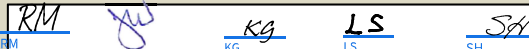


<b>AUDITOR / CONTROLLER'S USE</b>		EL DORADO COUNTY APPROPRIATION TRANSFER ( 29125 GOV. CODE )			
<b>TRANSFER #</b>		<b>BUDGET TRANSFER REQUEST</b>		<b>DOCUMENT TOTAL</b>	<b>\$7,690,000.00</b>
<b>JOURNAL #</b>		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL		<b>NUMBER OF LINES</b>	<b>23</b>
<b>DATE</b>				<b>NET TOTAL</b>	<b>\$0.00</b>
<b>INPUT BY</b>		BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL			
<b>TO BE COMPLETED BY DEPARTMENT</b>		<b>Budget Transfer Type:</b>	Transfer 1: BoS Approval		
<b>DEPT NAME</b>	CAO - COMM DEV FINANCE ADMIN	<b>Legistar Number &amp; Date:</b>			
<b>DEPT CONTACT &amp; EXT.</b>	Stephanie Lisius X 5851			<b>2/23/2024</b>	<b>PAGE 1 OF 1</b>
DEPARTMENT AUTHORIZATION SIGNATURE AND DATE				DATE	

**DIRECTIONS:**

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1				SEE IMPORT TEMPLATE				
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								

<p>_____ JOE HARN, C.P.A. AUDITOR / CONTROLLER      DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICE - ANALYST      DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICER      DATE</p>	<p style="text-align: center;">APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO</p> <p>_____ SIGNATURE: CHAIR, BOARD OF SUPERVISORS      DATE</p> <p>_____ ATTEST: CLERK, BOARD OF SUPERVISORS      DATE</p>
---	--

S:\APFORMS\BUDGET TRANSFER 2.XLS

DISTRIBUTION: WHITE - BOS / YELLOW - AUDITOR / PINK - CHIEF ADMINISTRATIVE OFFICE / GOLD - DEPARTMENT

 LS  
 MM

**MEMO SHEET: BUDGET TRANSFER INFORMATION**


Department Name*	CAO - COMM DEV FINANCE A	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Stephanie Lisius	Document total*	\$ 7,690,000
Contact phone*	5851		

**BUDGET TRANSFER HEADER**

Prepared date*	02/23/24	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)
Fiscal year	23/24	
Short Description* <small>(10 characters)</small>	OPXFERINC	
	Legistar Item Number*	0
* REQUIRED FIELDS	Project Strings Required:	Yes

**By signing this memo I hereby certify that:**  
**1.** information herein is true and accurate to the best of my knowledge, **2.** I have been delegated signature authority in accordance with County's policies and procedures and **3.** all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

**Authorized signature\***


  
LS   MM   RM   KG   LS   SH

**BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION\*** (will be scanned into FENIX TCM)

Community Development Finance and Administration (CDFA), a division of the Chief Administrative Office, serves three departments: Department of Transportation, Planning and Building, and Environmental Management. In previous fiscal years, CDFA costs were recovered by direct charging the departments served based on hours worked for each department.

Per direction of the Auditor's Office, CDFA will not be direct charging departments going forward, but will instead be charged as part of the Countywide Cost Recovery Plan (Cost Plan). Due to the methodology for calculating the Cost Plan, there are two years in which there will be no charges from CDFA to the departments, so the Fiscal Year 2023-24 budget for the above departments did not include any way to account for these costs.

It has since been determined that it would be prudent to transfer a projected amount for each department to the General Fund in the current year to mitigate the impact on future years' budgets when CDFA costs begin to be charged in the Cost Plan. Additionally, this will ensure that the indirect cost rate that is used to bill for Department of Transportation projects with outside funding is largely consistent year-over-year.

The projected amounts for each department are as follows:

- Department of Transportation: \$1,500,000
- Fleet: \$150,000
- Environmental Management: \$160,000
- Planning and Building, Airports Division: \$75,000

This will result in a total of \$1,885,000 increase in operating transfers in to the General Fund. The budget transfer increases operating transfer out in each of the affected Orgs.

**FOR AUDITOR'S OFFICE USE ONLY**


Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____

Document Total \$ 7,690,000.00 # of Lines 23 Net Total \$

Department Head Signature: RM JW KG LS SH

Trsf Type	Ref3 Always T	Tsfr Number	Org	Object	Project	Type (E or F)	Project Account	Description	Debit or Credit (D or C)	Amount
B	T		3600010	7000		E	360GNDPT -36BUDGET -36EXP -36RRNO	INC OP XFER FOR CDFA ADMIN DOT	D	\$ 1,500,000.00
B	T		3600010	0250		F	360GNDPT-36BUDGET-36REV-36GENERAL	INC PUFF REVENUE	C	\$ 1,300,000.00
B	T		3630350	6020		E	3630SHOP-36BUDGET-36EXP-36RRNO	DEC FIXED ASSET	C	\$ 200,000.00
B	T		3650500	7000		E		INC OP XFER CDFA ADMIN FLEET	D	\$ 150,000.00
B	T		3650500	1740		F		INC CHG FOR SERVICE	C	\$ 150,000.00
B	T		3540400	7000		E	35400010-35BUDGET	INC OP XFER FOR CDFA ADMIN AIR	D	\$ 75,000.00
B	T		3540400	7380		E	35400010-35BUDGET	INC INTRAFUND ABATE	C	\$ 75,000.00
B	T		3540410	7250		E	35400020-35BUDGET	INC INTRAFUND XFER PV AIR	D	\$ 60,000.00
B	T		3540410	4300		E	35400020-35BUDGET	DEC PROF SERVICE	C	\$ 60,000.00
B	T		3540420	7250		E	35400030-35BUDGET	INC INTRAFUND XFER GT AIR	D	\$ 15,000.00
B	T		3540420	4300		E	35400030-35BUDGET	DEC PROF SERVICE	C	\$ 15,000.00
B	T		3810100	7000		E	38100005-38BUDGET-38MISC	INC GF OP XFER EMD	D	\$ 85,459.00
B	T		3810100	7700		E	38100005-38BUDGET-38MISC	DEC CONTINGENCY	C	\$ 85,459.00
B	T		3810110	7000		E	38100005-38INDIRECT-38SLT	INC GF OP XFER EMD	D	\$ 424.00
B	T		3810110	7700		E	38100005-38INDIRECT-38SLT	DEC CONTINGENCY	C	\$ 424.00
B	T		3810120	7000		E	38100006-38BUDGET-38MISC	INC GF OP XFER EMD	D	\$ 26,440.00
B	T		3810120	7700		E	38100006-38BUDGET-38MISC	DEC CONTINGENCY	C	\$ 26,440.00
B	T		3810130	7000		E	38100003-38BUDGET-38MISC	INC GF OP XFER EMD	D	\$ 19,239.00
B	T		3810130	7700		E	38100003-38BUDGET-38MISC	DEC CONTINGENCY	C	\$ 19,239.00
B	T		3830300	7000		E	38300001-38BUDGET-38MISC-38NA	INC GF OP XFER EMD	D	\$ 28,438.00
B	T		3830300	7700		E	38300001-38BUDGET-38MISC-38NA	DEC CONTINGENCY	C	\$ 28,438.00
B	T		1560600	2020		F		INC OP XFER GF FOR CDFA ADMIN	C	\$ 1,885,000.00
B	T		1530300	7700		E		INC CONTINGENCY	D	\$ 1,885,000.00

LS MM

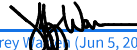
**Signature:**   
LeeAnn Scheuring (Jun 5, 2024 11:34 PDT)  
**Email:** leeann.scheuring@edcgov.us

**Signature:**   
Rafael Martinez (Jun 5, 2024 12:17 PDT)  
**Email:** Rafael.Martinez@edcgov.us

**Signature:** *Karen L. Garner*  
Karen L. Garner (Jun 7, 2024 08:10 PDT)  
**Email:** Karen.L.Garner@edcgov.us

**Signature:** *Sue Hennike*  
Sue Hennike (Jun 10, 2024 14:59 PDT)  
**Email:** sue.hennike@edcgov.us

**Signature:** *Becky Morton*  
Becky Morton (Jun 5, 2024 12:04 PDT)  
**Email:** becky.morton@edcgov.us

**Signature:**   
Jeffrey Warren (Jun 5, 2024 13:31 PDT)  
**Email:** jeffrey.warren@edcgov.us

**Signature:** *Laura Schwartz*  
Laura Schwartz (Jun 10, 2024 11:09 PDT)  
**Email:** laura.schwartz@edcgov.us












# 24-0822 CDFA Charges BT revised

Final Audit Report

2024-06-10


Created:	2024-06-05
By:	Stephanie Lisius (stephanie.lisius@edcgov.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAO6swnly4kSzILN2-vr9taWA05F8bG_IX


## "24-0822 CDFA Charges BT revised" History


-  Document created by Stephanie Lisius (stephanie.lisius@edcgov.us)  
2024-06-05 - 6:07:25 PM GMT - IP address: 207.104.47.251
-  Document emailed to LeeAnn Scheuring (leeann.scheuring@edcgov.us) for signature  
2024-06-05 - 6:17:46 PM GMT
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Signature Date: 2024-06-05 - 7:04:03 PM GMT - Time Source: server- IP address: 207.104.47.251
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 Signer Karen Garner (Karen.L.Garner@edcgov.us) entered name at signing as Karen L. Garner  
2024-06-07 - 3:10:19 PM GMT- IP address: 207.104.47.251


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Signature Date: 2024-06-07 - 3:10:21 PM GMT - Time Source: server- IP address: 207.104.47.251


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 Signer sue.hennike@edcgov.us entered name at signing as Sue Hennike  
2024-06-10 - 9:59:04 PM GMT- IP address: 98.255.221.115

 Document e-signed by Sue Hennike (sue.hennike@edcgov.us)  
Signature Date: 2024-06-10 - 9:59:06 PM GMT - Time Source: server- IP address: 98.255.221.115

 Agreement completed.  
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