

\* RUSH Please \*

N<sup>o</sup> -- 299

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 220210		Transfer to index code:	
Department: District Attorney		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
<i>[Signature]</i>			
Specific location (address): 525 Main Street, Placerville, CA 95667			
Where in facility? Parking Lot			
First contact person: Michael Franzen		Phone: (916) 941-5339	
Second contact person: Kelle Wangan		Phone: (530) 621-6729	

Cty Tag #	Description	Serial/VIN #	Condition
105071	2006 Chevy Trailblazer, VH 99-479	1GNET16S166160591	RETURN

<b>Routing of PTR Form</b>	<u>N/A or Date</u>	<b>Remarks:</b>
Sent to Auditor/Purchasing		The above vehicle was on a long term loan from NICB and is being returned. The vehicle is expected to be returned by April 25, 2013 by DAI, Michael Franzen.
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor  
 When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Pink-From Dept., Gold-Purchasing