№ 0455

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST

☒ **SURPLUS** ☐ **INTERDEPARTMENT** **POSTED TO EDCNET** _____

TRANSFER FROM (INDEX CODE)	TRANSFER TO (INDEX CODE)
145320	
DEPARTMENT: Gen Serv. Fleet Mgmt	DEPARTMENT:
APPROVED (DEPT HEAD) Laura A. Gill DATE 7/11/07	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): Fleet 2443 Headington Rd.

Where in Facility? Fleet Yard.

FIRST CONTACT PERSON: Bob Kelly PHONE: 919-4920

SECOND CONTACT PERSON: Tari Hill PHONE: X4906

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS: _____

AUDITOR RECORDS UPDATED BY: _____
DATE: _____

ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.

WHITE (AUDITOR) YELLOW (TO DEPT)

PINK (FROM DEPT) GOLD (PURCHASING)