respond to general inquiries from DHCS and the TPA pertaining to this initiative within one business day of receipt, and provide requested information within five business days, unless an alternate timeline is approved or determined necessary by DHCS. Entities that fail to meaningfully engage with DHCS and the TPA in response to these inquiries may be:
 - Subject to audit, and if necessary, recoupment of grant funding by DHCS to ensure adequate documentation, application, and reporting of permissible expenditures; and/or
 - Precluded from receiving additional PATH funding.
- The entity is required to alert DHCS and the TPA if circumstances prevent them from carrying out activities described in this program application. In such cases, the entity may be required to return unused funds to DHCS contingent upon the circumstances.

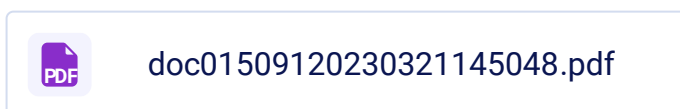
Terms and Conditions

Accepted

Please download the Attestation fillable .pdf, sign, and date using the link below. After all signatures are collected, please use the upload Attestation and Signature file upload.

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