



# County of El Dorado

## MEETING MINUTES

### Citizens' Oversight Committee

#### TOT - Measure S

*Janet McDougall - Chair*

*Thomas Celio – Vice Chair*

*Russell Crawford*

*Edward Miller*

*Debbie McIntyre - Secretary*

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October 23, 2024

10:00 AM

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California Conservation Corp - Conference Room  
1949 Apache Avenue, South Lake Tahoe, CA 96150

## PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Committee Chair.

Individuals will have three minutes to address the Committee. Except with the consent of the Committee, individuals shall be allowed to speak to an item only once.

Individual Committee members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Committee.

If a person providing input to the Committee creates a disruption by refusing to follow Committee guidelines, the Committee Chair may take the following actions:

Step 1. Request the person adhere to Committee guidelines. If the person refuses, the Committee Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Committee Chair may order a recess of the Committee meeting.

Step 3. If the disruption continues, the Committee Chair may order the removal of the person from the Committee meeting.

**CALL TO ORDER AT 10:02 AM****ROLL CALL**

**Present: 5 – Member McDougall, Member Celio, Member Crawford, Member McIntyre and Member Miller**

**ADOPTION OF THE AGENDA AND APPROVAL OF THE CONSENT CALENDAR****CONSENT CALENDAR**

1. Approval of the minutes from the Special Meeting held on July 17, 2024.

**A motion was made by Member Miller, seconded by Member Celio, to adopt the agenda and approve the Consent Calendar.**

**Yes – Celio, McDougall, Miller, Crawford, McIntyre**

**END OF CONSENT CALENDAR****PUBLIC COMMENT**

Public Comment is an opportunity for members of the public to address the Committee on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments are limited to three (3) minutes per person. The Committee Chair may limit public comment during the Public Comment period.

**NO MEMBERS OF THE PUBLIC WERE PRESENT**

**AGENDA ITEMS**

1. Department of Transportation to present a PowerPoint reviewing:
  - a. Fiscal Year 2023/24 Road Fund ratio spent in South Lake Tahoe and current staffing levels.
  - b. Fiscal Year 2023/24 TOT Measure S revenue and expenditures for projects and equipment.
  - c. Fiscal Year 2024/25 TOT Measure S anticipated revenue and expenditures.
  - d. Projects planned and equipment to be purchased in Fiscal Year 2024/25 with anticipated dates.
  - e. Review staff's recommendations for Fiscal Year 2025/26 budget.

**Department of Transportation (DOT) presented a powerpoint reviewing current lane miles for both slopes, compared to staff and the percentage of road fund that is required to be spent in the Tahoe Basin. Staffing levels were then reviewed, and an update provided with**

regards to snow removal operations this coming winter. After, a slide was presented providing the Measure S TOT funds spent during Fiscal Year 2023/2024 and the realized percentage of Road Fund that was spent in the Basin compared to prior years, which was up 2%. The realized revenue for Fiscal Year 2023/2024 was presented, as well as the status of all projects and equipment purchases that were completed within the Fiscal Year. DOT staff also reviewed the anticipated revenue for Fiscal Year 2024/2025 and items that are budgeted with those funds in the current fiscal year. To close out the powerpoint, DOT presented three options to utilize funding in Fiscal Year 2025/2026. After a long and detailed conversation related to potential accumulation of one fiscal year of funding or budgeting those funds, the Measure S Committee agreed with DOT's recommendation to utilize approximately half the funds on snow removal equipment and the other half on road repairs. DOT and the Measure S Committee agreed to discuss Fiscal Year 2024/2025 revenue at the next meeting in June to determine if changes should be made to the Fiscal Year 2025/2026 budget during the annual budget process.

2. Update on staffing levels.

Chair McDougall stated this had been covered in the powerpoint but wanted the information documented on the agenda for transparency. DOT presented during the powerpoint there are 19 road staff, 5 mechanics and 10 extra help snow removal positions in the Tahoe Basin. Of those positions, 2 road staff are not filled, and 6 extra help snow removal positions remain vacant. DOT made mention of the positions possibly being filled, however the level of experience with plowing or road maintenance is limited and operations will still remain limited. Staff indicated that the current approved staffing pattern features a significantly lower number of positions than the county had many years ago. After the staffing discussion, Chair McDougall recommended drafting a letter of support for extending the geographical area for eligibility for the additional Tahoe differential pay outside the current TRPA boundaries. A motion was made by Member Miller, seconded by Member Crawford to draft and submit a letter to the Board of Supervisors regarding geographical pay in the Tahoe Basin. Member McDougall offered to draft the letter, circulate it for comment, and submit it to the board.

Yes 5 – Member Miller, Member Celio, Member McIntyre, Member Crawford, Member McDougall

3. Accumulation of one year of estimated funding.

This topic was also covered in the powerpoint presentation, but is expanded upon here to ensure the public's knowledge of the full discussion. Members discussed whether it would be desirable to accumulate one year of funding to ensure DOT is not spending funds that are not yet received. El Dorado County Fiscal staff provided the expenditures for Fiscal Year 2024/2025 will utilize the funds that currently sit in the account and all

funds moving forward have not been encumbered and will remain as a cushion to ensure overspending does not take place. Staff also assured the committee that current county policies prohibit issuance of a purchase order without having funding in place to cover the purchase.

4. Status of two blowers.

- a. When were they ordered?

**One was ordered December 2023 and the other was ordered July 2024. Both with an estimated lead time of 660 days.**

- b. What is the anticipated delivery date?

**Estimated delivery dates would be roughly October 2025 and April 2026.**

- c. When will the invoices hit and be paid?

**DOT confirmed Purchase Orders have been issued for the two snow blowers, but the funds remain in the Measure S account until the equipment is received, at which time invoices are paid and funds are withdrawn from the account.**

## COMMITTEE MEMBER REPORTS

1. Member Miller provided an update on the projects and needs in the Tahoma area, specifically snow stakes. Deputy Director Brian Mullens spoke about the new snow stakes on order and they would be installed upon receipt.
2. Member Crawford commented on the salaries for equipment operators for the County and how he hopes to see them increased.
3. Member Celio informed the Measure S Committee he met with Deputy Director Brian Mullens and Member Crawford to discuss the DOT ten-year road treatment plan for the Tahoe Basin.
4. Member McDougall requested member comments be included on future agendas, as well as the adjournment time. Member McDougall requested the first meeting minutes be reviewed and updated as it appeared to be just the agenda on the web.
5. Member McIntyre stated she would draft the annual report to the board on the Fiscal Year 2023/2024 Revenue and Expenditures. Ashley Johnson said she would send the letter submitted for last year if it would help with formatting. Member McIntyre stated that would be appreciated.

**ADJOURNED 12:17 PM**