

KP Research Services, Inc.

FIRST AMENDMENT TO AGREEMENT FOR SERVICES #9841

THIS FIRST AMENDMENT to that Agreement for Services #9841 made and entered into by and between the County of El Dorado, a political subdivision of the State of California (hereinafter referred to as "County"), and KP Research Services, Inc., a corporation duly qualified to conduct business in the State of California, whose principal place of business is 251 Auburn Ravine Road, Suite 105, Auburn, California, 95603-9500 (hereinafter referred to as "Contractor");

RECITALS

WHEREAS, Contractor has been engaged by County to provide detailed professional pre-employment background investigations for candidates for employment pursuant to Agreement for Services #9841, dated September 30, 2025, incorporated herein and made by reference a part hereof (hereinafter referred to as "Agreement");

WHEREAS, County desires to add the Probation Department as an additional Department authorized to receive professional pre-employment background investigations for candidates for employment under the Agreement, in addition to the Sheriff's Office; and

WHEREAS, Contractor agrees to provide pre-employment background investigation services for candidates for the Probation Department under the same terms and conditions set forth in the Agreement, as amended herein;

WHEREAS, the parties hereto desire to amend the Agreement to increase the not-to-exceed compensation amount of the Agreement to \$225,000,00 and to include a new fee schedule for the remainder of the Agreement, amending **ARTICLE III, Compensation for Services**; and adding **Amended Exhibit A-1**;

WHEREAS, the parties hereto desire to amend the Agreement to update the department's name in regard to the confidentiality and privileged nature of all records, amending **ARTICLE VII, Confidentiality**;

WHEREAS, the parties hereto desire to amend the Agreement to update the County and Contractor notice recipients, amending **ARITCLE XIII, Notice to Parties**;

WHEREAS, the parties hereto desire to amend the Agreement to add the Probation Department's Contract Administrator, amending **ARTICLE XXVI, Contract Administrator**;

NOW, THEREFORE, in consideration of the foregoing and the mutual promises and covenants hereinafter contained, County and Contractor mutually agree to amend the terms of the Agreement in this First Amendment to Agreement on the following terms and conditions:

- I. **ARTICLE III, Compensation for Services**, of the Agreement is amended in its entirety to read as follows:

ARTICLE III

Compensation for Services: For services provided herein, County agrees to pay Contractor monthly in arrears. Payment shall be made within forty-five (45) days following County receipt and approval of itemized invoices detailing the services rendered.

For the purposes hereof, for the period beginning with the effective date of this Agreement and continuing until the day before the effective date of the First Amendment to the Agreement, the billing rates shall be in accordance with Exhibit A, marked "Independent Contractor Proposal Statement of Work," incorporated herein and made by reference a part hereof.

For the period beginning with the effective date of this First Amendment to the Agreement and continuing through the remaining term of the Agreement, the billing rates shall be in accordance with Amended Exhibit A-1, marked "Independent Contractor Proposal Statement of Work," incorporated herein and made by reference a part hereof.

The total amount of this Agreement, as amended, shall not exceed \$ 225,000.00, inclusive of all costs and expenses.

Itemized invoices shall follow the format specified by County and shall reference this Agreement number on their faces. Copies of documentation attached to invoices shall reflect Contractor's charges for the specific services billed on those invoices. Invoices shall be mailed to County at the following address:

County of El Dorado
Sheriff's Office
200 Industrial Drive
Placerville, California 95667
Attn.: Fiscal

County of Eldorado
Probation Department
3974 Durock Rd.
Shingle Springs, California 95682
Attn: Fiscal

or to such other location as County directs.

In the event that Contractor fails to deliver, in the format specified, the deliverables required by this Agreement, County at its sole option may delay the monthly payment for the period of time of the delay, cease all payments until such time as the required deliverables are received, or proceed as set forth below in ARTICLE XII, Default, Termination, and Cancellation, herein.

- II. **ARTICLE VII, Confidentiality**, of the Agreement is amended in its entirety to read as follows:

ARTICLE VII, Confidentiality: Contractor shall maintain the confidentiality and privileged nature of all records, including billing records, together with any knowledge therein acquired, in accordance with all applicable state and federal laws and regulations, as they may now exist or may hereafter be amended or changed. Contractor, and all Contractor's staff, employees, and representatives, shall not use or disclose, directly or indirectly at any time, any said confidential information, other than to County's Sheriff's Office & the Probation Department for the purpose of, and in the performance of, this Agreement. This confidentiality provision shall survive after the expiration or earlier termination of this Agreement.

- III. **ARTICLE XIII, Notice to Parties**, of the Agreement is amended in its entirety to read as follows:

ARTICLE XIII, Notice to Parties, All notices to be given by the parties hereto shall be in writing and served by depositing same in the United States Post Office, postage prepaid and return receipt requested. Notices to County shall be in duplicate and addressed as follows:

To County:
County of El Dorado
Sheriff's Office
200 Industrial Drive
Placerville, California 95667

Attn: Ed Falkenstein
Captain
Sheriff's Office

With a copy to:
County of El Dorado
Chief Administrative Office
330 Fair Lane
Placerville, California 95667

Attn: Michelle Weimer
Procurement and Contracts Manager

To County:
County of El Dorado
Probation Department
3974 Durock Road,
Shingle Springs, California 95682

Attn: Nikki Moezinger
Chief Fiscal Officer
Probation Department

Or to such other location as County directs.

Notices to Contractor shall be addressed as follows:

KP Research Services, Inc.
251 Auburn Ravine Road Suite 105
Auburn, California 95603-9500

Attn: Suzanna Grant, CEO

Or to such other location as Contractor directs.

IV. ARTICLE XXVI, Contract Administrator, of the Agreement is amended in its entirety to read as follows:

ARTICLE XXVI, Contract Administrator: The County Officer or employee with responsibility for administering this Agreement is Ed Falkenstein, Captain, Sheriff's Office, or successor, and Nikki Moezinger, Chief Fiscal Officer, Probation Department, or successor.

Except as herein amended, all other parts and sections of Agreement for Services #9841 shall remain unchanged and in full force and effect.

Requesting Contract Administrator Concurrence:

By: 
Ed Falkenstein
Captain
"Sheriff's Office"

Dated: 2/17/26

Requesting Department Head Concurrence:

By: 
Jeff Leikauf
Sheriff
"Sheriff's Office"

Dated: 2/17/26

Requesting Contract Administrator Concurrence:

By: 
Nikki Moeszinger (Feb 25, 2026 11:37:46 PST)
Nikki Moeszinger
Chief Fiscal Officer
"Probation Department"

Dated: 02/25/2026

Requesting Department Head Concurrence:

By: 
Kaci Smith (Feb 25, 2026 14:44:01 PST)
Kaci Smith
Chief Probation Officer
"Probation Department"

Dated: 02/25/2026

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to Agreement for Services #9841 on the dates indicated below.

-- COUNTY OF EL DORADO --

By: _____

Dated: _____

Board of Supervisors
"County"

Attest:
Kim Dawson
Clerk of the Board of Supervisors

By: _____
Deputy Clerk

Dated: _____

-- KP RESEARCH SERVICES, INC --

By: *Suzanna M Grant*
Suzanna Grant
Chief Executive Officer &
Chief Financial Officer
"Contractor"

Dated: 02-18-26

By: *Margaret Slane*
Margaret Slane
Corporate Secretary

Dated: 02-18-26

Exhibit A -1

KP RESEARCH SERVICES INC
State Investigator License Number PI28139

P - 530-878-5390
F - 530-878-5391
Background Investigations

**Independent Contractor Proposal
Statement of Work**

The El Dorado County Sheriff's Office and Probation Department is in need of assistance in conducting non-sworn background investigations. KP Research Services, Inc., has agreed to conduct such work under the following proposed guidelines.

1. **Services.** KP Research Services, Inc., shall be available and shall provide a standard POST (Peace Officer Standards and Training) pre-employment background investigation services for sworn peace officer candidates and non-sworn candidates of the El Dorado County Sheriff's Office and Probation Department.
2. **Consideration.** The proposed amount for background investigation services by KP Research Services, Inc., to the El Dorado County Sheriff's Office and Probation Department shall be at the rate of \$2000.00 per sworn, nonsworn, and civilian background investigation. Each expedite file request will have an additional fee of \$600.00 and must be approved in advance with KP Research Services, Inc. Each background packet shall be completed and submitted to the agency within a sixty-five day period, absent holidays, including those that occur on a weekend, or any serious and unforeseen set of circumstances, including but not limited unresponsive applicants or missing documentation required to begin or proceed with the investigation. KP Research Services, Inc., will submit written Background Investigation Reports, and an invoice briefly describing the services rendered and the candidates name on each invoice. The El Dorado County Sheriff's Office and Probation Department shall provide payment to KP Research Services, Inc., for invoices submitted within 30 days of receipt of reports and invoices. Upon all invoices that remain unpaid 45 days after submission, a 10% charge of the total amount of that invoice may be incurred.

Social Media reports will be invoiced at the rate of \$50 per report. All reports are completed through a vetted third-party agency that is compliant with POST standards.

In the event that the El Dorado County Sheriff's Office and Probation Department terminates any further investigation on a background investigation prior to completing and within the first 24 hours, the fee/rate will adjust to an hourly rate of \$85.00 per hour. If a background investigation is terminated after the first 24 hours, the full rate may apply.

The El Dorado County Sheriff's Office and Probation Department shall furnish to KP Research Services, Inc., the following information at the time of the background investigation:

Applicant's/Candidates Personal History Statement, notarized authorization to release information for employment, Job Description, Credit Report, Soundex or photograph of the applicant/candidate, Department of Motor Vehicle printout, documentation of clearance through the Department of Justice Criminal History, and documentation of fingerprint clearance through live scan or original fingerprint card (JUS 107) and firearms clearance through the California Department of Justice.

3. **Expenses.** Additionally, the El Dorado County Sheriff's Office and Probation Department will pay KP Research Services, Inc., for the following expenses incurred while this Agreement exists: Travel expenses to and from work sites will be billed at the current GSA rate (\$0.70/mile). Lodging, airfare, and meal expenses begin when travel status exceeds a 100-mile range from the El Dorado County Sheriff's Office and Probation Department. Meals are not to exceed

Exhibit A-1

KP RESEARCH SERVICES **INC**
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\$45.00 dollars per day. Overnight stays during out of radius/range *shall require prior approval* of the El Dorado County Sheriff's Office and Probation Department. It is also agreed that the El Dorado County Sheriff's Office and Probation Department shall be financially responsible for costs incurred to complete all local agency checks, not to exceed \$150.00.

4. **Independent Contractor.** The consideration set forth above shall be the sole payment due for services rendered. It is understood that the El Dorado County Sheriff's Office and Probation Department will not withhold any amounts of payment of taxes from the compensation of KP Research Services, Inc., and that KPRS, Inc. will be solely responsible to pay all applicable taxes from said payments, including payments owed to its employees and subagents.
5. **Contractor Warranties.** The Federal taxpayer I.D. number of KP Research Services, Inc., is 20-4353894. KP Research Services, Inc., is licensed to perform the agreed upon services enumerated herein and covenants that it maintains all valid licenses, insurance, permits and restrictions to perform same and on behalf of its employees and subagents.
6. **Competent Work.** All work will be done in a competent fashion in accordance with applicable standards of the profession.
7. **Representations.** KP Research Services, Inc., will make no representations, warranties, or commitments binding the El Dorado County Sheriff's Office and Probation Department without prior written consent from the El Dorado County Sheriff's Office and Probation Department.
8. **Confidentiality.** In the course of performing services, the parties recognize that KP Research Services, Inc., may come in contact with or become familiar with information which the El Dorado County Sheriff's Office and Probation Department or its affiliates or subsidiaries may consider confidential. This information may include, but is not limited to, information pertaining to applicants/candidates, which may be of value to a competitor. KPRS agrees to keep all such information confidential and not to discuss or divulge any of it to anyone other than the appropriate designee of the El Dorado County Sheriff's Office and Probation Department.
9. **Ownership.** All ideas, plans, improvements, or inventions developed by KP Research Services, Inc., during the term of this Agreement shall belong to KP Research Services, Inc.
10. **Governing Law.** This Agreement shall be governed by the laws of the State of California. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision.
11. **Contractor Qualifications to Perform the Services detailed above.**

KPRS will conduct certified background investigations for pre-employment backgrounds that are supported by POST (Peace Officer Standards and Training) and STC (Standards & Training Program for Corrections.) Our chief investigative officer is a seasoned private investigator who has over 15 years of experience conducting background investigations with several law enforcement agencies in which he rose to the rank of Lieutenant. Suzanna Grant has over 15 years of experience conducting sworn and non-sworn pre-employment background investigations and has extensive training and leadership skills.

Exhibit A-1

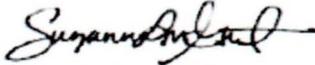
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Every background investigator at KPRS, Inc. has completed a certified background investigation course through POST to conduct background investigations and has attended updates as needed. Each employee attends in-house training to ensure knowledge of legal issues and updates.

Each of our background investigators are retired from the public safety sector and have extensive working knowledge of the positions. All employees are experienced in investigative and analytical work and have been through an extensive shadow program with the contractor prior to conducting background investigations, regardless of their prior certifications.

12. Insurance Fee: \$150.00

By 
Suzanna M. Grant, CEO
KP Research Services, Inc.

By _____
El Dorado County Sheriff's Office and Probation Department