

Community Development Block Grant

Standard Agreement #08-STBG-4982

Homelessness Resource Center

Based upon the proposed changes to the shelter location and services compared to those stated in the original Community Development Block Grant application, it is anticipated that amendments to the Standard Agreement would include the following:

**Exhibit A** (Page 1 of 10):

Item 2 – Scope of Services

- A - States, in part, "Any proposed revision to the Work must be submitted in writing for review and approval by the Department." Therefore, it is anticipated that upon Board approval to proceed with the newly identified location, the State Department of Housing and Community Development will be given written notification of the change in location, and information relative to B1 and B2 below.
- B1 – The number of donated modular buildings will be reduced from five (5) units to two (2) units.
- B2: The number of beds to be reduced from 64 beds to 36 beds subject to location.

**Exhibit B** (Page 1 of 4):

Item 2 – Contract Amount

- The State Department of Housing and Community Development, Community Development Block Grant Program, at its discretion has the authority to reduce the amount of grant funds awarded based upon the modifications to the Scope of Services outlined above.

2009 JAN - 6 AM 8:59

BOARD OF  
EL DOMINIO CO. INC.

**EXHIBIT A**

**AUTHORITY, PURPOSE AND SCOPE OF WORK**

**1. Authority & Purpose**

This Agreement provides official notification of the grant award under the State's administration of the Federal Community Development Block Grant Program (hereinafter, "CDBG" or "the Program") for Non-entitlement jurisdictions pursuant to the provisions of 42 U.S. Code (U.S.C.) 5301 et seq., 24 Code of Federal Regulations (CFR) Part 570, Subpart I, and 25 California Code of Regulations (CCR), Sections 7050 et seq. In accepting the grant award, the Grantee agrees to comply with the terms and conditions of this Agreement and all exhibits hereto, the representations contained in the Grantee's application (hereinafter, "the Application") which is hereby incorporated by reference as if set forth in full, and the requirements of the authorities cited above. Any changes made to the Application after this Agreement is executed must receive prior written approval from the Department of Housing and Community Development (Department). For purposes of this Agreement, use of the term "Grantee" shall be a reference to "Contractor".

**2. Scope of Work**

- A.** The Grantee shall perform the activities described in Scope of Work (Work) as described in the Application, which is on file at the Department of Housing and Community Development, Division of Financial Assistance, 1800 Third Street, Room 330, Sacramento, California, and which is incorporated herein by reference. All written materials or alterations submitted as addenda to the original Application and which are approved in writing by the Department are hereby incorporated as part of the Application. The Department reserves the right to require the Grantee to modify any or all parts of the Application in order to comply with CDBG requirements. The Department reserves the right to review and approve all Work to be performed by the Grantee in relation to this Agreement. Any proposed revision to the Work must be submitted in writing for review and approval by the Department. Approval shall not be presumed unless such approval is made by the Department in writing.
- B.** The grant activity(ies) shall principally benefit Targeted Income Group (TIG), as described in the Application and shall consist of:
1. Rehabilitation of five donated modular units to serve as year-round emergency shelter for 112 people. (03C)
  2. Start-up and operational costs for a year-round, 64 bed emergency homeless shelter including meals, case management, employment training and mental health services to benefit 112 people. (03T)

**EXHIBIT B**

**BUDGET DETAIL AND PAYMENT PROVISIONS**

**1. Grant Budget**

Specifics of the grant budget shall be agreed upon by the Department and the Grantee prior to the drawdown of any funds.

**2. Contract Amount**

For the purposes of performing the Work, the Department agrees to fund the amount shown below. Unless amended, the Department shall not be liable for any costs for the Work in excess of this amount, nor for any unauthorized or ineligible costs. Funds provided under this Agreement shall be provided in the form of a grant for the following activity(ies):

\$ 89,315	21A	General Administration
\$ 845,160	03C	Homeless Facility
\$ 74,000	03CD	AD Homeless Facility
\$ 428,241	03T	Op. Cost Homeless/Aids
\$ 34,259	03TD	AD Op. Cost Homeless/Aids

**Total**            \$1,470,975

**3. Line Items**

- A. The following limits apply to the expenditure of funds for general administration. The amount for general administration is the amount requested in the Grantee's application, unless that amount exceeded the CDBG general administration cap of seven and a half percent (7.5%) of the grant request. If the amount requested for general administration exceeded seven and a half percent (7.5%), the Department reduced the general administration request to meet that limitation and re-allocated the excess to activity(ies) implementation. Costs for the annual audit are a general administration expense and are subject to the seven and a half percent (7.5%) limitation.
- B. The Department may approve a request from the Grantee to reallocate funds between the authorized activities and itemized amounts stated in Paragraph 2 above. Changes in the aggregate of ten percent (10%) or less, of the total grant amount between activity categories or line items during the term of this Agreement, and expenditures pursuant thereto, may be made only after the Department's express written approval, but do not require a written amendment to this Agreement.

County of El Dorado  
CDBG - Standard Agreement 08-STBG-4982

2009 JAN -6 AM 8:59

Special 90 Day Conditions Timeline\*

Estimated Date of Completion	Processing Time	Description	Week											
<i>Based upon assumption of 90 day conditions starting February 1, 2009</i>			1	2	3	4	5	6	7	8	9	10	11	12
04/06/09	70-80 days	1. Environmental Compliance (NEPA/CEQA - Design Review)												
		Design Review Application to Planning		█										
	30-45 days	Planning Dept. Staff Report		█	█	█	█	█	█					
02/16/09	30 days	Public Review of CEQA declaration								█	█	█	█	
03/26/09		Planning Commission review and approval											█	
04/06/09	10 days	Planning Commission appeal process												█
04/21/09		Place holder for BOS final review and approval												█
Not Applicable		2. Acquisition/Relocation Compliance												
Not Applicable		3. Program Income Reuse Plan												
04/02/09		4. Site Control - Option to purchase or lease												█
04/21/09		BOS Agenda review/approval												█
04/21/09		United Outreach Contract to BOS***												█
Not Applicable		5. Funding Commitments and Project Cost Estimates												
In Compliance		6. Compliance With All Loans and/or Grant Agreements												
Not Applicable		7. Easements and Right-of-Ways												
Complete		8. Section 504 Accessibility Requirements (Previously addressed in 4/6/08 Design Review)												
04/30/09		Submit 90-day conditions documents to State**												█

\*90 conditions clock begins when State time stamps fully executed agreement which is estimated to occur somewhere near February 1, 2009

\*\* Until this process is completed there is no draw down of funds

\*\*\* Agreement with United Outreach would not be executed until the fully amended standard agreement is executed by the State