

COALITION INVOLVEMENT AGREEMENT

Sector	Member Name	Organization Name
Local Government Agency	Cindy Gaffney, Public Health Nurse	County of El Dorado Health and Human Services Agency, Public Health Nursing Program

This Coalition Involvement Agreement between Drug Free Divide, a coalition of community members working to keep youth from accessing, using, and abusing alcohol and drugs, whose principal place of business is 6540 Wentworth Springs Road, Georgetown, California (mailing: P.O. Box 4630, Georgetown, CA 95634), (hereinafter referred to as "DFD") and the County of El Dorado, a political subdivision of the State of California (hereinafter referred to as "County"), shall be effective September 30, 2014, and continue until terminated by a mutual accord. This Agreement will be re-evaluated on a yearly basis.

Drug Free Divide will be responsible for:

1. Creating and following by-laws and policies.
2. Formulating coalition goals and objectives.
3. Overseeing operations of activities, programs, and paid staff.
4. Increasing new membership of the coalition.
5. Creating and following a strategic Action Plan.
6. Creating a credible and relevant sustainability plan that includes a volunteer membership and resources, both financial and material.
7. Respecting the right of Drug Free Divide members to hold their own opinions and beliefs.

The County of El Dorado, Health and Human Services Agency, Public Health Nursing, Cindy Gaffney, Public Health Nurse, or successor, will be responsible for:

1. Being a community leader amongst the County of El Dorado.
2. Ensuring clear communication between the Health and Human Services Agency, Public Health Nursing Program, and the coalition.
3. Acting as a positive role model for youth, families, and peers.
4. Supporting the coalition's mission to address substance abuse issues in our community.
5. Attending coalition meetings, as resources allow, which are held six (6) times a year.
6. Attending coalition sponsored trainings, town hall meetings, and community events pertinent to Public Health Nursing.
7. Contributing to the strategic planning process.
 - a. Participate in a "Quit Machine" stop-smoking campaign, including poster placement, screening, and discussion with clients, distributing information (including California's Smoking Helpline, smartphone smoking application and text messaging service), and providing stop-smoking support and/or classes as needed.
 - b. Train to provide Center for Applied Research Solutions Brief Intervention (when training is made available to coalition members) and use it with students' referrals and other clients as appropriate.
 - c. Receive and accept referrals targeting pregnant minors and parents who are minors enrolled in the school district and as required by Health and Safety Code (HSC) Section 104460 and those pregnant and parenting minors referred by other community based services consistent with at risk status and service needs as outlined by HSC 123255.

8. Consult with DFD and its subcommittees on best practices in assessment, health preventive intervention, and on available County programs for prevention and treatment;
9. Provide information regarding other agencies and resources in support of DFD's strategies and objectives regarding Public Health Nursing issues; provide training to coalition and community members on topics pertaining to County Public Health Nursing Program's area of expertise.
10. Participating in sustaining the coalition's capacity, involvement, and goals.
11. Participating in the Drug Free Coalition Workstation, a communication vehicle used by Drug Free Coalition to provide timely information to coalitions.
12. Participate in the continuous improvement process for the DFD Coalition. This may include reviewing evaluation data, and facilitating updates to the DFD logic model and strategic plan as needed or at least annually.
13. Support the overarching principles of cultural competence and assist DFD in ensuring incorporation of cultural competency into DFD's comprehensive approach.

Administrator: The County Officer or employee responsible for administering this Agreement is Michael Ungeheuer, RN, MH, PHN, Public Health Nursing Director, Health and Human Services Agency, or successor.

Venue: Any dispute resolution action arising out of this Agreement, including, but not limited to, litigation, mediation, or arbitration, shall be brought in El Dorado County, California, and shall be resolved in accordance with the laws of the State of California.

Drew Woodall, Director of Educational Services
Black Oak Mine Unified School District
"Drug Free Divide"

Norma Santiago, Chair
Board of Supervisors
"County"

Don Ashton, M.P.A., Director
Health and Human Services Agency

Cindy Gaffney, or successor, Coalition Member Representing the Health and Human Services Agency, Public Health Nursing